

MINUTES
MONTGOMERY COUNTY COMMISSIONER MEETING
MONDAY, MARCH 22, 2021

The Montgomery County Commissioners met in regular session on Monday, March 22, 2021 at 8:00 am at the Montgomery County Courthouse, 100 E. Main Street – Room 103, Crawfordsville, Indiana.

Present were Board members: Board President John E. Frey, Vice President Commissioner Jim Fulwider and Commissioner Dan Guard, Member. Also present Board Attorney Dan Taylor; County Administrator Tom Klein; Auditor Jennifer Andel; Building Administrator Marc Bonwell; E911 Director Sherri Henry; Sheriff Ryan Needham; County Engineer Jim Peck; Highway Director Jake Lough; EMA Director Shari Harrington; and Commissioners Executive Assistant Lori Dossett.

CALL TO ORDER

Commissioner Board President John E. Frey called the meeting to order @ 8:00 am and led Pledge of Allegiance. Commissioner Fulwider led the prayer.

CONSENT AGENDA

Approval of Claims – March 8, 2021 to March 22, 2021

Accounts Payable - \$1,337,194.00; Payroll - \$419,222.80

Approval of Minutes – March 8, 2021

Deckard Engineering Work Order

Schedule Petition to Vacate County Road – Portion of Clay Street in Shannondale – Monday, April 26, 2021 @ 8am.

Commissioner Fulwider moved to approve the consent agenda items. Seconded by Commissioner Guard. Motion passed 3-0.

COMMITTEE APPOINTMENTS

Risk Management

Commissioner Frey recommended the appointment of Jennifer Andel, Ryan Needham, Jake Lough, Robb Williamson, Commissioner Guard and a Councilmember TBD. *Commissioner Guard moved to appoint Auditor Jennifer Andel, Sheriff Ryan Needham, Jake Lough, Robb Williamson, Commissioner Guard and a Councilman TBD to the Risk Management Committee. Seconded by Commissioner Fulwider. Motion passed 3-0.*

Security

Commissioner Frey recommended Sheriff Needham, Building Administrator Marc Bonwell, Circuit Court Judge Siamas, EMA Director Shari Harrington and a Councilmember TBD. *Commissioner Guard moved to appoint Sheriff Ryan Needham, Building Administrator Marc Bonwell, Circuit Court Judge Siamas, EMA Director Shari Harrington and Councilmember TBD. Seconded by Commissioner Fulwider. Motion passed 3-0.*

HIPPA

Commissioner Frey recommended Auditor Jennifer Andel, Clerk Karyn Douglas, Central Communications Center Director Sherri Henry, County Administrator Tom Klein and Health Administrator Amber Reed. *Commissioner Guard moved to appoint Auditor Jennifer Andel, Clerk Karyn Douglas, Central Communications Center Director Sherri Henry, County Administrator Tom Klein and Health Administrator Amber Reed. Seconded by Commissioner Fulwider. Motion passed 3-0.*

NEW BUSINESS

Holladay Properties Agreement

Commissioner Frey stated that the Commissioners and the Redevelopment Commission have worked to develop a marketing and development agreement with Holladay Properties to attract new businesses to Montgomery County. The Commissioners approved the marketing portion of the agreement at a previous meeting. If the Commissioners approve the development agreement it will be forwarded to the Redevelopment Commissioner for final approval. *Commissioner Fulwider moved to approve the Holladay Properties Agreement. Seconded by Commissioner Guard. Motion passed 3-0.*

Envoy County Annex Project Demolition Amendment

County Administrator Tom Klein stated that Envoy is requesting approval of an amendment to their agreement for the new Courthouse Annex to allow the demolition of certain structures to proceed. The estimated cost is \$63,000 and they are requesting an amendment in the amount of \$100,000 to allow for other trades that may commence work prior to the final agreement for the project and the agreement also incorporates the fee paid to the Bond Council for work related to the BOT. *Commissioner Fulwider moved to approve the County Annex Project Demolition Amendment. Seconded by Commissioner Guard. Motion passed 3-0.*

ORDINANCES

Final Reading: Ordinance 2021-12: Amending the County's Policies to Require Criminal Background Checks
Commissioner Guard moved to approve Ordinance 2021-12 as presented. Seconded by Commissioner Fulwider. Motion passed 3-0.

Final Reading: Ordinance 2021-13: Amending the County's Policies to Include HIPAA Policy, Amending Section 4.09 of the Employee Handbook and Approving HIPAA Plan
Commissioner Fulwider moved to approve Ordinance 2021-13 as presented. Seconded by Commissioner Guard. Motion passed 3-0.

Introduction: Ordinance 2021-14: Amending the County's Right-of-Way Policies
Ordinance establishes a permit requirement and policies for construction work in the County's right-of-way.

SPECIAL PRESENTATION

Wayfinding & Gateway Signage – Crawfordsville Main Street – Sue Lucas

Sue Lucas described the Wayfinding & Gateway Signage project as a tool to assist visitors to Montgomery County as well as local residents to help discover new places of interest to visit in Montgomery County. The estimated total cost of the project is \$300,000. Main Street is applying for a grant from the Montgomery County Community Foundation and are requesting the County to contribute \$41,500 to the project. The City has pledged \$92,000 to the project and Main Street has a pending \$10,000 grant application pending. *Commissioner Guard moved to show support for the \$41,500 contribution request and will carry that request to the County Council to request an additional appropriation. Seconded by Commissioner Fulwider. Motion passed 3-0.*

OTHER BUSINESS

County Administrator Tom Klein stated in March three County employees are celebrating milestones: Vanessa Bowling – 5 years; Lena Custer – 10 years; Seth Steelsmith – 15 years.

Commissioner Frey requested official support from the Commissioners to submit an application for membership to West Central Regional Economic Development District. *Commissioner Frey moved to submit an application for membership to the West Central Regional Economic Development District. Seconded by Commissioner Guard. Motion passed 3-0.*

ADJOURNMENT

There being no further business before the Board, *Commissioner Fulwider moved to adjourn. Commissioner Guard seconded. Motion passed 3-0.*


Meeting adjourned at 8:29 am.

Minutes prepared by Commissioners Executive Assistant Lori Dossett.

The next regular meeting will be held on Monday, April 12, 2021 @ 8:00 am

@ Montgomery County Courthouse, 100 E. Main Street – Room 103, Crawfordsville, IN 47933.

MONTGOMERY COUNTY BOARD OF COMMISSIONERS:



John E. Frey, Board President

Attest:


Jennifer Andel, Auditor