

# Memo on Agenda

Friday, December 04, 2020 8:54 AM

**Memo on Agenda Items**  
**Board of Commissioners Meeting**  
**December 7, 2020**

**Consent Agenda**

Minutes  
Claims

*The Consent Agenda includes the minutes of the 11-23-20 Board of Commissioners meeting and the docket for payroll and claims.*

**New Business**

Open Annual Highway Department Bid

*Bid was received prior to the deadline and was not opened at the previous Board of Commissioners meeting.*

Approval of Annual Highway Department Bids

*The Highway Department will present their recommendations regarding the annual bids.*

Approval of Local Road Safety Plan

*Montgomery County was one of five Indiana counties selected by the Federal Highway Administration to participate in a pilot program to develop a Local Road Safety Plan(LRSP). The LRSP provides general guidance for decisions related to safety enhancements and improvements on county roadways, based on data and analysis identifying key risk factors and locations (data provided by Purdue LTAP).*

Approval of 2020 Annual ADA Report

*The annual report summarizes actions taken in the Americans with Disability Act plan for the County.*

Approve of 2020 Title VI Report

*The annual report summarizes the County's compliance with Title VI of the Civil Rights Act.*

**Ordinances**

2<sup>nd</sup> Reading: Ordinance 2020-41 Creating the 2020 IPEP Safety Grant Fund

*Establishes a new fund for an IPEP Safety Grant.*

2<sup>nd</sup> Reading: Ordinance 2020-42 Creating the 2021 Probation/Drug Court Recidivism Reduction Program Grant Fund

*Establishes a new fund for a DOC FY2021 Grant.*

2<sup>nd</sup> Reading: Ordinance 2020-43 Creating the FY2021 Community Corrections & Justice Reinvestment Grant Fund

*Establishes a new fund for a DOC Grant.*

2<sup>nd</sup> Reading: Ordinance 2020-43 Creating the FY2021 Community Corrections & Justice Reinvestment Grant Fund

***Establishes a new fund for a DOC Grant.***

2<sup>nd</sup> Reading: Ordinance 2020-44 Amending Composition of the Employee Roster & Pay Schedule (ERPS) Review Committee

***Amends the composition of the Employee Roster and Pay Schedule (ERPS) Review Committee to consist of two Council Members and one Commissioner.***

Introduction: Ordinance 2020-46 Amending the Electronic Map Generation Fund

***Amendment provides that the Mapping Department may use this fund for expenses related to mapping services.***

Introduction: Ordinance 2020-47 Amending the Storm Water Review Fund

***Amendment provides that the County Engineer may use this fund for expenses related to storm water matters.***

2<sup>nd</sup> Reading: Ordinance 2020-44 Amending Composition of the Employee Roster & Pay Schedule (ERPS) Review Committee

***Amends the composition of the Employee Roster and Pay Schedule (ERPS) Review Committee to consist of two Council Members and one Commissioner.***

Introduction: Ordinance 2020-46 Amending the Electronic Map Generation Fund

***Amendment provides that the Mapping Department may use this fund for expenses related to mapping services.***

Introduction: Ordinance 2020-47 Amending the Storm Water Review Fund

***Amendment provides that the County Engineer may use this fund for expenses related to storm water matters.***



# Agenda

Wednesday, December 02, 2020 9:36 AM

**AGENDA**  
**Montgomery County Board of Commissioners Meeting**  
**December 7, 2020**  
**8 am**  
**100 East Main Street - Room 103**  
**Crawfordsville, IN 47933**

**Call to Order: Board President Jim Fulwider**

**Pledge of Allegiance and Prayer**

**Consent Agenda**

[Approval of Claims](#)

November 23, 2020 to December 7, 2020

[Minutes](#)

November 23, 2020

**Old Business**

**New Business**

Open Annual Highway Department Bid

Approval of Annual Highway Department Bids

[Approval of Local Road Safety Plan](#)

[Approve 2020 Annual ADA Report](#)

[Approve 2020 Title VI Report](#)

**Resolutions**

**Ordinances**

[2<sup>nd</sup> Reading: Ordinance 2020-41 Establish IPEP Safety Grant Fund](#)

[2<sup>nd</sup> Reading: Ordinance 2020-42 Establish DOC FY2021 Grant Fund](#)

[2<sup>nd</sup> Reading: Ordinance 2020-43 Establish DOC FY2021-1 Grant Fund](#)

[2<sup>nd</sup> Reading: Ordinance 2020-44 Amending Composition of the ERPS Review Committee](#)

[Introduction: Ordinance 2020-46 Amending Electronic Map Generation Fund](#)

[Introduction: Ordinance 2020-47 Amending Storm Water Review Fund](#)

**Other Business**

**Adjournment**

\*Agenda subject to change\*

Next Regular Meeting: December 28, 2020 @ 8 am

Next Resolution 2020-26

Next Ordinance 2020-48

*Montgomery County acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to County sponsored public programs, services, and/or meetings, the County requests that individuals makes requests for these services forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact ADA/Title VI Coordinator Lori Dossett @ 765-361-2623.*

# Claims

Wednesday, December 02, 2020 10:05 AM

\*Payroll claims are not attached. The sheet includes employee social security information.\*

# Docket Voucher Register (Cumulative)

Begin Date: 11/24/2020  
End Date: 12/07/2020

Montgomery County

Prerun Date	PO	Mode	Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
			420	001	C	029135	1202.30050.000.0006 A. E. Woodall	4,441.67	DEC 2020	4,441.67
			118129	001	C	029104	1000.30073.000.0313 Arab	48.00	.	4,489.67
			118703	001	C	029104	1000.30073.000.0313 Arab	60.00	.	4,549.67
			118730	001	C	029136	1176.23523.000.0529 Arab	80.00	NOV 2020	4,629.67
			11192020	001	C	029137	1170.30017.000.0005 At & T Mobility	3,280.20	AIRCARDS	7,909.87
			287254950598X1124	001	C	029138	1188.32010.000.0008 At & T Mobility	140.50	WIRELESS SERV(C	8,050.37
			BRC20509	001	C	029139	1000.30072.000.0313 B & R Fire & Safety Equip Inc	197.00	PROBATION	8,247.37
			20201403	001	C	029140	2600.65000.000.0006 Banning Engineering	5,420.00	G NICHOLS	13,667.37
			NC1001571930	001	C	029192	1000.20007.000.0380 Bob Barker Co Inc.	225.60	RAZORS	13,892.97
			NC1001572288	001	C	029192	1000.20007.000.0380 Bob Barker Co Inc.	144.20	SHIRTS	14,037.17
			NC1001572245	001	C	029192	1000.20007.000.0380 Bob Barker Co Inc.	173.41	PANTS/SHIRTS	14,210.58
			149163	001	C	029164	1176.23523.000.0529 Booth Machinery Sales Inc	42.92	ASSEMBLY	14,253.50
			75883	001	C	029165	1176.23523.000.0529 Bruske Products	230.41	MISC SUPPLIES	14,483.91
			AR37239	001	C	029105	1189.33010.000.0004 Cardinal Leasing Inc	238.88	COPIER FEES	14,722.79
			111834	001	C	029141	4900.30050.000.0303 Cardinal Leasing Inc	104.50	DEC 2020	14,827.29
			26802-001	001	C	029106	1176.30035.000.0529 Cel & P	399.06	NOV 2020	15,226.35
			26802-002	001	C	029106	1176.30035.000.0529 Cel & P	36.73	NOV 2020	15,263.08
			26802-003	001	C	029106	1176.30035.000.0529 Cel & P	575.82	NOV 2020	15,838.90
			9622	001	C	029107	1000.21000.000.0313 Ceres Solutions Cooperative	41.69	.	15,880.59
			3592	001	C	029107	1000.21000.000.0313 Ceres Solutions Cooperative	41.38	.	15,921.97
			1483	001	C	029107	1000.21000.000.0313 Ceres Solutions Cooperative	48.99	.	15,970.96
			3958	001	C	029173	1197.21000.000.0006 Ceres Solutions Cooperative	39.90	OCT 2020 FUEL	16,010.86
			9386	001	C	029193	1000.21000.000.0007 Ceres Solutions Cooperative	30.97	OCT 2020 FUEL	16,041.83
			5394	001	C	029194	1000.21000.000.0012 Ceres Solutions Cooperative	31.13	OCT 2020 FUEL	16,072.96
			2011260	001	C	029195	1000.21000.000.9655 Ceres Solutions Cooperative	202.99	OCT 2020 FUEL	16,275.95
			4067320434	001	C	029166	1176.13002.000.0529 Cintas Corporation Loc #366	382.33	UNIFORMS	16,658.28
			56891	001	C	029167	1176.33450.000.0529 Clark Truck Equipment Co Inc	1,672.58	.	18,330.86
			56947	001	C	029167	1176.44501.000.0529 Clark Truck Equipment Co Inc	33,173.00	SNOWPLOW MOUI	51,503.86
			7234172-1106608	001	C	029133	5100.00019.000.0000 Colonial Life Insurance Co	597.24	MONTHLY	52,101.10
			3053132	001	C	029142	1000.30035.000.0068 Constellation New Energy Gas D	117.32	OCT 2020	52,218.42
			3053125	001	C	029142	1000.30035.000.0068 Constellation New Energy Gas D	7.81	OCT 2020	52,226.23
			3053126	001	C	029142	1000.30035.000.0068 Constellation New Energy Gas D	5.28	OCT 2020	52,231.51
			3053128	001	C	029142	1000.30035.000.0068 Constellation New Energy Gas D	1,224.63	OCT 2020	53,456.14
			3053129	001	C	029142	1176.30035.000.0529 Constellation New Energy Gas D	14.60	OCT 2020	53,470.74
			26423	001	C	029174	9166.20006.000.0235 Correctional Counseling Inc	992.43	MRT BOOKS	54,463.17

