

MEETING MINUTES  
MONTGOMERY COUNTY COUNCIL  
MONTGOMERY COUNTY COMMISSIONERS  
August 13, 2024

The August 13, 2024, Montgomery County Council Meeting was held at 9:00 am at the Community Meeting Room of the Montgomery County Government Center. In attendance were Council Members Jake Bohlander, Gary Booth, Brett Cating, Joyce Grimbles, David Hunt, Steve Loy, and Matt Nelson. Auditor Mindy Byers, Commissioner John Frey, County Administrator Tom Klein and Attorney Dan Taylor were also present.

I. CALL TO ORDER: Council President Hunt called the meeting to order, followed by the Pledge of Allegiance, and prayer.

II. CONSENT AGENDA:

A. Council Member Bohlander moved to approve the consent agenda, seconded by Council Member Nelson. Motion carried 7-0.

III. PUBLIC COMMENT ON AGENDA ITEMS: None.

IV. MONEY MATTERS:

ADDITIONAL APPROPRIATIONS:

| Fund   | Fund Description                      | Dept # | Department Description | Account | Account Description    | Additional Amount Requested |
|--------|---------------------------------------|--------|------------------------|---------|------------------------|-----------------------------|
| 1170   | LIT Public Safety                     | 0380   | Jail                   | 30118   | Institute & Medical    | \$176,315.80                |
| 1176   | Highway                               | 0529   | Highway                | 11021   | OT                     | \$50,000.00                 |
| 1176   | Highway                               | 0529   | Highway                | 30193   | Liability/Prevention   | \$21,000.00                 |
| 1235   | PSAP UT                               | 0303   | McCCC                  | 30050   | Contractual Services   | \$40,000.00                 |
| 4936   | County Share Dog Tax                  | 0061   | Council                | 31220   | AWL Additional Funding | \$4,500.00                  |
| 8130   | Bulletproof Vest Grant                | 0005   | Sheriff                | 44500   | Equipment              | \$673.81                    |
| TBD    | Juvenile Community Alternatives Grant | 0235   | Probation              | 30050   | Contractual Services   | \$30,800.00                 |
| TOTAL: |                                       |        |                        |         |                        | \$223,089.61                |

A. Council Member Nelson moved to approve the Sheriff's PS LIT fund additional appropriation request, to pay for new chillers. The motion was seconded by Council Member Loy and carried 7-0.

B. Council Member Cating moved to approve the Highway Department's additional appropriation requests to move those from the Engineering department. The motion was seconded by Council Member Nelson and carried 7-0.

C. Council Member Bohlander moved to approve the Central Communication Center's PSAP LIT fund additional appropriation request for the increases to the CAD contract costs. The motion was seconded by Council Member Loy and carried 7-0.

D. Council Member Cating moved to approved the additional appropriation request for the County Share Dog Tax fund, in order to make the additional payment to the Animal Welfare League which had been approved in the July meeting. The motion was seconded by Council Member Nelson and carried 7-0.

E. Council Member Bohlander moved to approve the Sheriff's additional appropriation request for the Bulletproof Vest Grant. The motion was seconded by Council Member Grimbles and carried 7-0.

F. Council Member Loy moved to approve the additional appropriation request for the new Juvenile Community Alternatives Grant for Probation. The motion was seconded by Council Member Grimbles and carried 7-0.

REDUCTION of APPROPRIATIONS:

| Fund   | Fund Description | Dept # | Department  | Account | Account Description     | Reduction Amount Requested |
|--------|------------------|--------|-------------|---------|-------------------------|----------------------------|
| 1176   | Highway          | 0306   | Engineering | 11010   | County Highway Engineer | \$21,000.00                |
| 1176   | Highway          | 0306   | Engineering | 11010   | County Highway Engineer | \$50,000.00                |
| TOTAL: |                  |        |             |         |                         | \$71,000.00                |

A. Council Member Nelson moved to approve the reductions from the Engineering department's budget, in order to move them to the Highway budget. The motion was seconded by Council Member Bohlander and carried 7-0.

TRANSFER of APPROPRIATIONS:

| Fund | Fund Description | Dept # | Department | From Account | Account Description | To Account | Account Description | Transfer Amount Requested |
|------|------------------|--------|------------|--------------|---------------------|------------|---------------------|---------------------------|
| 1000 | County General   | 0380   | Jail       | 11382        | Jail Deputy         | 11352      | Jail Deputy         | \$25,000.00               |

- A. Council Member Grimble moved to approve the transfer request from the Sheriff in the Jail's budget. The motion was seconded by Council Member Cating and carried 7-0.

V. NEW BUSINESS:

- A. The compensation committee had met to discuss the newly-completed study, and how that should be applied to the 2025 budget. Council Member Cating reported that there were several compensation adjustments to be addressed by the committee. The committee is also considering longevity options. Attorney Taylor recommended to the Council that they adopt resolutions outlining all of the planned changes, describing the agreed-upon position classification model, maintenance plan, and updating pay-related documentation accordingly. It was agreed by all that there is still quite a bit of work to do to flesh out the ongoing compensation plan, and that further information will be released to departments in the upcoming weeks.

