

MONTGOMERY COUNTY VISITOR & CONVENTION COMMISSION

****ALL GRANT APPLICATIONS MUST BE COMPLETED & SUBMITTED 30 DAYS PRIOR TO CVC MONTHLY MEETINGS HELD ON THE 2ND TUESDAY OF EACH MONTH****

Grant Application

Legal Name of Organization:	
Street Address:	
Mailing Address (if different):	
City:	
State:	
ZIP Code:	
Telephone Number:	
Federal Employer Identification Number:	
Contact Person:	
Title:	
Telephone Number:	
Alternate Telephone Number:	
Fax:	
E-mail:	
Name of Project/Event:	
Purpose of Project/Event:	
Total Cost of Project/Event:	\$
Reason for Grant Request:	
Amount of Request:	\$
Date Funds Are Needed:	
Number of Visitors Anticipated	
Number of Visitors Expected to Stay overnight in hotels, inns, bed & breakfast facilities	
Average days of stay per visitor	
Anticipated economic impact per visitor:	\$
Signature of Applicant Representative:	
Date of Application:	

Please proceed to next page

General information

1. If this project or event has been conducted in the past, then please provide the following information:

	2023	2022	2021	2020	2019
Number of visitors					
Overnight Stays					
Economic Impact per visitor					

Please attach your budget for the project or event.

2. Please describe your project or event:

3. Please describe how you will attract visitors to your project or event:

Please proceed to next page

4. Please describe your organization. Please include your organization's goals, purposes, goals, priorities and mission.

5. Please provide any other information you believe should be considered by the Commission in its evaluation of your request:

Please proceed to next page

Required Attachments

1. Certificate of Good Standing from Indiana Secretary of State.
2. Board of Director Roster
3. IRS Section 501(c)(3) Letter of Recognition (if any).
4. Annual Budget for current year and next year.
5. Project/Event Budget with expenses and sources of funding.
6. Most recent audit report.
7. Resolution of Board of Directors authorizing grant request.
8. Current Balance Sheet or Statement of Assets and Liabilities.
9. Income statements for last three (3) years.