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Begin Date: 11/24/2020  
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Montgomery County

Prerun Date	PO	Mode	Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
92139				001	C	1000.21850.000.0313	Crawfordsville Paper	42.92		54,506.09
91937				001	C	1000.21850.000.0313	Crawfordsville Paper	116.52		54,622.61
92092				001	C	1000.21850.000.0313	Crawfordsville Paper	260.60		54,883.21
92146				001	C	8902.22019.000.0000	Crawfordsville Paper	133.34	2 CASES	55,016.55
92151				001	C	1000.20001.000.0380	Crawfordsville Paper	1,772.02	MISC SUPPLIES	56,788.57
92169				001	C	1000.20001.000.0380	Crawfordsville Paper	765.55	MISC SUPPLIES	57,554.12
92169				001	C	1000.20001.000.0380	Crawfordsville Paper	873.44	MISC SUPPLIES	58,427.56
92146				001	C	1000.24201.000.9655	Crawfordsville Paper	133.34	2 CASES	58,560.90
13003600				001	C	1000.30035.000.0068	Crawfordsville Utilities	155.10	100720-11072020	58,716.00
41245300				001	C	1000.30035.000.0068	Crawfordsville Utilities	1,191.07	100820-11102020	59,907.07
41243300				001	C	1176.30035.000.0529	Crawfordsville Utilities	62.90	100820-12162020	59,969.97
				001	C	1000.30005.000.0312	David W Hampton	587.20	1468 miles	60,557.17
8720-2769-01-0				001	C	1176.30035.000.0529	Duke Energy	13.78	102220-11232020	60,570.95
79976				001	C	1170.30100.000.0005	Elter Ford-Mercury	19.95	TIRE/RECALLS	60,590.90
163520A				001	C	1170.20400.000.0005	Evident	77.11	SWABS	60,668.01
1387				001	C	2700.65027.000.0006	Foster Farm Drainage	1,471.50	J GILLILAND	62,139.51
1388				001	C	2700.65046.000.0006	Foster Farm Drainage	4,149.68	G LITTLE	66,289.19
1379				001	C	2700.65196.000.0006	Foster Farm Drainage	1,641.00	E BERRY	67,930.19
202896				001	C	1176.33450.000.0529	Gasoline Equip	890.00	PV 200	68,820.19
DEC 2020				001	C	1000.30115.000.0271	Goebel Law Offices	3,000.00	PD CONTRACT	71,820.19
206172828				001	C	1000.20004.000.0380	Gordon Food Service	3,149.50	MEALS	74,969.69
206320919				001	C	1000.20004.000.0380	Gordon Food Service	4,289.56	MEALS	79,259.25
1722				001	E	4700.00034.000.0068	GPA, Inc.	48,985.45	NOV 2020	128,224.70
29736				001	C	1000.30500.000.0380	H & M Plumbing LLC	483.24	LINE REPLACEMENT	128,707.94
DEC 2020				001	C	1000.45023.000.0313	Hay-bush Mechanical	95.00	Broken Damper Wire	128,802.94
2019-155-S-00008				001	C	1000.30115.000.0271	Henthorn Harris & Welliver Pc	2,500.00	PD CONFLICT	131,302.94
SI-869723				001	C	1138.30191.000.0068	Hwc Engineering	2,257.50	9/28-10-25-2020	133,560.44
SI-885725				001	C	1176.23572.000.0529	Icc Business Products	113.92	WIPES	133,674.36
1010-210007045236				001	C	1000.24201.000.0232	Icc Business Products	26.88	TISSUES	133,701.24
1010-210007045559				001	C	1000.30035.000.0068	Indiana American Water Co.	183.55	102220-11242020	133,884.79
1010-210005739339				001	C	1000.30035.000.0068	Indiana American Water Co.	57.64	102220-11242020	133,942.43
11052020				001	C	1000.30035.000.0068	Indiana American Water Co.	65.42	101720-11192020	134,007.85
10232020				001	C	1000.30021.000.0068	Johnson Co Treasurer	1,120.00	B SANDERS	135,127.85
10162020				001	C	1170.30800.000.0005	Journal Review	129.00	BANNER	135,256.85
				001	C	1170.30800.000.0005	Journal Review	500.00	MKTPLACE EMP AI	135,756.85

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Begin Date: 11/24/2020  
End Date: 12/07/2020

Montgomery County

Prerun Date	PO	Mode	Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
			10232020	001	C 029115	1170.30800.000.0005	Journal Review	30.00	MKTPLC CHNGE O	135,786.85
			11012020	001	C 029115	1170.30800.000.0005	Journal Review	259.00	MKTPLACE FULL P	136,045.85
			959704408	001	C 029116	1000.30074.000.0313	Kone Chicago	323.26	NOV 2020	136,369.11
			959593152	001	C 029116	1000.30074.000.0313	Kone Chicago	312.33	N40006691	136,681.44
			1158035261	001	C 029116	1000.30600.000.0313	Kone Chicago	5,725.00	341848419	142,406.44
			24377	001	C 029148	1138.30128.000.0068	L. L. Low Associates Inc	13,792.00	TECH SUPPORT	156,198.44
			24485	001	C 029148	1138.30128.000.0068	L. L. Low Associates Inc	11,758.00	01/21-06/2021	167,956.44
			0118839	001	C 029149	1000.32100.000.0232	Legal Directores	69.75	BLUE BOOK	168,026.19
			910925	001	C 029150	1138.30191.000.0068	Lochmueller Group	1,384.00	10312020	169,410.19
			33700	001	C 029151	1000.30051.000.0202	Luna Language Services	180.00	10/19/2020	169,590.19
				001	C 029117	1000.30008.000.0313	Mark Hutcheson	240.00	4 Cleanings	169,830.19
				001	C 029117	1000.30028.000.0313	Mark Hutcheson	1,125.00	WE Nov 13	170,955.19
			15604648	001	C 029201	1000.20003.000.0380	Mckesson Medical-surgical	19.58	GOWN	170,974.77
			155504874	001	C 029201	1000.20003.000.0380	Mckesson Medical-surgical	17.33	SHIELD/GOWN	170,992.10
			1327117	001	C 029118	1000.30036.000.9655	Metro Fibernet Llc	600.82	.	171,592.92
			11092020	001	C 029119	4900.11033.000.0303	Montgomery Co Commissioners	6,043.07	M DAVIS SALARY	177,635.99
			11092020	001	C 029119	4900.12001.000.0303	Montgomery Co Commissioners	446.64	M DAVIS SS/MED	178,082.63
			11092020	001	C 029119	4900.12025.000.0303	Montgomery Co Commissioners	676.83	M DAVIS INPRS	178,759.46
			11092020	001	C 029119	4900.12050.000.0303	Montgomery Co Commissioners	1,008.21	M DAVIS GRP INS	179,767.67
			11092020	001	C 029119	4900.12065.000.0303	Montgomery Co Commissioners	97.23	M DAVIS HSA	179,864.90
			ME NOV 2020	001	C 029179	9136.30179.000.0235	Montgomery County Probation	15.00	G BERRY	179,879.90
			ME NOV 2020	001	C 029179	9136.30179.000.0235	Montgomery County Probation	15.00	L CUMMINS	179,894.90
			ME NOV 2020	001	C 029179	9136.30179.000.0235	Montgomery County Probation	30.00	M RESCIGNO	179,924.90
			11252020	001	C 029179	9136.30180.000.0235	Montgomery County Probation	270.00	A HARRIS	180,194.90
			772848	001	C 029180	1170.30100.000.0005	Napa	19.49	SOCKET	180,214.39
			1127098	001	C 029120	1000.30210.000.0007	Nms Labs	136.00	.	180,350.39
			12012020	001	C 029181	7457.50000.000.0001	Pre Trial Diversion	1,928.00	PRE TRIAL GEN	182,278.39
			BC10-2020914	001	C 029121	1000.12050.000.0068	Proactive MSO, LLC	2,641.62	AUG 2020	184,920.01
			BC10-2020914	001	C 029121	1000.13000.000.0068	Proactive MSO, LLC	10,262.00	AUG 2020	195,182.01
			102352	001	C 029134	5100.00020.000.0000	Protective Life Insurance	228.82	MONTHLY	195,410.83
			698232	001	C 029122	1000.30035.000.0068	Pure Water Partners	285.00	CCC	195,695.83
			698232	001	C 029122	1000.30035.000.0068	Pure Water Partners	285.00	PROBATION	195,980.83
			12168548	001	C 029182	1119.24202.000.0001	Quill Corp	99.22	MISC SUPPLIES	196,080.05
			12292115	001	C 029183	2100.24201.000.0235	Quill Corp	4.83	OFFICE SUPPLIES	196,084.88
			12421139	001	C 029184	4900.24201.000.0303	Quill Corp	10.90	CALENDAR	196,095.78

Financial System

12/03/2020 10:18 AM by dbusse

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# Docket Voucher Register (Cumulative)