- B. Auditor Byers provided the following 2025 Budget estimate report, to reflect the current requests:

| Fund # | Fund Description               | 2025 Published | 2024 Total | Difference |
|--------|--------------------------------|----------------|------------|------------|
| 1000   | General                        | 16,222,775     | 13,592,263 | 19,35%     |
| 1101   | Accident Report                | 28,975         | 32,077     | (9.67%)    |
| 1119   | Clerk's Records Perpetuation   | 10,000         | 10,827     | (7.64%)    |
| 1131   | Sales Disclosure-County Share  | 15,000         | 15,000     | 0.00%      |
| 1134   | Covered Bridge                 | 0              | 0          | 0.00%      |
| 1135   | Cumulative Bridge              | 1,370,000      | 2,747,433  | (50.14%)   |
| 1138   | Cumulative Capital             | 1,470,000      | 1,364,573  | 7.73%      |
| 1151   | Emergency Medical Services     | 1,036,677      | 1,007,997  | 2.85%      |
| 1156   | Firearms Training              | 15,180         | 21,176     | (28.32%)   |
| 1159   | Health                         | 455,062        | 498,291    | (8.68%)    |
| 1160   | Ident Security Protection      | 4,000          | 4,000      | 0.00%      |
| 1161   | Local Public Health Svcs GPHC  | 823,650        | 413,084    | 99.39%     |
| 1168   | Local Health Maintenance       | 0              | 43,297     | (100.00%)  |
| 1169   | Local Road And Street          | 800,000        | 772,607    | 3.55%      |
| 1170   | LIT Public Safety-Cnty Share   | 4,858,710      | 4,591,319  | 5.82%      |
| 1173   | MVH Restricted Fund            | 1,591,000      | 2,270,721  | (29.93%)   |
| 1174   | Medical Care For Inmates       | 30,042         | 33,427     | (10.13%)   |
| 1175   | Misdemeanor                    | 23,000         | 30,000     | (23.33%)   |
| 1176   | Motor Vehicle Highway          | 4,155,081      | 3,189,517  | 30.27%     |
| 1181   | Plat Book                      | 27,494         | 27,494     | 0.00%      |
| 1186   | Rainy Day                      | 30,000         | 30,000     | 0.00%      |
| 1189   | Recorder's Records Perpet      | 146,958        | 159,231    | (7.71%)    |
| 1191   | Riverboat                      | 170,250        | 170,250    | 0.00%      |
| 1192   | Sex & Violent Offender Admin   | 6,000          | 6,000      | 0.00%      |
| 1197   | Storm Water Reviews Engineer   | 5,000          | 0          | 0.00%      |
| 1202   | Surveyor's Corner              | 34,800         | 34,800     | 0.00%      |
| 1206   | Local Health Dep Trust Acctt   | 0              | 12,300     | (100.00%)  |
| 1216   | Auditors Ineligible Deductions | 17,000         | 17,000     | 0.00%      |
| 1217   | Cnty Elected Officials Train   | 10,000         | 9,500      | 5.26%      |
| 1222   | Statewide 911                  | 560,444        | 556,748    | 0.66%      |
| 1224   | Reassessment                   | 391,686        | 404,255    | (3.11%)    |
| 1235   | LIT PSAP                       | 1,257,123      | 955,157    | 31.61%     |
| 2000   | Adult Probation Administrative | 0              | 0          | 0.00%      |
| 2050   | Juvenile Probation Admin       | 0              | 0          | 0.00%      |
| 2100   | Supplemental Adult Prob Svcs   | 885,265        | 858,383    | 3.13%      |
| 2150   | Supplemental Juv Prob Svcs     | 40,000         | 15,000     | 166.67%    |
| 2400   | Veterans Court User Fee        | 30,000         | 0          | 0.00%      |
| 2500   | County User Fee                | 10,000         | 10,000     | 0.00%      |
| 4020   | Solid Waste Management         | 107,000        | 107,000    | 0.00%      |
| 4159   | Zoning Fee Fund                | 3,000          | 2,500      | 20.00%     |
| 2500   | County User Fee                | 10,000         | 10,000     | 0.00%      |
| 4020   | Solid Waste Management         | 107,000        | 107,000    | 0.00%      |
| 4159   | Zoning Fee Fund                | 3,000          | 2,500      | 20.00%     |
| 4680   | GOV CENTER LEVY FUND           | 1,033,000      | 635,375    | 62.58%     |
| 4700   | Self Insurance                 | 2,421,162      | 1,976,200  | 22.52%     |
| 4850   | RDC NON TIF General            | 500,000        | 0          | 0.00%      |
| 4859   | RDC Tempur TIF General         | 1,353,137      | 1,185,000  | 14.19%     |
| 4899   | RDC Nucor TIF 1 General        | 1,391,000      | 1,324,113  | 5.05%      |
| 4905   | Court Referral                 | 0              | 30,000     | (100.00%)  |
| 4911   | Pretrial Diversion             | 24,500         | 24,500     | 0.00%      |
| 4912   | Drug Court User Fees           | 0              | 64,338     | (100.00%)  |
| 4915   | Mapping Fees                   | 22,000         | 21,000     | 4.76%      |
| 4916   | Electric Fee Clearing Acct     | 4,850          | 4,850      | 0.00%      |
| 4917   | Flood Fee Holding Acct         | 3,150          | 2,750      | 14.55%     |
| 4921   | County Jail L/R Bond           | 1,500          | 1,269,500  | (99.88%)   |
| 4923   | Supplemental Publ Defend       | 84,900         | 79,900     | 6.26%      |
| 4925   | Finger Printing                | 0              | 2          | (100.00%)  |
| 4930   | Treasurer Dog Tax              | 0              | 0          | 0.00%      |
| 4950   | Sheriff Work Release           | 57,900         | 57,000     | 1.58%      |
| 4974   | Dare Supplies                  | 500            | 500        | 0.00%      |
| 4975   | K-9 Gift Fd                    | 299            | 349        | (14.33%)   |
| 4976   | Cnty Law Enforc Cont Ed        | 33,825         | 33,825     | 0.00%      |
| 4980   | BRIDGE NOTE LEVY FUND          | 218,748        | 377,564    | (42.06%)   |
| 4994   | Inmates Social Security        | 7,028          | 7,028      | 0.00%      |
| 4996   | Sheriff Special Donation       | 19,000         | 19,000     | 0.00%      |
| 5501   | Sheriff Pension Holding        | 78,326         | 86,843     | (9.81%)    |
| 7304   | Innkeepers Tax                 | 320,500        | 320,500    | 0.00%      |
| 8003   | 2024 READI Grant 21.027        | 1,711,412      | 2,033,333  | (15.83%)   |
| 8120   | Phep Grant 18/19 Cfda 93-074   | 25,000         | 25,000     | 0.00%      |
| 8130   | Bulletproof Vest Grant         | 4,000          | 4,268      | (6.28%)    |
| 8300   | SUPP PH WORKFORCE GRT          | 40,000         | 39,000     | 2.56%      |
| 8899   | 93-563 0527 Clk Gen IV-D       | 11,000         | 11,000     | 0.00%      |
| 8903   | Community COVID Testing        | 37,000         | 77,146     | (52.04%)   |
| 8950   | ARP CSLFR Grant 21.027         | 1,829,984      | 1,829,984  | 0.00%      |
| 9108   | 04-12 23 Family Recovery Grt   | 0              | 0          | 0.00%      |
| TOTALS |                                | 47,874,893     | 45,553,095 | 5.10%      |

