

**MONTGOMERY COUNTY COMMISSIONER
MEETING MINUTES
TUESDAY, MAY 26, 2020**

<https://us02web.zoom.us/j/7217668720?pwd=MExLRUNyRWF5eXJsRytIzDV4aXlJdz09>

The Montgomery County Commissioners met in session on Tuesday, May 26, 2020 at 8:00 am via Virtual Zoom Meeting.

Present in Person:

Board President Commissioner James D. Fulwider; County Administrator Mark Casteel; Executive Assistant Lori Dossett; and Health Administrator Amber Reed.

Remote Participants:

Commissioner Dan Guard; Commissioner John Frey. Board Attorney Dan Taylor; Auditor Jennifer Andel; Treasurer Heather Laffoon; Building Administrator Marc Bonwell; Sheriff Ryan Needham; Assessor Sherri Bentley; Surveyor Tom Cummins; Assistant Highway Director Jake Lough; and Chief Public Defender Bryan Donaldson.

I. CALL TO ORDER

Commissioner Board President Fulwider called the meeting to order @ 8:00 am. and led the prayer.

II. APPROVAL OF MINUTES – May 11, 2020

Commissioner Guard moved to approve the minutes. Seconded by Commissioner Frey. 3-0 votes in favor. Motion carried.

III. APPROVAL OF CLAIMS –

A. AP Docket \$1,820,921.12 & Payroll 5/22 - \$359,501.22

Commissioner Guard moved to approve the claims as presented. Seconded by Commissioner Frey. 3-0 votes in favor. Motion carried.

IV. PUBLIC HEARINGS

A. RE-ESTABLISHMENT OF CUMULATIVE CAPITAL DEVELOPMENT FUND

Commissioner Fulwider opened the Public Hearing to Re-Establish Cumulative Capital Development Fund @ 8:03 am. The proposed rate is \$0.0333 per \$100 of assessed valuation. The proposed tax will be levied beginning with taxes due and payable in the year 2021. Hearing no public comment, Commissioner Fulwider closed the Public Hearing @ 8:04 am.

Commissioner Frey moved to approve the Cumulative Capital Development Rate @ \$0.0333 per assessed valuation as proposed. Seconded by Commissioner Guard. 3-0 votes in favor. Motion carried.

B. RE-ESTABLISHMENT OF CUMULATIVE BRIDGE FUND

Commissioner Fulwider opened the Public Hearing to Re-Establish Cumulative Bridge Fund @ 8:04 am. The proposed rate is \$0.075 per \$100 of assessed valuation. The proposed tax will be levied beginning with taxes due and payable in the year 2021. Hearing no public comment, Commissioner Fulwider closed the Public Hearing @ 8:05 am.

Commissioner Guard moved to approve the Cumulative Bridge Fund Rate @ \$0.075 per of \$100 per assessed valuation as proposed. Seconded by Commissioner Frey. 3-0 votes in favor. Motion carried.

V. OLD BUSINESS

Commissioner Frey moved to suspend the rules and add Open Received Quotes for Memorial Drive Access Drive Concrete Pad. Seconded by Commissioner Guard. 3-0 votes in favor. Motion carried.

Commissioner Fulwider opened two quotes received:

Form It Up Concrete - \$9,250

Fishero & Fishero - \$11,898

Commissioner Frey moved to take the two quotes under advisement. Seconded by Commissioner Guard. 3-0 votes in favor. Motion carried.

VI. NEW BUSINESS

A. Introduction Ordinance 2020-17 – Adopting a New Employee Roster & Pay Schedule System and Amending the Employees’ Personnel Policy Manual [{See Attached}](#)

B. Introduction Ordinance 2020-18 – Creating the 2020 CARES Act Fund - \$1,244,089

Commissioner Frey moved to suspend the rules and add 2nd Reading Ordinance 2020-18. Seconded by Commissioner Guard. 3-0 votes in favor. Motion carried.

Commissioner Frey moved to approve on 2nd Reading Ordinance 2020-18 – An Ordinance Creating the 2020 CARES Act Fund. Seconded by Commissioner Guard. 3-0 votes in favor. Motion carried. [{Ordinance 2020-18}](#)

C. Introduction Ordinance 2020-19 – Creating the 2020 Coronavirus Emergency Supplemental Funding Program Fund – 2 Year Grant \$85,585.87

Commissioner Frey moved to suspend the rules and add 2nd Reading Ordinance 2020-19 Creating the 2020 Coronavirus Emergency Supplemental Funding Program Fund. Seconded by Commissioner Guard. 3-0 votes in favor. Motion carried.

Commissioner Frey moved to approve on 2nd Reading Ordinance 2020-19 – Creating the 2020 Coronavirus Emergency Supplemental Funding Program Fund. 3-0 votes in favor. Motion carried. [{Ordinance 2020-19}](#)

D. 2019 Annual Operational Highway Department Report

Commissioner Frey moved to approve the 2019 Annual Operational Highway Department Report. Seconded by Commissioner Guard. 2 votes in favor (Fulwider & Guard); 1 vote against (Frey). Motion carried.]

E. Petition to Vacate County Road – Maple Street between Ladoga Road & Elm Street, Sycamore Street (Whitesville) –

County Administrator Mark Casteel stated the petition requests to re-name the streets to county roads and the changes will correct an addressing issue which lists the streets with in Whitesville as a New Ross address. The matter will be set for public hearing on Monday, June 22, 2020 @ 8:00 am. The corresponding Ordinance 2020-21 will be introduced on Monday, June 8, 2020.

VII. OTHER BUSINESS

A. Agreement Between Pictometry International Corp. & Montgomery County

Assessor Sherri Bentley explained the proposed two year agreement will provide ortho and oblique imagery at a neighborhood level, Assessor Bentley stated that the cost of \$323,469 of the project will be split between the various offices and will be a very beneficial tool. The Agreement states the pictometry images will be flown every 2 years to keep the information provided on the County's GIS system current and up-to-date. *Commissioner Guard moved to suspend the rules to add the Pictometry Agreement to the agenda. Seconded by Commissioner Frey. 3-0 votes in favor. Motion carried.* *Commissioner Frey moved to approve the Agreement Between Pictometry International Corp & Montgomery County as presented. Seconded by Commissioner Guard.* *Commissioner Frey commented that the pictometry is "awesome technology" and will be a huge asset to the County's mapping system and will be utilized by everyone. Assessor Bentley stated that there are so many ways to use the technology and training for all users would be very beneficial. 3-0 votes in favor. Motion passed.*

B. Business Associate Agreement with Pro-Active md

County Administrator Mark Casteel stated that the agreement will share personnel health information with the County's health insurance provider. *Commissioner Guard moved to suspend the rules and add the Business Associate Agreement with Pro-Active md. Seconded by Commissioner Frey. 3-0 votes in favor. Motion carried.* *Commissioner Guard moved to approve the Business Associate Agreement with Pro-Active md. Seconded by Commissioner Frey. 3-0 votes in favor. Motion carried.*

ADJOURNMENT:

There being no further business before the Board, *Commissioner Guard moved to adjourn. Commissioner Frey seconded. Motion passed 3-0.* Meeting adjourned at 8:34 am.

Minutes prepared by Commissioners Executive Assistant Lori Dossett.
The next meeting will be held on *Monday, June 8, 2020 @ 8:00 am via Zoom.*

MONTGOMERY COUNTY BOARD OF COMMISSIONERS:

James D. Fulwider, Board President

Attest:

Jennifer Andel, Auditor