Begin Date: 11/24/2020  
End Date: 12/07/2020

Montgomery County

PO		Budget		Vendor Name		Bank	Check	Account Code	Amount	Description	Check Total
Prerun Date	PO	Mode	Invoice								
			12434705			001	C	029184 4900.24201.000.0303	10.77	HAND SOAP	196,106.55
			12536270			001	C	029184 4900.24201.000.0303	20.20	HAND TOWELS	196,126.75
			143776744			001	C	029184 4900.24201.000.0303	7.39	SWIFFER WET	196,134.14
			144001794			001	C	029184 4900.24201.000.0303	17.37	CLOROX WIPES	196,151.51
			1240855			001	C	029184 4900.24201.000.0303	72.06	MISC SUPPLIES	196,223.57
			11926651			001	C	029184 4900.24201.000.0303	31.26	OFFICE SUPPLIES	196,254.83
			11962855			001	C	029184 4900.24201.000.0303	80.96	OFFICE SUPPLIES	196,335.79
			11981234			001	C	029184 4900.24201.000.0303	6.89	OFFICE SUPPLIES	196,342.68
			11993997			001	C	029184 4900.24201.000.0303	51.98	OFFICE SUPPLIES	196,394.66
			143776614			001	C	029184 4900.24201.000.0303	114.01	OFFICE SUPPLIES	196,508.67
			11802788			001	C	029202 1000.24201.000.0003	12.86	MISC SUPPLIES	196,521.53
			11810609			001	C	029202 1000.24201.000.0003	89.62	MISC SUPPLIES	196,611.15
			11839501			001	C	029202 1000.24201.000.0003	75.96	MISC SUPPLIES	196,687.11
			11789021			001	C	029202 1000.24201.000.0003	17.42	MISC SUPPLIES	196,704.53
			11783528			001	C	029202 1000.24201.000.0003	314.23	MISC SUPPLIES	197,018.76
			11793236			001	C	029202 1000.24201.000.0003	35.99	MISC SUPPLIES	197,054.75
			11879069			001	C	029202 1000.44500.000.0003	170.97	MISC SUPPLIES	197,225.72
			11879069			001	C	029202 1000.44500.000.0003	323.98	MISC SUPPLIES	197,549.70
			11854042			001	C	029203 1000.24201.000.0011	196.80	OFFICE SUPPLIES	197,746.50
			12096558			001	C	029204 1000.24201.000.0380	11.66	PROTECTORS	197,758.16
			12080718			001	C	029204 1000.24201.000.0380	492.42	MISC SUPPLIES	198,250.58
			102395			001	C	029123 4917.44500.000.0312	185.00	Plotter Contract	198,435.58
			101860			001	C	029123 4917.44500.000.0312	185.00	Plotter Contract	198,620.58
			40766			001	C	029124 1000.21860.000.0104	125.00	BALLOT STOCK	198,745.58
			015855202010			001	C	029185 4950.30160.000.0005	22.66	MEDICAL SCREEN	198,768.24
			0694-002632725			001	C	029152 1000.30035.000.0068	90.72	DEC 2020	198,858.96
			0786-000570420			001	C	029152 1000.30035.000.0068	318.75	DEC 2020	199,177.71
			0786-000570416			001	C	029152 1000.30035.000.0068	267.30	DEC 2020	199,445.01
			0786-000570417			001	C	029152 1000.30035.000.0068	151.25	DEC 2020	199,596.26
			0786-000570419			001	C	029152 1176.30039.000.0529	360.63	DEC 2020	199,956.89
			5060705801			001	C	029125 1000.30016.000.9616	7.82	OCT 2020	199,964.71
			34315077			001	C	029153 2100.30016.000.0235	168.53	DEC 2020	200,133.24
			104319424			001	C	029126 4917.44500.000.0312	103.58	11/24-12/23/20	200,236.82
			104351593			001	C	029127 1000.30500.000.0380	245.57	DEC 2020	200,482.39
			10435082			001	C	029154 1000.30016.000.0232	100.19	DEC 2020	200,582.58

# Docket Voucher Register (Cumulative)

Begin Date: 11/24/2020  
End Date: 12/07/2020

Montgomery County

Prerun Date	PO	Mode	Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
			205605	001	C 029186	8425.30091,000.9655	Robin Pirfle	260.00	LEPC MEAL	200,842.58
			6	001	C 029205	1000.30210,000.0007	Roland M Kohr & Associates llc	1,000.00	METSKER	201,842.58
			5	001	C 029205	1000.30210,000.0007	Roland M Kohr & Associates llc	1,000.00	G GREENWOOD	202,842.58
			0469042-IN	001	C 029187	1170.20400,000.0005	Sirchie Finger Print Laborator	64.31	WATER/TESTS	202,906.89
			20201600	001	C 029155	1203.50000,000.0002	Srl Inc	20.15	2020 TAX SALE	202,927.04
			20201575	001	C 029155	4937.50000,000.0002	Srl Inc	100.00	2020 TAX SALE	203,027.04
			20201575	001	C 029155	4937.50000,000.0002	Srl Inc	790.00	2020 TAX SALE	203,817.04
			332745/1	001	C 029170	1176.23523,000.0529	Stevenson's Ace Hardware	245.60	SOAP/VACUUM/SP	204,062.64
			3327263/1	001	C 029170	1176.23546,000.0529	Stevenson's Ace Hardware	59.32	BOLTS/WASHERS	204,121.96
			101440	001	C 029188	1170.30100,000.0005	Surb's Tire	582.16	TIRES	204,704.12
			101424	001	C 029188	1170.30100,000.0005	Surb's Tire	948.60	TIRES	205,652.72
			101538	001	C 029188	1170.30100,000.0005	Surb's Tire	134.00	TIRE LABOR	205,786.72
			072318	001	C 029188	1170.30100,000.0005	Surb's Tire	17.50	TIRE PATCH	205,804.22
			072339	001	C 029188	1170.30100,000.0005	Surb's Tire	23.50	PATCH & PLUG	205,827.72
			072328	001	C 029188	1170.30100,000.0005	Surb's Tire	69.95	TIRE RATATION	205,897.67
			9563	001	C 029128	1176.30230,000.0529	Taylor, Chadd, Minnett, ET AL.	1,981.00	.	207,878.67
			9782	001	C 029156	1000.30230,000.0063	Taylor, Chadd, Minnett, ET AL.	133.00	DRAINAGE BOARD	208,011.67
			9557	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	190.00	EMA	208,201.67
			9553	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	836.00	SHERIFF	209,037.67
			9566	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	76.00	R STONE	209,113.67
			9569	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	76.00	R STONE	209,189.67
			9570	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	133.00	D POWELL	209,322.67
			9554	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	361.00	TREASURER	209,683.67
			9556	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	209.00	TREASURER	209,892.67
			9571	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	513.00	R BECHMAN	210,405.67
			9568	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	304.00	RIGHTSELL	210,709.67
			9561	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	380.00	J MASHBURN	211,089.67
			9565	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	247.00	M HUTCHISON	211,336.67
			9555	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	304.00	D BIRGE TORT	211,640.67
			9512	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	11,388.00	COMMISSIONERS	223,028.67
			9564	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	2,565.00	BIRGE V HUDSON	225,593.67
			9522	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	1,121.00	PLAN COMMISSION	226,714.67
			9573	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	171.00	AM WATER V NICE	228,885.67
			9572	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	19.00	AM WATER V MRTI	228,904.67
			9254	001	C 029157	1000.30230,000.0068	Taylor, Chadd, Minnett, ET AL.	133.00	AM WATER V MRTI	227,037.67

## Montgomery County

Check Total	227,474.67	228,424.67	228,451.38	228,490.99	228,681.77	228,739.27	230,331.10	233,074.29	235,104.42	240,219.06	240,512.06	240,688.19	242,888.19	244,289.69	266,789.69	269,215.19	270,675.44	270,857.33	271,640.29	301,326.12	305,343.98	306,975.73	307,065.53	307,169.52	307,400.60	307,611.02	307,818.02
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**Docket Voucher Register (Cumulative)**Begin Date: 11/24/2020  
End Date: 12/07/2020

Montgomery County

Prerun Date	PO	PO Mode Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
						Location: 0006	17,163.75		
						Location: 0007	3,116.97		
						Location: 0008	140.50		
						Location: 0009	782.96		
						Location: 0011	489.80		
						Location: 0012	31.13		
						Location: 0063	133.00		
						Location: 0068	173,424.60		
						Location: 0104	125.00		
						Location: 0202	180.00		
						Location: 0232	196.82		
						Location: 0235	1,495.79		
						Location: 0271	5,500.00		
						Location: 0303	9,237.27		
						Location: 0312	1,127.10		
						Location: 0313	8,735.19		
						Location: 0380	12,663.08		
						Location: 0529	52,255.89		
						Location: 9616	183.95		
						Location: 9655	1,468.84		
						Total:	307,818.02		