She also reviewed the revenue estimates, current year expenditures and cash balances.

C. As required by State statute, the Council formally provided directions to all local taxing units regarding their 2025 budgets. Council Member Gary Booth moved that the Auditor draft a memo to all taxing units advising them to adopt budgets, rates and levies that do not exceed the estimated maximum levies, less any limitations imposed by tax caps, and within the limits of the growth quotient of 4%. This was seconded by Council Member Cating and carried 7-0.

D. Sheriff Needham reported to the Council that there would be a couple of large expenditures occur due to repairs and refurbishments needed at the Jail. There are more repairs needed for the roof, and those may cost around \$250,000, and also some items needing fixed in the kitchen, which may cost around \$150,000. These expenses had already been discussed with Jeff Peters, who advised the use of PS LIT cash. Council Member Cating asked that the Sheriff forward the quotes for the projects to the Council once he received them from the vendors.

VI. OLD BUSINESS: None

VII. REPORTS:

A. Funded Organizations, Department Heads, Elected Officials:

1. County Administrator Klein reported that the Purple Heart Parkway project is proceeding on time, and a completion date in late fall of this year is anticipated. He also reported that the bids for the Courthouse Project are due on August 28, and the Commissioners would be awarding the project around September 1.

2. County Attorney Taylor discussed that there were discussions surrounding the move away from property taxes, and the State legislators are looking into ways of funding government using income and sales taxes. He said he would keep the Council informed on any developments on that topic.

B. Councilors:

1. Council Member Cating expressed his appreciation for the chip-seal projects that had been undertaken this summer by the Highway department. He and the remaining Council Members also thanked the department heads and committee members for their hard work on the compensation project.

VIII. PUBLIC COMMENT: None.

IX. NEXT MEETING: September 10, 2024, at 9:00 a.m. at the Montgomery County Government Center, 1580 Constitution Row – Room E109.

X. ADJOURN: Council Member Bohlander made a motion to adjourn, seconded by Council Member Nelson. Motion carried 7-0.

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David Hunt, Council President

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Jake Bohlander, Council Vice President

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Gary Booth, Council Member

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Brett Cating, Council Member

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Joyce Gamble, Council Member

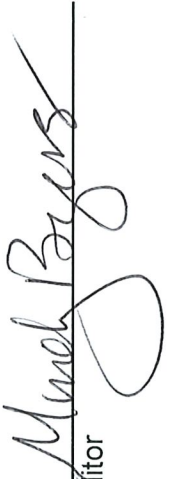
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Steve Loy, Council Member

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Matt Nelson, Council Member

Attest:

  
Mindy Byers, Auditor

