

MINUTES
MONTGOMERY COUNTY COMMISSIONER MEETING
MONDAY, DECEMBER 11, 2023

The Montgomery County Commissioners met in regular session on Monday, November 27, 2023 at 8:00 am at the Montgomery County Government Center, 1580 Constitution Row – Room E109, Crawfordsville, Indiana.

ALL TO ORDER

On call of the roll, the members of the Board were shown to be present as follows: President John E. Frey and Vice President Commissioner Jim Fulwider.

Also present: County Attorney Dan Taylor; Assistant County Attorney Tyler Nichols; Auditor Mindy Byers; Building Administrator Marc Bonwell; Highway Director Jake Lough; Mapping Administrator Mike Davis; Assessor Sherri Bentley; Health Administrator Adrienne Northcutt; CCC Director Sherri Henry; and Commissioners Executive Assistant Lori Dossett.

EDGE & PRAYER

Commissioner Frey led the pledge of allegiance and Commissioner Dan Guard led the prayer.

CONSENT AGENDA

Approval of Claims: December 11, 2023

Accounts Payable - \$9,105,853.09

Payroll 11/17 - \$440,753.97

2024 County Holiday Calendar

Minutes – November 27, 2023

Diligent Advisory Group LLC and Cloudapt, LLC Assignment & Assumption Agreement

Diligent Advisory Group has transferred and conveyed to Cloudapt, LLC all of rights to their contract with Montgomery County's 36 month project Agreement executed on March 18, 2022 for monitoring and maintenance of the County's door access and camera system at the Government Center.

Accept 2023 Internal Controls Annual Report -

The Internal Controls Committee is responsible for an annual review of the Internal Controls Policy. The Committee may issue recommendations to address concerns that have been identified. The Report discusses the concerns and provides recommendations.

Commissioner Fulwider moved to approve the Consent Agenda. Seconded by Commissioner Frey. Motion carried 2-0 votes in favor.

PRESENTATION OF OPIOID GRANT AWARD RECIPIENTS

Pam's Promise Transitional Housing Corp - \$15,250

Through the Gate - \$20,000

Montgomery County Family Recovery Court - \$9,000

Integrative Wellness - \$5,000 & \$425

Montgomery County Drug Court - \$4,500

Montgomery County Probation - \$1,100

Recovery Coalition, Inc. - \$9,390 & \$16,640

Cummins Behavioral Health Systems, Inc. - \$30,000

NEW BUSINESS

Accept Highway Department Annual Bids – Highway Director Jake Lough requested that the Commissioners accept all annual bids received for 2024. *Commissioner Fulwider moved to accept all of the annual Highway Department bids. Seconded by Commissioner Frey. Motion carried 2-0 votes in favor.*

Grant Agreement – Title IV-E Incentive Payments Program

Chief Public Defender Bryan Donaldson requested approval to enter into an agreement with the Public Defender Commission to receive funds for the Title IV-E Incentive Payment Program. Montgomery County has received a reimbursable \$18,000 grant for all three Montgomery County Courts. For Year 1 the grant amount will be \$12,000 and for Year 2 the grant amount will be \$6,000. *Commissioner Fulwider moved to approve the grant agreement. Seconded by Commissioner Frey. Motion carried 2-0 votes in favor.*

ORDINANCES

Final Reading Ordinance 2023-31 Adopting a Policy for Recording Receipt of Real Estate and Personal Property Tax Payments

SBOA has issued a directive to County Treasurers to adopt a policy to effectively implement the statutory requirements of Indiana Code 6-1.1-37-10 related to receipts of tax payments and the issuance of penalties in the cases of late payments. The County Treasurer has procedures in place and now desires to adopt them into the County Code of Ordinances as official policy. *Commissioner Fulwider moved to approve Ordinance 2023-31. Seconded by Commissioner Frey. Motion carried 2-0 votes in favor.*

Introduction Ordinance 2023-32 Amending Internal Controls To Adopt Segregation of Duties Policy

The Montgomery County government is periodically the recipient of federal awards, such as federal grants, to complete projects or provide services; and when the County is a recipient of federal award, the County is responsible for administering the federal funds according to federal, state, and local laws, as well as according to the federal award itself; and the federal government requires the County to segregate duties associated the administration of federal awards whenever practical in order to effectively prevent, detect, or correct noncompliance with federal statutes, regulations, and the terms and conditions of the awards.

Introduction Ordinance 2023-33 Amending Health Department Tattoo Parlor Fees

Proposed ordinance would raise the cost for a Tattoo Parlor Operation permit from \$50 to \$100 and also raise the tattoo artist permit from \$25 to \$50.

Introduction Ordinance 2023-34 Amending Health Department Retail Food Establishment Fees

Each new food establishment or bed and breakfast or any existing food establishment or bed and breakfast desiring to remodel or build any additions requiring a building or other permit

which includes renovations to the food preparation area shall be required to pay an initial fee for the review of plans and specifications and for the initial inspection of the food establishment bed and breakfast. This fee is in addition to the permit fee. In the instance where there are multiple food establishments or areas within one building which will require staged final inspections at separate times, an application fee as set out below will be required for each final inspection. The proposed ordinance Plan Review Fee would increase from \$150 to \$175.

Introduction Ordinance 2023-35 Amending Health Department Swimming Pool and Spa Operation Fees

Ordinance proposes to increase the license fees to be charged prior to the issuance of a license to operate a swimming pool in Montgomery County. The fees shall be as follows: Seasonal pools: \$100 fee increase to \$125; Seasonal water park: \$125; Baby/Splash Pad: \$50; Annual pools \$125 to \$175; Annual pools and spas: \$175 to \$225.

Introduction Ordinance 2023-36 Creating 2024/2025 Title IV-E Incentive Payment Program Grant Fund -

The Public Defender Commission has awarded Montgomery County a reimbursable \$18,000 grant for all three Montgomery County Courts and the amount of the Grant will be \$12,000 for Year 1 and \$6,000 for Year 2. The program shall extend over two years (eight consecutive quarterly submissions). Public Defenders Commission will provide \$1,000 per Court per quarter for the first four quarters and with \$500 per Court per quarter for quarters five through eight. This grant runs from October 1, 2023 to December 31, 2025.

Attorney Taylor advised Proposed Ordinance 2023-36 will need to be two ordinances accepting both agreements.

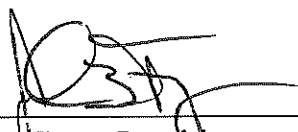
ADJOURNMENT

There being no further business before the Board, meeting adjourned. Meeting adjourned @ 8:25 am.

Minutes prepared by Commissioners Executive Assistant Lori Dossett.

The next regular meeting will be held on Wednesday, December 20, 2023 @ 8:00 am @ Montgomery County Government Center-Room E-109.

MONTGOMERY COUNTY BOARD OF COMMISSIONERS:



John E. Frey, President

Attest:



Mindy Byers, Auditor