

MEETING MINUTES
MONTGOMERY COUNTY COUNCIL
MONTGOMERY COUNTY COMMISSIONERS
MARCH 10, 2020 at 9:00 a.m.
100 E Main St, Room 103
Crawfordsville, IN 47933

The March 10, 2020 Montgomery County Council Meeting was held at 9:00 am at the Montgomery County Courthouse. In attendance were Council President Terry Hockersmith, Tom Mellish, Gary Booth, Don Mills, Greg Morrison, Mark Davidson and Mark Smith. Auditor Jennifer Andel and Attorney Rob Reimondo were present, as well as County Administrator Mark Casteel and Attorney Dan Taylor.

- I. CALL TO ORDER – Council President Hockersmith called the meeting to order, followed by the Pledge of Allegiance, and a Prayer given by Councilman Mills.
- II. APPROVAL OF MINUTES: A motion to approve the February 11, 2020 minutes as made by Councilman Smith, seconded by Councilman Morrison. Motion carried 6-0-1, with Councilman Booth abstaining due to not being present at the February 11 meeting,
- III. PUBLIC COMMENT ON ANY AGENDA ITEMS: None.
- IV. MONEY MATTERS
 - A. 2020 Additional Appropriations (as advertised):
 1. \$5,000 to County General – Contractual Services Financial (1000.30030.000.0068)
 - a. County Administrator Casteel withdrew this request.
 2. \$400,000.00 to Highway-Cash Balance – Stone, Gravel & Sand (1173.0529.000.20015)
 - a. A motion to approve line 2 was made by Councilman Booth, seconded by Councilman Mills. Motion carried 7-0.
 3. \$198.37 to Work Release – Other services/charges (4950.30160.000.0005)
 - a. A motion to approve line 3 was made by Councilman Morrison, seconded by Councilman Mellish. Motion carried 7-0.
 4. \$10,662.00 to Drug Free Community – LCC Administrative Expenses (1148.30130.000.0000)
 5. \$10,662.00 to Drug Free Community – Intervention/Treatment (1148.30131.000.0000)
 6. \$10,662.00 to Drug Free Community – Education/Prevention (1148.20450.000.0000)
 7. \$10,662.00 to Drug Free Community – Law Enforcement/Criminal Justice (1148.30132.000.0000)
 - a. A motion to approve lines 4-7 was made by Councilman Davidson, seconded by Councilman Mellish. Motion carried 7-0.
 - B. Transfers:
 1. \$10,000.00 from Justice Response Addictions Grant-Capital Outlays (8170.44205.000.0235) to Justice Response Addictions Grant-Probation Officer (8170.11524.000.0235)
 - a. A motion to approve line 1 was made by Councilman Mills, seconded by Councilman Smith. Motion carried 7-0.
 - C. Reductions:
 1. \$713.88 to Health Fund – EHS/Septic Vector (1159.11216.000.0610)
 2. \$3,418.00 to Health Fund – Public Health Nurse (1159.11660.000.0610)
 3. \$687.00 to Health Fund – Vital Records Registrar (1159.11459.000.0610)
 4. \$1,018.00 to Health Fund – Sanitarian (1159.11516.000.0610)
 5. \$700.00 to Health Fund – Public Health Educator (1159.11309.000.0610)
 - a. A motion to approve lines 1-5 was made by Councilman Smith, seconded by Councilman Morrison. Motion carried 7-0.
- V. New Business:
 - A. Drug Free Community Report, Budget Discussion – Karen Branch, Montgomery County Youth Service Bureau
 - a. Karen Branch, MCYSB Director, gave a recap of 2019. The appropriations she requested were based on funds on hand, split into 4 categories for mini-grants. She also spoke in some detail about the challenges facing the youth in our county and how these mini-grants help.
 - B. ERPS Committee Reports – County Administrator Casteel, on behalf of the ERPS Committee, shared the following requests and subsequent recommendations:
 1. Chief Public Defender; request was to match Chief Deputy Prosecutor's salary of \$113,353. ERPS made a favorable recommendation.
 - a. A motion to accept the ERPS recommendation for the Chief Public Defender was made by Council President Hockersmith, seconded by Councilman Morrison. Motion carried 6-1, with Councilman Booth in opposition.
 2. Public Defender Office Administrator; request was move to a higher level. ERPS felt the

admin's pay is fair in line with other admins, resulting in an unfavorable recommendation.