# Docket Voucher Register (Cumulative)

Begin Date: 11/24/2020  
End Date: 12/07/2020

Montgomery County

Prerun Date	PO	PO Mode	Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
12/02/2020			CIGNA	002	E	1000.12050.000.0068	Cigna Group Insurance	721.50	DEC 2020	308,539.52
11/24/2020				001	E	1000.12050.000.0068	Montgomery Co Self-Insurance	40,448.64	DDCif-GPAHEALTH	348,988.16
11/24/2020				001	E	1000.12050.000.0068	Montgomery Co Self-Insurance	40,736.70	DDCif-GPAHEALTH	389,724.86
11/24/2020				001	E	1176.12050.000.0529	Montgomery Co Self-Insurance	9,562.71	DDCif-GPAHEALTH	399,287.57
11/24/2020				001	E	1176.12050.000.0529	Montgomery Co Self-Insurance	9,562.71	DDCif-GPAHEALTH	408,850.28
11/24/2020				001	E	1191.12050.000.0068	Montgomery Co Self-Insurance	571.47	DDCif-GPAHEALTH	409,421.75
11/24/2020				001	E	1191.12050.000.0068	Montgomery Co Self-Insurance	571.47	DDCif-GPAHEALTH	409,993.22
11/24/2020				001	E	1222.12051.000.0303	Montgomery Co Self-Insurance	2,716.65	DDCif-GPAHEALTH	412,709.87
11/24/2020				001	E	1222.12051.000.0303	Montgomery Co Self-Insurance	2,716.65	DDCif-GPAHEALTH	415,426.52
11/24/2020				001	E	4900.12050.000.0303	Montgomery Co Self-Insurance	1,440.30	DDCif-GPAHEALTH	416,866.82
11/24/2020				001	E	4900.12050.000.0303	Montgomery Co Self-Insurance	1,440.30	DDCif-GPAHEALTH	418,307.12
								83,049.78		
								8,313.90		
								19,125.42		
								Total:		110,489.10

Location: 0068  
Location: 0303  
Location: 0529

# Docket Voucher Register (Cumulative)

Begin Date: 11/24/2020  
 End Date: 12/07/2020

Montgomery County

Prerun Date	PO	PO	Mode	Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
								Electronic Totals:	217,059.74		
								Check Totals:	201,247.38		
								Prerun Totals:	110,489.10		
								Regular Totals:	307,818.02		
								Grand Totals:	418,307.12		

# Minutes

Wednesday, December 02, 2020 9:38 AM

**MINUTES**  
**MONTGOMERY COUNTY COMMISSIONER MEETING**  
**MONDAY, NOVEMBER 23, 2020**

The Montgomery County Commissioners met in regular session on Monday, November 23, 2020 at 8:00 am at the Montgomery County Courthouse, 100 E. Main Street – Room 103, Crawfordsville, Indiana.

Present were Board members Board President Commissioner James Fulwider, Vice President Commissioner John Frey and Commissioner Dan Guard. Also present Board Attorney Dan Taylor; County Administrator Tom Klein; Auditor Jennifer Andel; Building Administrator Marc Bonwell; E911 Director Sherri Henry; EMA Director Shari Harrington; Sheriff Ryan Needham; Chief Probation Officer Andria Geigle; Commissioners Executive Assistant Lori Dossett; and Health Administrator Amber Reed.

**CALL TO ORDER**

Commissioner Board President Fulwider called the meeting to order @ 8:00 am and led the Pledge of Allegiance and Dan Guard led the prayer.

**CONSENT AGENDA**

**Approval of Claims – November 9, 2020 to November 23, 2020**

**Approval of Minutes – November 9, 2020**

*Commissioner Guard moved to approve the consent agenda items. Seconded by Commissioner Frey. Motion passed 3-0.*

**PUBLIC HEARING: Text Amendment to Local Street Standards**

Building/Zoning Administrator Marc Bonwell stated the Plan Commission has forwarded a favorable recommendation for updated street standards. *Commissioner Fulwider opened the public hearing @ 8:07 am.* No one came forward with a comment. *Commissioner Fulwider closed the public hearing @ 8:07 am.*

**CONSIDER FOR ADOPTION: Ordinance 2020-45 Adopting Text Amendment to Subdivision Control Ordinance**

*Commissioner Frey moved to approve Ordinance 2020-45. Seconded by Commissioner Guard. Motion passed 3-0.*

**PUBLIC HEARING: Montgomery County Highway Superintendent v. Caleb Thayer –**

**Failure to Comply with Notice to Correct** – Attorney Taylor stated Mr. Thayer has been sent a Notice to Correct to remove a dirt bike track in the County's right-of-way. The track has not been removed. *Commissioner Fulwider opened the public hearing @ 8:10 am.* No one came forward with a comment. *Commissioner Fulwider closed the public hearing @ 8:12 am.* *Commissioner Frey moved to approve Findings of Fact, Conclusions, Order and Fine Citation – In The Matter of Montgomery County v. Caleb Thayer. Seconded by Commissioner Guard. Motion passed 3-0.*

**NEW BUSINESS**

**Open Annual Highway Department Bids – Attorney Taylor opened the following bids:**

Asphalt Materials  
CivilCon  
Harris Stone  
Hall Signs  
Gladiex Trading & Marketing  
Ports Petroleum  
Pavement Solutions  
Dave Price Excavating  
Milestone Contractors, LP

Hars Co.  
St. Regis  
U.S. Aggrigates  
Corks Dust Control Inc.  
E3 Bridge  
Boehm Trucking  
Keith Henderson LLC  
Goodyear – Pomp’s Tire Service  
Whitesville Mill Service Co.  
Reith-Riley Construction Co. Inc.  
James H. Drew  
Lincoln Park Stone  
Stello Products, Inc.  
Core & Main  
Metal Culverts, Inc.  
Conrad Perry  
Conner Excavating, Inc.  
Martin Marietta

*Commissioner Frey moved to take the 2020 Annual Highway Bids under advisement. Seconded by Commissioner Guard. Motion passed 3-0.*

**Montgomery County Sign Replacement Proposal – HWC Engineering - \$500**

*Commissioner Guard moved to approve the Agreement for Engineering Services with HWC. Seconded by Commissioner Frey. Motion passed 3-0.*

**Conner Excavating Public Works Construction Agreement – Access Drive from Memorial Drive to the Montgomery County Landfill - \$66,657**

*Commissioner Guard moved to approve the Conner Excavating Public Works Construction Agreement. Seconded by Commissioner Frey. Motion passed 3-0.*

**AFCS Agreement – Treasurer**

*Commissioner moved to approve the AFCS Agreement. Seconded by Commissioner Frey. Motion passed 3-0.*

**MetroNet Business Agreement – Health Department**

*Commissioner Guard moved to approve the MetroNet Business Agreement. Seconded by Commissioner Frey. Motion passed 3-0.*

**RESOLUTIONS**

**Resolution 2020-24 – Approving Amended Intergovernmental Cooperation Agreement for the Provision of Sanitary Sewer Connection Inspection Services**

*Commissioner Guard moved to approve Resolution 2020-24. Seconded by Commissioner Frey. Motion passed 3-0.*

**Resolution 2020-25 – Approving Equipment Lease Agreement with Tri-County Bank & Trust Co.**

*Commissioner Frey moved to approve Resolution 2020-25. Seconded by Commissioner Guard. Motion passed 3-0.*

**ORDINANCES**

**Introduction Ordinance 2020-41 – Creating the 2020 IPEP Safety Grant Fund**

**Introduction Ordinance 2020-42 – Creating the FY2021 Probation/Drug Court Recidivism Reduction Program Grant Fund**

**Introduction Ordinance 2020-43 – Creating the FY2021 Community Corrections & Justice Reinvestment Grant Fund**

**Introduction Ordinance 2020-44 – Amending Composition of the Employee Roster & Pay Schedule (ERPS) Review Committee**

**2<sup>nd</sup> Reading Ordinance 2020-39 – Amending Employee Handbook Terms Regarding Overtime**

*Commissioner Guard moved to approve Ordinance 2020-39. Seconded by Commissioner Frey. Motion passed 3-0.*

**2<sup>nd</sup> Reading Ordinance 2020-40 – Amending Employee Handbook Adding Bereavement Leave**

*Commissioner Guard moved to approve Ordinance 2020-40. Seconded by Commissioner Frey. Motion passed 3-0.*

**OTHER BUSINESS**

County Administrator Tom Klein extended birthday wishes to EMA Director Shari Harrington and Central Communications Director Sherri Henry.

**ADJOURNMENT**

There being no further business before the Board, *Commissioner Frey moved to adjourn. Commissioner Guard seconded. Motion passed 3-0.*

Meeting adjourned at 8:40 am.

Minutes prepared by Commissioners Executive Assistant Lori Dossett.

The next regular meeting will be held on Monday, December 7, 2020 @ 8:00 am

@ Montgomery County Courthouse, 100 E. Main Street – Room 103, Crawfordsville, IN 47933.

**MONTGOMERY COUNTY BOARD OF COMMISSIONERS:**

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**James D. Fulwider, Board President**

**Attest:**

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**Jennifer Andel, Auditor**

# Open Annual Highway Department Bid

Wednesday, December 02, 2020 10:03 AM

This bid was not included in the bids approved by the Commissioners on November 23rd. The bid was inadvertently placed in the Commissioners mailbox at the Courthouse. Needs to be opened and approved with the other bids.



