

**MONTGOMERY COUNTY
EMERGENCY MANAGEMENT COUNCIL
MEETING MINUTES
TUESDAY, MARCH 13, 2012**

The Emergency Management Council met on Tuesday, March 13, 2012 at the Montgomery County Courthouse, 100 E. Main Street – Room 103, Crawfordsville, Indiana.

Council members in attendance were: Commissioner Phil Bane; Councilman Brian Keim; Mayor Todd Barton; Denise Maxwell-Red Cross; Barry Lewis – Town Council Representative; and Ed Sheldon-Purdue Extension Representative.

Also present: EMA Director Fred Davis; Attorney Dan Taylor; Auditor Michelle Cash; and Neil Barclay.

Advisory Council President Bane called the meeting to order @ 8:00 a.m.

Accept Emergency Management Director Fred Davis' Letter of Resignation

President Bane read EMA Director Fred Davis' letter to the Montgomery County Commissioners dated February 22, 2012 as follows:

"This will serve as notice of my intended retirement as Montgomery County Emergency Management Director.

My last pay period will be April 4th and I will be on vacation for two weeks prior to that. I will remain in the area should any unforeseen problems arise and will respond as needed until the position is filled and functional.

The State agency has shown interest in training the new person as to what is expected of them. I will contact my regional coordinator to inform her of the need to set up a schedule when she is available for this.

Thank you for your support and the opportunity to serve the citizens of the county for the past eleven years."

Councilman Keim moved to accept the letter of resignation. Barry Lewis seconded. 6-0 votes in favor. Motion carried.

Appointment of Interim Director

Mayor Barton expressed a concern of leaving the position vacant until a full time director can be hired. ***Commission Bane moved to appoint Shari Harrington as the Interim Emergency Management Director. Mayor Barton seconded.*** Shari Harrington is currently NIMS compliant and her duties as Health Sanitarian will not impede her ability to serve as the Interim Emergency Management Director.

Barry Lewis questioned if Harrington could be duly employed by the County and serve as the Interim Director. Commissioner Bane answered that Harrington will not be paid to serve as the Interim Director.

Neil Barclay questioned if the Federal Hatch Act would be violated. Mr. Barclay was informed that the Health Sanitarian is not an elected position.

Harrington will take over as Interim Emergency Management Director on April 4, 2012.
6-0 votes in favor. Motion carried.

Hiring Process

Mayor Barton suggested that he along with Commissioner Bane and Sharon Gerlach meet to discuss the job description for a full time Emergency Management Director and bring those recommendations back to the Emergency Management Advisory Council Board on Monday, March 19, 2012 @ 9:00 am.

Adjournment –

There being no further business before the Emergency Management Council, **Mayor Barton moved to adjourn. Councilman Keim seconded.** Meeting was adjourned @ 8:20 am.

Next special meeting will be held on Monday, March 19, 2012 @ 9:00 am.

Next regular meeting will be held on Wednesday, April 25, 2012 @ 8:30 am.

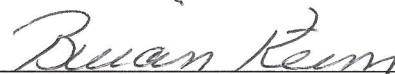


Phillip Bane, Chairman
Montgomery County Commissioner

Mayor Todd Barton, Vice Chairman
Crawfordsville Mayor



Denise Maxwell, Secretary
Red Cross



Brian Keim, Member
Montgomery County Council

Ed Sheldon, Member
Purdue Extension Office

Barry Lewis

**Barry Lewis, Member
Town Representative**