

Meeting Summary

MONTGOMERY COUNTY BOARD OF COMMISSIONERS MEETING DECEMBER 11, 2023

CONSENT AGENDA *Approved.*

Approval of Claims: Accounts Payable: \$9,105,753.09 & 12/1/23 Payroll: \$440,753.97
Minutes - November 27, 2023

2024 County Holiday Calendar

Similar to the 2023 holidays with the addition of a holiday on the day after Christmas.

Diligent Advisory Group LLC and Cloudapt, LLC Assignment & Assumption Agreement -

Diligent Advisory Group has transferred and conveyed to Cloudapt, LLC all of rights to their contract with Montgomery County's 36 month project Agreement executed on March 18, 2022 for monitoring and maintenance of the County's door access and camera system at the Government Center.

Accept 2023 Internal Controls Annual Report -

The Internal Controls Committee is responsible for an annual review of the Internal Controls Policy. The Committee may issue recommendations to address concerns that have been identified. The Report discusses the concerns and provides recommendations.

PRESENTATION OF OPIOID GRANT AWARD RECIPIENTS

Recipients of the first round of the Opioid Settlement Grants were present at the meeting and described their grant award and its purpose.

NEW BUSINESS

Accept Highway Department Annual Bids

The following bids were opened at the 11-27-23 Commissioner meeting and approved at the 12-11-23 meeting:

Lincoln Park

S&G Excavating

Putnam County Aggregates

Pro-Ag, Inc.

Pavement Solutions

Newton Oil

Surbs Tire

CivilCon

Milestone Contractors

E-3 Bridge

Ceres Solutions

Corks Dust Control

US Aggregate

Asphalt Materials

Bane Auto
Engineering Aggregates
Pomps Tire
Morton Salt
Cargil
Compass Materials
Conrad Perry
Stello Signs

Grant Agreement - Title IV-E Incentive Payments Program
Approved.

The Public Defender Commission has awarded Montgomery County a reimbursable \$18,000 grant for the Public Defender's Office and the amount of the Grant will be \$12,000 for Year 1 and \$6,000 for Year 2.

ORDINANCES

Final Reading 2023-31 Adopting a Policy for Recording Receipt of Real Estate and Personal Property Tax Payments
Approved.

SBOA has issued a directive to County Treasurers to adopt a policy to effectively implement the statutory requirements of Indiana Code 6-1.1-37-10 related to receipts of tax payments and the issuance of penalties in the cases of late payments. The County Treasurer has procedures in place and now desires to adopt them into the County Code of Ordinances as official policy.

The following Ordinances were introduced and will be considered for approval at the December 20 meeting of the Board of Commissioners.

Introduction 2023-32 Amending Internal Controls To Adopt Segregation of Duties Policy
The Montgomery County government is periodically the recipient of federal awards, such as federal grants, to complete projects or provide services; and when the County is a recipient of federal award, the County is responsible for administering the federal funds according to federal, state, and local laws, as well as according to the federal award itself; and the federal government requires the County to segregate duties associated the administration of federal awards whenever practical in order to effectively prevent, detect, or correct noncompliance with federal statutes, regulations, and the terms and conditions of the awards.

Introduction 2023-33 Amending Health Department Tattoo Parlor Fees
Proposed ordinance would raise the cost for a Tattoo Parlor Operation permit from \$50 to \$100 and also raise the tattoo artist permit from \$25 to \$50.

Introduction 2023-34 Amending Health Department Retail Food Establishment Fees
Each new food establishment or bed and breakfast or any existing food establishment or bed and breakfast desiring to remodel or build any additions requiring a building or other permit which includes renovations to the food preparation area shall be required

to pay an initial fee for the review of plans and specifications and for the initial inspection of the food establishment bed and breakfast. This fee is in addition to the permit fee. In the instance where there are multiple food establishments or areas within one building which will require staged final inspections at separate times, an application fee as set out below will be required for each final inspection. The proposed ordinance Plan Review Fee would increase from \$150 to \$175.

Introduction 2023-35 Amending Health Department Swimming Pool and Spa Operation Fees

Ordinance proposes to increase the license fees to be charged prior to the issuance of a license to operate a swimming pool in Montgomery County. The fees shall be as follows: Seasonal pools: \$100 fee increase to \$125; Seasonal water park: \$125; Baby/Splash Pad: \$50; Annual pools \$125 to \$175; Annual pools and spas: \$175 to \$225.

Introduction 2023-36 Creating 2024/2025 Title IV-E Incentive Payment Program Grant Fund -

The Public Defender Commission has awarded Montgomery County a reimbursable \$18,000 grant for the Public Defender's Office and the amount of the Grant will be \$12,000 for Year 1 and \$6,000 for Year 2. The program shall extend over two years (eight consecutive quarterly submissions).