# Approve Highway Bids

Wednesday, December 02, 2020 10:05 AM

# Local Road Safety Plan

Wednesday, December 02, 2020 9:40 AM



## Definitions

<b>INLTAP</b>	The Indiana Local Technical Assistance Program offers technical and training assistance for street departments, highway departments and local elected officials nation-wide.
<b>INDOT</b>	The acronym for the Indiana Department of Transportation.
<b>FHWA</b>	Federal Highway Administration which is an agency within the U.S. Department of Transportation. This agency supports state and local governments in the design, construction, and maintenance of the nation's highway system (Federal-Aid Highway Program) and various federally and tribally owned lands.
<b>MUTCD</b>	Manual on Uniform Traffic Control Devices is a technical manual published by the FHWA that defines standards for traffic control devices on all public roadways, highways and bikeways.
<b>AADT</b>	Annual Average Daily Traffic is the total traffic volume passing a point or segment of a road in both directions for one year divided by the number of days in a year.
<b>PASER</b>	Pavement Surface Evaluation and Rating is a 1-10 rating system for road pavement condition developed by the Wisconsin-Madison Transportation Information Center and utilized by highway departments across the nation to monitor roadway condition.

# Montgomery County Local Road Safety Plan

## INTRODUCTION

According to the National Highway Traffic Safety Administration, in 2017, over 50 percent of fatalities occurred on rural roads, but only 19 percent of Americans live in rural areas. As a rural county, Montgomery County is investing in transportation safety measures that reduce incidences of crashes with serious injury or fatalities. This Local Road Safety Plan is part of that investment and on-going efforts to increase the safety of the county's transportation network.

This plan is part of the Federal Highway Administration's Local Road Safety Plan Pilot 2.0 and was developed by the Montgomery County Highway Department with data analysis assistance from the Indiana Local Technical Assistance Program (INLTAP) and consulting assistance from HWC Engineering. The plan provides general guidance for decisions related to safety enhancements and improvements on county roadways, based on data and analysis identifying key risk factors and locations. This guidance and analysis are based on current data and as such, this plan should be viewed as a living document that can be updated to reflect changing local needs and priorities.

The intent of this plan is to:

- Increase awareness of road safety and risks
- Achieve a reduction in severe crashes
- Develop lasting partnerships for road safety
- Develop support for grant funding applications to address road safety
- Prioritize needed road safety investments.

## VISION AND MISSION

*Montgomery County is committed to improving transportation safety to reduce the risk of death and serious injury that result from incidents on our transportation systems. The Local Safety Plan tells the story of transportation safety needs and strategies for our County. Implementation and funding of recommendations in this plan will improve transportation safety for the county, its people, and its visitors with a goal towards zero deaths.*

Support for transportation safety is also identified as a priority in several documents in Montgomery County including the 2019 Montgomery County Comprehensive Plan and the 2019 Montgomery County Thoroughfare Plan.

## SAFETY PARTNERS

Multiple partners and stakeholders came together to provide input on the development this Local Road Safety Plan. Input was gained not only during the course of this safety plan, but also the county's thoroughfare plan, which was completed in the months preceding the safety plan.

- Montgomery County Highway Department
- Montgomery County Commissioners
- Montgomery County GIS
- Montgomery County Emergency Management Agency
- Indiana Local Technical Assistance Program
- Federal Highway Administration
- City of Crawfordsville
- North Montgomery School Corporation
- Town of New Market

## PROCESS

The planning process involved the following steps:

<b><i>Data Analysis</i></b>	INLTAP provided data analysis as part of this planning effort. An initial meeting was held with the Montgomery County Highway Department, INLTAP, and HWC Engineering to review the preliminary analysis and discuss desired goals and outcomes for the plan.
<b><i>Stakeholder Input</i></b>	A stakeholder input meeting was held October 8, 2019 with several of the safety partners listed above. Additional input was solicited separately by the county engineer and during the development of the thoroughfare plan which was adopted in September 2019.
<b><i>Draft Plan</i></b>	A rough draft of the plan was developed and circulated for review by the Montgomery County Highway Department and INLTAP.
<b><i>Review Meeting</i></b>	A follow-up meeting was held with the Montgomery County Highway Department, INLTAP, and HWC Engineering to review the draft plan, feedback, and recommended strategies.
<b><i>Revised Draft</i></b>	A revised draft of the plan was circulated for review and comment by the Montgomery County Highway Department and INLTAP.
<b><i>Final Plan</i></b>	Final input was incorporated into the plan and a presented to the county commissioners.



## EXISTING & PLANNED EFFORTS

Prior to the development of the Local Road Safety Plan, Montgomery County adopted the Montgomery County Thoroughfare Plan in September, 2019. The plan included analysis of key road networks throughout Montgomery County, with a focus on safely connecting all towns and cities in the county.

Additionally, the Montgomery County Highway Department has taken or is already planning several proactive steps to reduce crashes in the county through such efforts as:

### Existing

- Adoption of Montgomery County Thoroughfare Plan
- Community Crossings Grant to improve CR 100 W from City of Crawfordsville limits to CR 1100 N
- Installation of thermoplastic lane marking on all new HMA paved roadway
- In 2021, replacing bridge #79 and removing existing s-curve on CR 100 W between CR 300 N and CR 400 N
- Purchase of berm and ditch cutting equipment to address ponding water on roadways
- Stone shoulders on CR 500 S from Ladoga Road to US 136
- Clearing right-of-way from heavy vegetation with knuckle boom mowers

### Planned

- Collection of updated traffic count data and pavement markings information first focusing on roadways delineated on the thoroughfare plan
- Improve conditions along CR 625 E between US 32 and US 47
- Apply for Community Crossings grant to pave CR 400 W from SR 32 to US 136 and Camp Rotary Road/CR 300 S from SR 32 to SR 47
- Stabilize existing ¼ mile should along CR 500 N west of CR 300 W
- Improvements on CR 600 S around Lake Holiday
- Implement a bridge maintenance program to clear, clean, and seal structures as well as removal of debris, salt, and sand under approach guardrails
- Implement bridge improvements based upon the 2020-2030 bridge preservation plan
- Develop a snow removal policy
- Install AVL devices on all highway department equipment/vehicles. Implement a tracking system through the Montgomery County GIS/Mapping Department.

## DATA SUMMARY

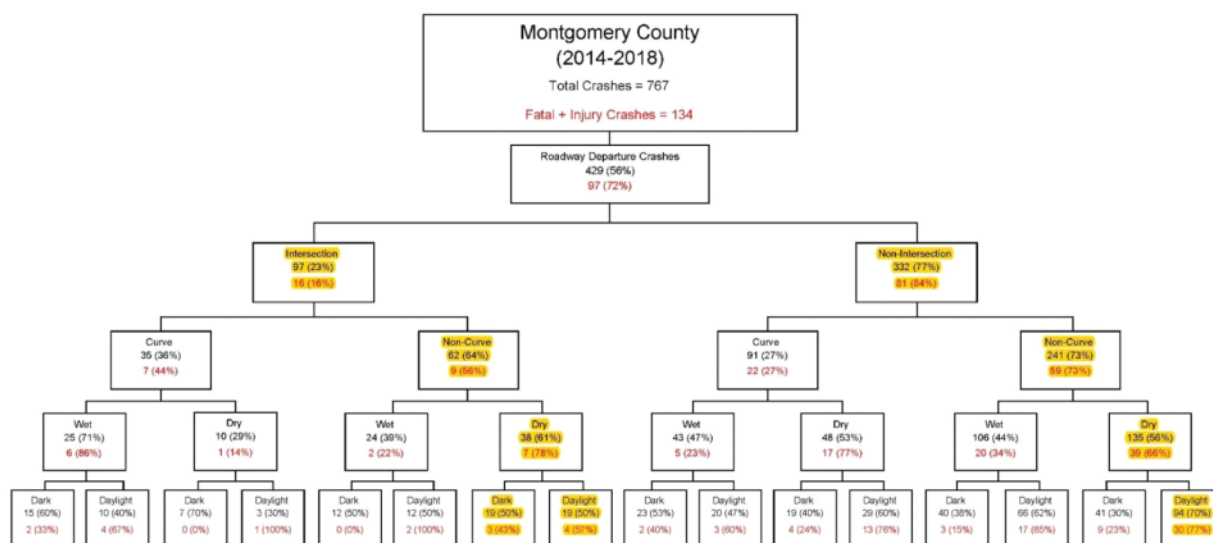
Data from the ARIES database was collected by INLTAP and combined with additional county data such as pavement rating, speed, road width and signage data. A total of 767 crashes were reported between 2014 and 2018. Table 1 below outlines the crash type and comparison to rural counties on average. Roadway departure crashes, making up 57 percent of total crashes are the most common crash, with dark roadways, wet roadways and animal crashes the next most common crash. Figure 1 illustrates the highest and lowest crash characteristics of roadway departure crashes within the County.

**Table 1: Crash Summary Table**

	Total Crashes	% Crashes	Rural County Average	Number of Crashes per Year				
				2014	2015	2016	2017	2018
Total Crashes	767	-	-	151	153	139	163	161
Fatal Crashes	8	1%	0.77%	0	2	0	1	5
Injury Crashes	126	17%	18%	24	23	24	27	28
Roadway Departure Crashes*	429	56%	53%	93	87	90	80	79
Animal Crashes	195	25%	31%	36	44	33	47	35
Angle/Left-Turn Crashes	67	9%	8%	15	9	8	18	17
Rear-End Crashes	24	3%	3%	3	2	5	7	7
Dark Roadway Crashes	368	48%	51%	70	73	72	86	67
Wet Roadway Crashes	253	33%	32%	57	57	49	39	51
Horizontal Curve Crashes	148	19%	22%	30	28	22	31	37
Intersection Crashes	200	26%	22%	39	37	32	43	49
Gravel Roadway Crashes	64	8%	7%	11	10	16	14	13

\*Includes Run Off Road, Head-On and Sideswipe Crashes

**Figure 1: Roadway Departure Crash Tree**





## ROADWAY DEPARTURE CRASHES

72 percent of crashes with a fatality or injury were due to roadway departure crashes. Most of these crashes occurred on non-intersection, straight roadways in dry and daylight conditions.