- a. A motion to accept the ERPS recommendation for the PD Office Administrator was made by Councilman Mellish, seconded by Councilman Morrison. Motion carried 7-0.
3. EMA Administrative Assistant; request was to change title and move to higher level. ERPS felt this position is being paid fairly, resulting in an unfavorable recommendation.
 - a. A motion to accept the ERPS recommendation for the EMA Administrative Assistant was made by Councilman Smith, seconded by Councilman Mills. Motion carried 7-0.
4. Health Department (Multiple); all received a favorable recommendation
 - a. Sanitarian – increase to \$51,691
 - b. Health Educator – increase to \$37,885
 - c. EHS Septic – increase to \$38,079
 - d. Environmental Health Specialist – increase to \$40,410
 - e. Administrative Clerk – remain at \$34,348
 - f. Vital Records – increase to \$29,183
 - i. A motion to accept the ERPS recommendations for the Health Department adjustments detailed in line 4 was made by Councilman Morrison, seconded by Councilman Mellish. Motion carried 7-0.
5. Casteel also shared the ERPS Committee is creating a new classification system that is best described as a hybrid to the old matrix and new ERPS. It will be comprised of a Series and Grade scale, allowing more flexibility for department heads and council.

VI. OLD BUSINESS: None.

VII. STAFF & ELECTED OFFICIALS' REPORTS:

- A. County Administrator Report Mark Casteel reported that all commissioners are currently attending Road School. He also stated they set the Cum Bridge and CCD rates at their last meeting (0.075 and 0.0333, respectively), same as last year. He also shared a request from the Surveyor and Drainage Board to host a joint Council and Commissioner meeting to be held at the Mace Christian Church at 6:30 p.m. on Monday, March 16th. Council assured him they would have enough in attendance for a quorum.
- B. Auditor Jennifer Andel asked the Council to suspend the rules in order to present a transfer that arrived after the agenda was posted.
 - a. Councilman Mellish made a motion to suspend the rules, seconded by Councilman Booth. Motion carried 7-0.
 - b. Andel presented a transfer for \$46,748.86 from Public Warning Grant – Other Services/Charges (8162.34205.000.9655) to Public Warning Grant - Supplies (8162.24205.000.9655).
 - c. A motion to approve line b was made by Councilman Booth, seconded by Councilman Davidson. Motion carried 7-0.
 - d. Jennifer went on to share that she has completed and submitted the Annual Financial Report. She also expects approval of the Tax Abstract by end of day. Her office is now fully staffed with the addition of two new employees, still in the training cycle.

VIII. DEPARTMENT HEAD REPORTS:

- A. County Highway Director Jeremy Phillips shared they have eight openings.
- B. Health Department Amber Reed was asked to speak regarding COVID-19. She shared that all actions to date have been completely precautionary and there have yet to be any reported cases in Montgomery County. She said this is a time to prepare as a community, but not a time to panic. The Health Department does not have test kits. Kits are available at the ER, but the specimen be sent to state labs for testing.
- C. Probation Chief Andria Geigle asked Attorney Reimondo to pick up 18 cases concerning parental reimbursement action. Attorney Tyler Nichols typically handles these, but these 18 cases are a conflict of interest for Nichols. Reimondo said he would speak to Geigle off line.

IX. FUNDED ORGANIZATIONS' REPORTS

- A. Purdue Extension Direction Monica Nagele presented her 4th Quarter 2019 report.

X. COUNCIL MEMBERS' REPORTS

- A. Councilman Gary Booth presented a concept drawing of SR32/I74 plan from RDC. He also shared his thoughts on the county website, wanting it to be more cohesive with the city's site. He felt the same for the new RDC website.
- B. Councilman Greg Morrison agreed the website should be used as a draw to promote people and businesses to Montgomery County.
- C. Council President Terry Hockersmith asked Mark Casteel to help coordinate these ideas, to which he agreed.

XI. CLAIMS:

- A. \$140.00 – Indiana County Council Association – 2020 dues
 - a. A motion to approve was made by Councilman Mills, seconded by Councilman Booth. Motion carried 7-0.
- B. \$3,256.28 – Peters Municipal Consultants, LTD – service through 2/27/2020
 - a. A motion to approve was made by Councilman Mills, seconded by Councilman Mellish. Motion carried 7-0.

XII. INSERT: Next regular meeting: 9:00 a.m. Tuesday, April 14, 2020 at the Courthouse

XIII. PUBLIC COMMENT: None.

XIV. Adjourn

- a. A motion to adjourn was made by Councilman Booth, seconded by Councilman Mellish. Motion carried 7-0.

Terry Hockersmith, President

Tom Mellish, Vice President

Greg Morrison, Councilman

Don Mills, Councilman

Gary Booth, Councilman

Mark Davidson, Councilman

Mark Smith, Councilman

Attest:

Jennifer Andel, Auditor