**MONTGOMERY COUNTY CONVENTION & VISITORS COMMISSION**

**Minutes**

**September 3, 2013**

The Montgomery County Convention & Visitors Commission met in regular session on September 3, 2013 at 5:00 p.m. in Room 103 of the Montgomery County Courthouse. Commission members present were: John Frey, Anita Klein, Kelly Bielecki , Dan Guard, Steve Golliher and Nikki Copeland. Members absent: Cindy Smith. Also present were Sue Fain, Greg Miller, Bob Cox, Kara Edie, Elizabeth Justice, Sharon Kenny, Sheridan Hadley and Neil Burke.

A quorum of the Commission was present.

Nikki Copeland moved to approve the Commission meeting minutes of August 6, 2013 as presented. Kelly Bielecki seconded the motion. The minutes were approved 6-0.

In Money Matters, Steve Golliher presented the recommendation for the Commission’s 2014 Budget. He recommended $125,000 for the Bureau (approximately 75% of the Bureau’s $168,000 budget). Steve believes that the Bureau can use its cash reserves to fund the remaining 25% of its budget. He also recommended $20,000 for local event grants and $21,000 for special program grants. Total budget recommendation is $166,000. This amount is 90% of historic revenues of approximately $185,000. Golliher moved to approve the budget. Nikki Copeland seconded the motion. The motion passed 6-0.

In Old Business, Kelly Bielecki moved to approve the 3rd Quarter distribution to the Bureau ($42,111.25). Nikki Copeland seconded the motion. The motion passed 6-0.

The Commission Treasurer, Nikki Copeland, reported that the Commission has $58,011.52 on hand. She also reported that the Commission received $12,031.69 in July collections.

Bureau Director Sharon Kenny reported to the Commission on the activities of the Bureau during the last month.

During Public Comment, Greg Miller requested information on the Steering Committee membership. In addition, Elizabeth Justice requested information regarding which members of the Commission had attended the Certec presentation. She also requested information regarding how the grantees will measure economic impacts of their programs and events.

There being no further business before the Commission, the meeting was adjourned at 5:50 p.m.

Respectfully Submitted,

Dan Taylor, Temporary Secretary

Approved this 1st day of October, 2013

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John Frey, President

Attest:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Kelly Bielecki, Secretary