## INTERSECTION CRASHES

Make up over 20 percent of total roadway departure crashes, are more likely to occur in dry conditions. Daylight or dark conditions did not have a significant factor.

### Risk Factors

As part of the analysis, several risk factors were also analyzed which compared incidence of crashes on the roadway network as a whole versus incidence of crashes which shared the identified attributes. The data tables for this analysis can be found in the appendix. Data categories analyzed included:

- Traffic Volume (AADT)
- Roadway Width
- Shoulder Width
- Apparent Right-of-Way Width Beyond Edge of Pavement
- Roadway Classification
- Pavement Condition (PASER Rating)
- Location (Township Location)
- Curve Sign Distribution
- Speed Limit
- Pavement Type
- Snow Routes
- Ditch Condition

### Heat Maps

In addition to the individual risk factors, heat maps were also created for specific crash types based on input from the highway department to understand cluster locations of certain types of crashes. These include the bulleted list below and are shown on the following pages.

- Roadway Departure Crashes
- Animal Crashes
- Snow/Ice Crashes
- Wet Crashes

Figure 2: Roadway Departure Crashes Hot Spots

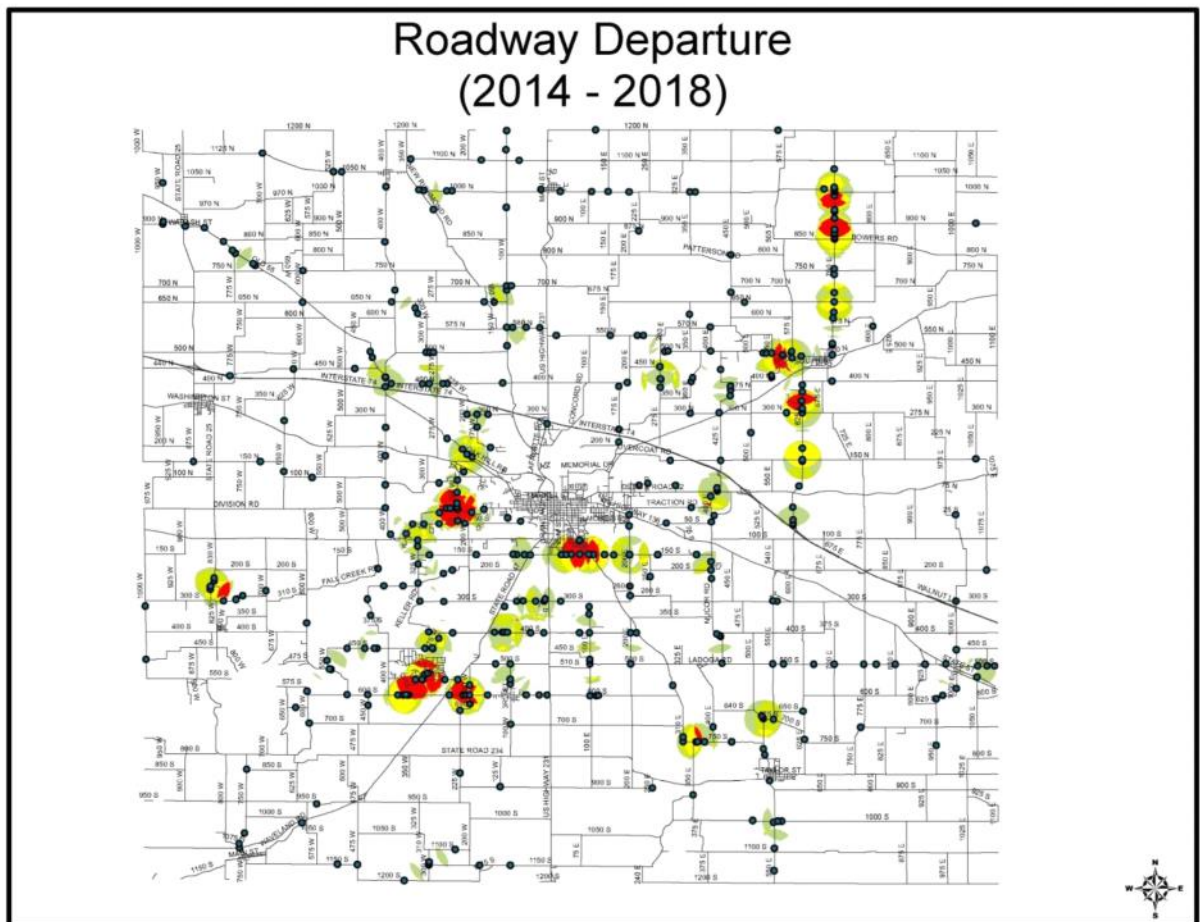


Figure 3: Animal Crash Hot Spots

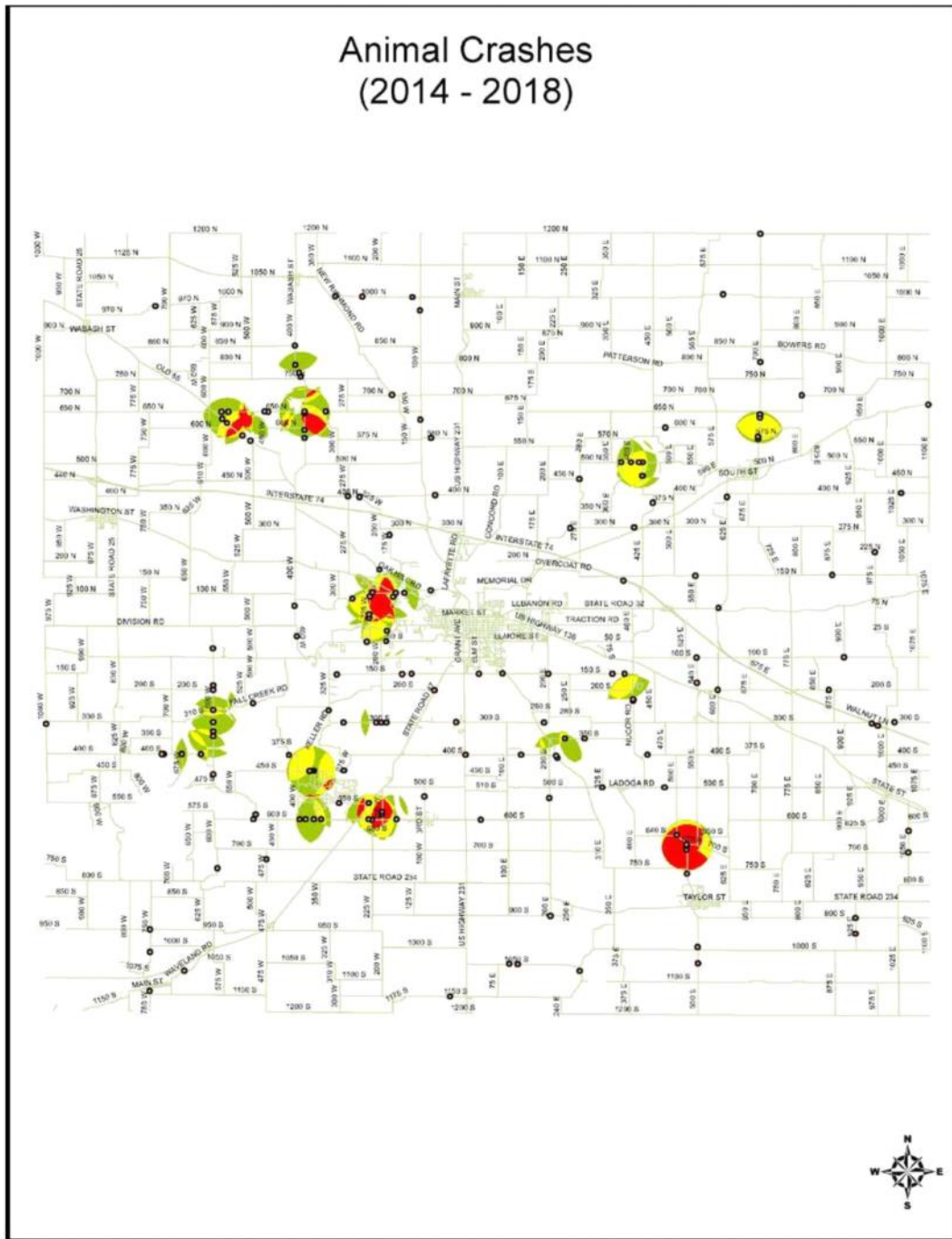


Figure 4: Snow and Ice Hot Spots

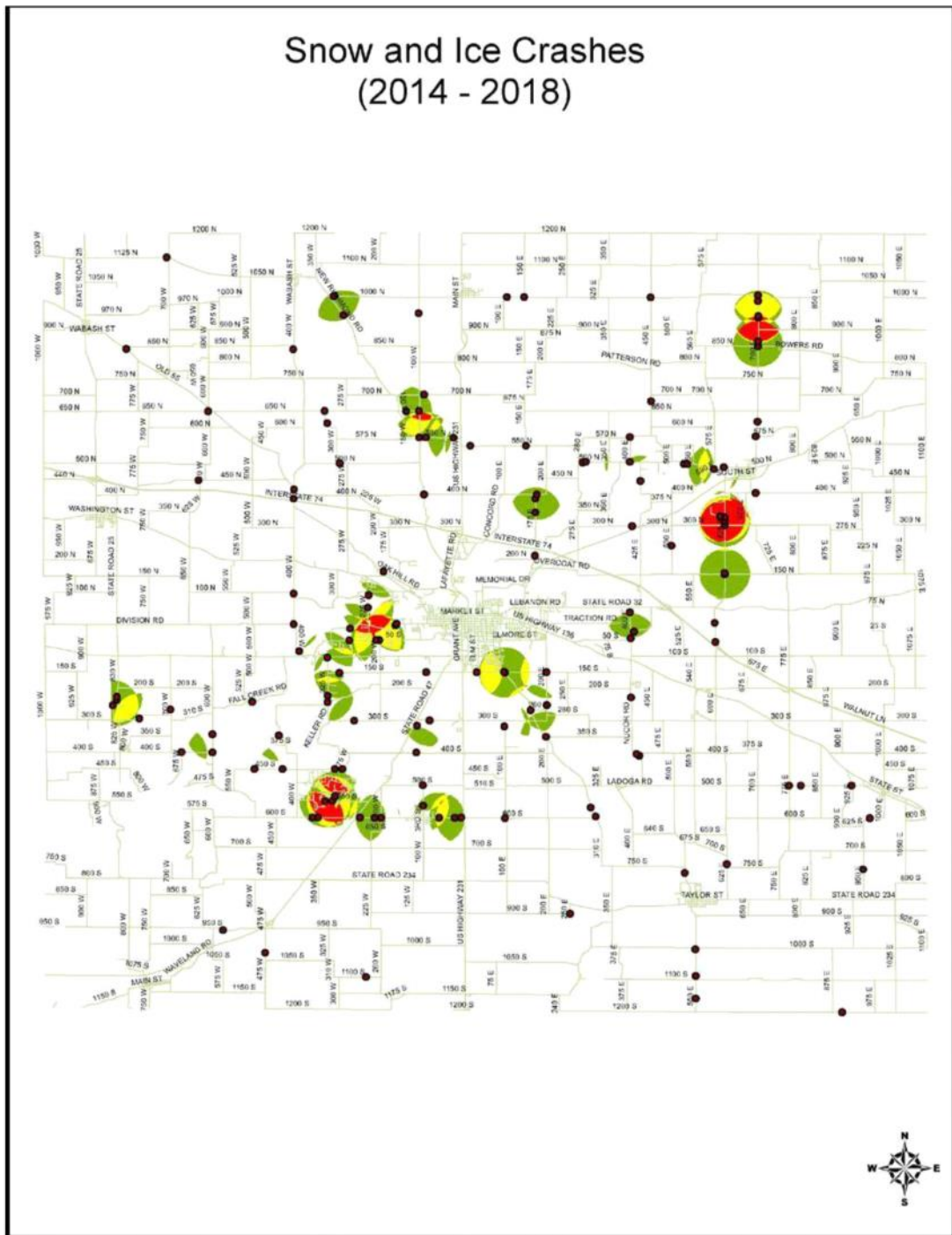
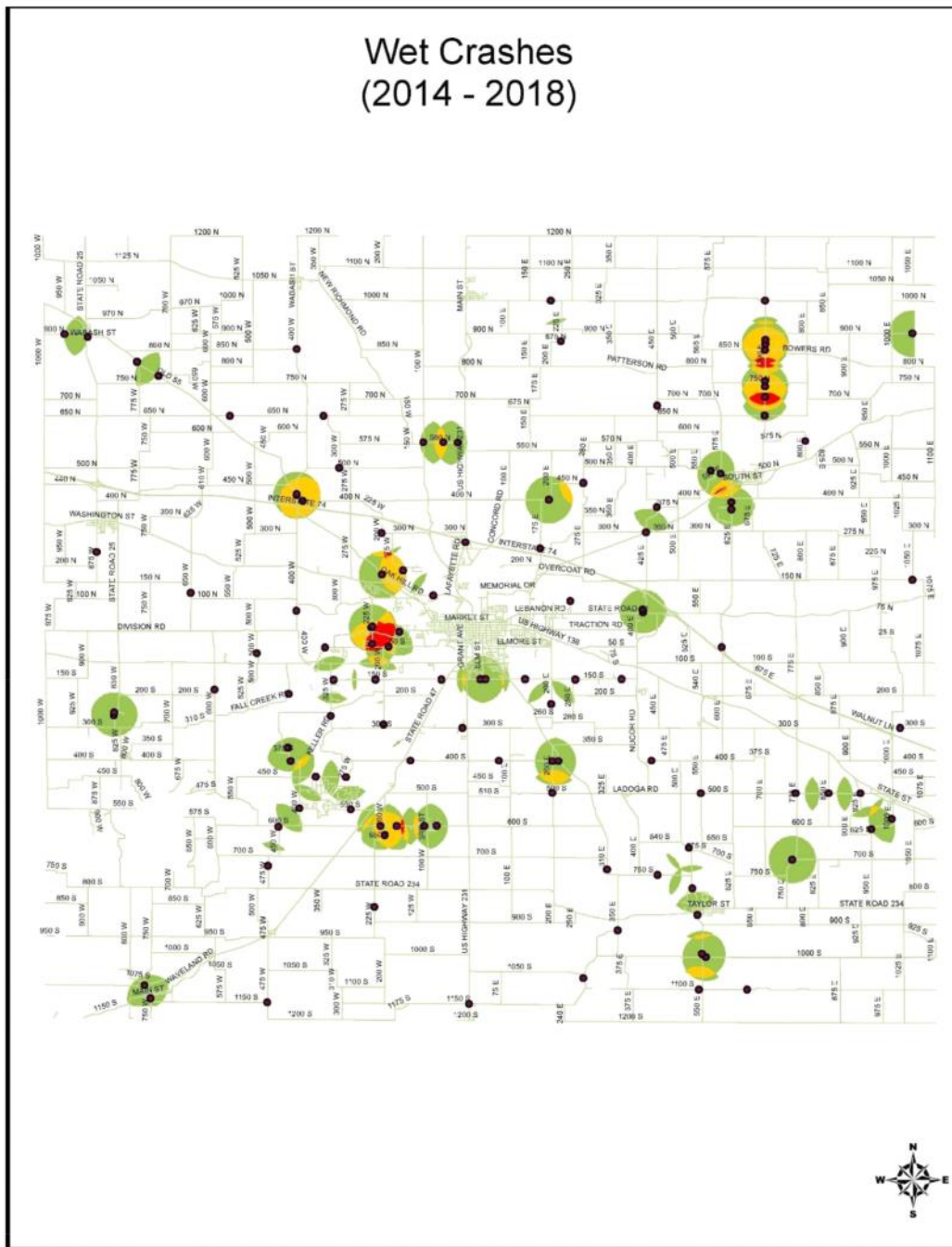




Figure 5: Wet Conditions Hot Spots



### Primary Risk Factors

Based on the analysis of the types of crashes in the county, individual risk factors, and review of heat maps of crash locations, the clearest connections between roadway characteristics and crash data are related to the following:

- Higher volume roads (AADT greater than 1,000 vehicles per day)
- Somewhat wider roads (more than 20' wide)
- Fair or good pavement condition (PASER rating of 5 or more)
- Speeds above 50 mph
- Location in areas with topographical challenges of heavy vegetation

Contrary to what may be assumed by many, the data indicates that crashes are more prevalent on wider roads in good condition. This is likely due to the fact that speeds increase under such conditions. This is also supported by the higher incidence of crashes above 50 mph.

### Hot Spots

The heat maps analyzed as part of this plan help to identify potential hot spot locations, that is specific individual locations where a higher number of crashes are currently occurring, regardless of risk factors. Some of these locations align with roads identified as high risk, while others occur along roads that do not appear to share the same high-risk factors. Input from community stakeholders also identified additional locations of concern.

Additional analysis to assess the needs for each of these hot spot locations should be done by the Montgomery County Highway Department.

### Priority Corridors and Hot Spots

In addition to the risk factor analysis, a systematic analysis was performed to identify which road segments contain the highest number of potential risk factors. Figure 6: Priority Corridors, reflects those corridors in the county which reflect at least 8 of the risk factors identified above. Figure 7: Hot Spot Corridors with Priority Corridors, reflects those same corridors, in addition to locations with a high incidence of reported crashes.

It should also be noted that several roadways were identified for improvement in the thoroughfare plan in order to advance the county's goals for economic growth and in creating a well-maintained key road network which connects all towns and cities in the county. Priority corridors in this plan, which also overlap with the thoroughfare plan, should be top priorities for improvement.

### Thoroughfare Plan Improvements

Though not normally a component of Local Road Safety Plan, it is worthwhile noting the proposed improvements identified as part of the recently adopted thoroughfare plan. The improvement locations identified in this plan were developed with public input and review of previous priorities by the county. Understanding where the proposed improvements from the thoroughfare plan align with identified areas of concern with the local road safety plan can help the county prioritize their resources and investment.

**Table 2: Areas of Concern**

Table 2 below lists all the potential areas of concern identified through either data analysis, stakeholder input or the thoroughfare plan. The figures on the following pages illustrate these locations on county maps and Figure 10 illustrates all items identified on the table below.

The locations identified below are not ranked in any order. Priorities will be determined by the County Highway Department dependent on continual updated data and available funding.

Location	Identified Through			Current Issues	Recommended Actions
	DA*	SI*	TP*		
*DA is the abbreviation for Data Analysis. SI is the abbreviation for Stakeholder Input and TP is the abbreviation for Thoroughfare Plan.					
Ladoga Rd (C.R. 150 S to C.R. 500 S)	X	X	X	Roadway departure crashes and animal crashes	Crack seal / chip seal with slurry seal, lane striping, deer crossing signage
Nucor Rd (S.R. 32 to Ladoga Rd)	X			Roadway departure crashes. High volume freight traffic. Intersection with U.S. 136	Berm cutting, crack seal / chip seal with slurry seal, lane striping, advance intersection signage
Old S.R 55 (450 N to Oak Hill Rd)	X			Potential roadway conditions for departure	Asphalt wedge & leveling, asphalt overlay, lane striping
C.R. 300 S (U.S. 231 to Ladoga Rd)	X		X	Roadway departure	Crack seal / chip seal with slurry seal, lane striping
Country Club Rd (Golf Blvd to C.R. 50 S)	X			Roadway departure	Crack seal / chip seal with slurry seal, lane striping
C.R. 550 N (U.S. 231 to C.R. 275 E)	X			Potential roadway conditions for departure	Crack seal / chip seal with slurry seal, lane striping
C.R. 400 W/U.S. 136		X		Intersection crashes	Advance intersection signage, oversize stop signs
C.R. 400 W/ Old 55		X		Intersection crashes	Advance intersection signage, oversize stop signs
C.R. 100 W/C.R. 400 N		X		Intersection crashes	Advance intersection signage, oversize stop signs
C.R. 400 N/U.S. 231 (railroad crossing)		X		Steep grade at railroad tracks (impossible to traverse with semi-trailer)	Coordination with INDOT for future at-grade crossing improvements
C.R. 580 N (C.R. 100 W to U.S. 231)	X	X		Roadway departure. Rough pavement surface	2020 CCMG asphalt wedge & leveling, asphalt overlay, lane striping
C.R. 225 W (County Club Road to Black Creek Valley Road)	X	X		Roadway departure, animal collisions, wet conditions and snow & ice crashes	Crack seal / chip seal with slurry seal, lane striping, deer crossing signage, narrow roadway signage
C.R. 600 S (Town of New Market to C.R. 400 W)	X	X		Roadway departure crashes, wet conditions and animal collision. Rough pavement	2020 cold mix asphalt overlay, chip seal with lane striping
C.R. 600 S/200 W	X			Intersection crashes	Advance intersection signage, oversize stop signs
C.R. 500 S/U.S. 47		X		Intersection crashes, sight line issue with hillside	Coordination with INDOT for intersection improvement

Location	Identified Through			Current Issues	Recommended Actions
	DA*	SI*	TP*		
*DA is the abbreviation for Data Analysis. SI is the abbreviation for Stakeholder Input and TP is the abbreviation for Thoroughfare Plan.					
C.R. 500 S/ C.R. 625 E		X		Intersection crashes, narrow roadway	Advance intersection signage, oversize stop signs, narrow roadway signage
C.R. 500 S (C.R. 500 E to U.S. 136)		X		Roadway departure, narrow roadway	Narrow roadway signage, future road widening project
C.R. 700 E (C.R. 650 N to C.R. 900 N)	X	X		Speed due to recent improvements	Increase law enforcement patrols
C.R. 100 W (C.R. 500 S to New Market corporate limits)		X		Roadway departure, narrow roadway	Complete engineering study using FDR, right of way acquisition, drainage improvements.
C.R. 625 E/C.R. 300 N	X			Roadway departure	Apply 2020-2 CCMG for asphalt wedge & leveling, asphalt overlay, lane striping (US 32 to US 47)
C.R. 625 E/C.R. 150 N	X			Intersection crashes	Apply 2020-2 CCMG for asphalt wedge & leveling, asphalt overlay, lane striping (US 32 to US 136)
C.R. 500 S/Ladoga Road	X			Intersection crashes	Advance intersection signage, oversize stop signs, skid resistant pavement treatments
C.R. 450 N/Old SR 55		X		Intersection crashes	Advance intersection signage, oversize stop signs, skid resistant pavement treatments
E. Ladoga Road (C.R. 310 E to C.R. 500 E)	X		X	Roadway departure	Crack seal/chip seal with slurry seal, lane striping, deer crossing signage
S. Ladoga Road (C.R. 500 S to Town of Ladoga/Garden Street)	X			Roadway departure, high volume freight traffic	Crack seal/chip seal with slurry seal, lane striping, deer crossing signage
C.R. 300 S/Ladoga Road		X		Intersection crashes	Advance intersection signage, oversize stop signs, skid resistant pavement treatments
Old S.R. 55 (C.R. 600 N to C.R. 650 N)	X			Animal collisions	Install deer crossing signage
C.R. 400 W (C.R. 600 N to C.R. 750 N)	X			Animal collisions	Install deer crossing signage
Lake Holiday	X	X		Snow and ice crashes	Private roadways
C.R. 625 E/C.R. 300 N	X	X		Snow and ice crashes	Apply 2020-2 CCMG for asphalt wedge & leveling, asphalt overlay, lane striping (U.S. 32 to U.S. 47)
County Club Road (C.R. 50 S to Rock River Ridge Road)	X			Potential roadway conditions for departure	Crack seal / chip seal with slurry seal, lane striping
County Club Road/C.R. 50 S		X		Intersection alignment	Engineering study to determine construction cost, determine priority



Figure 6: Priority Corridors

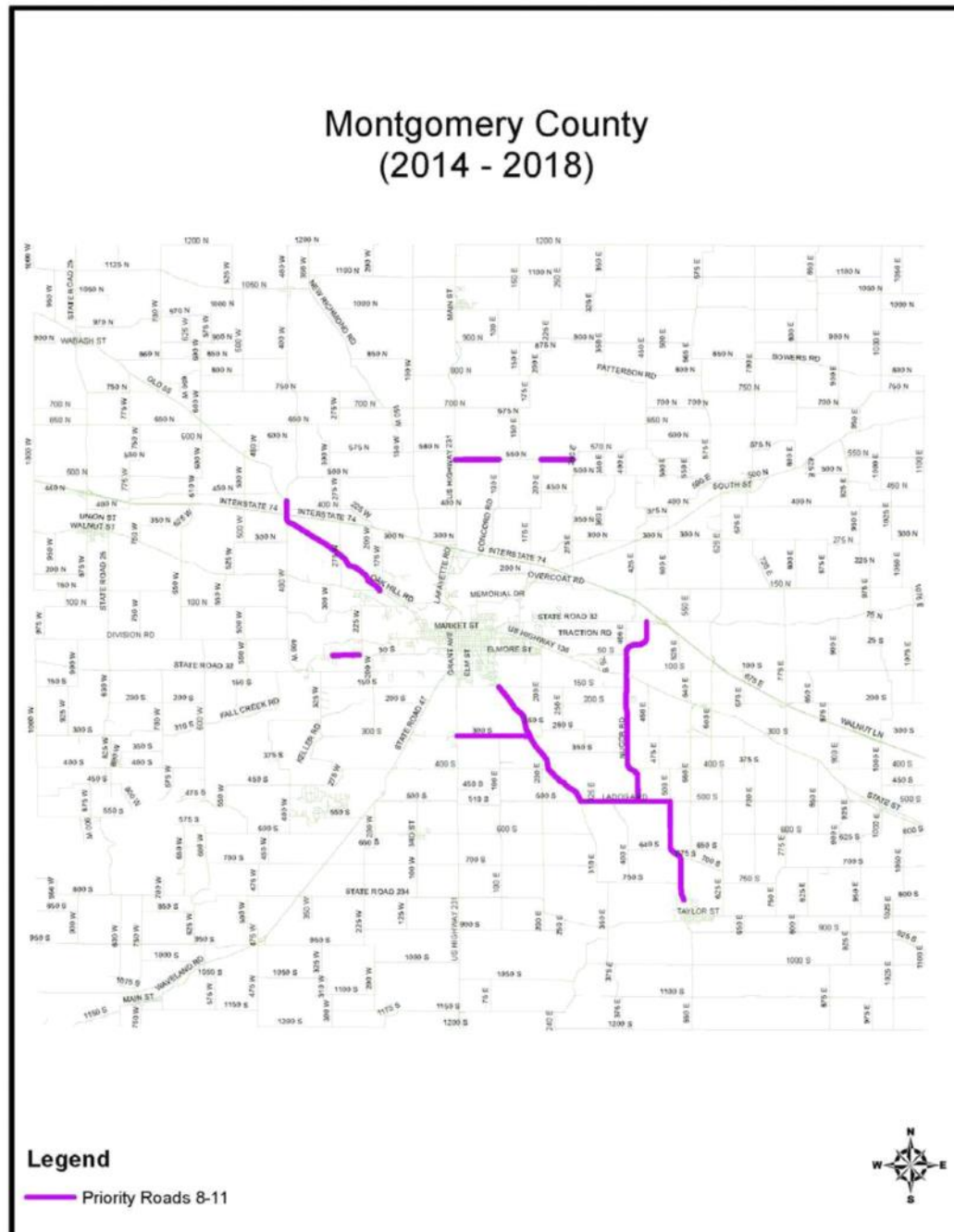
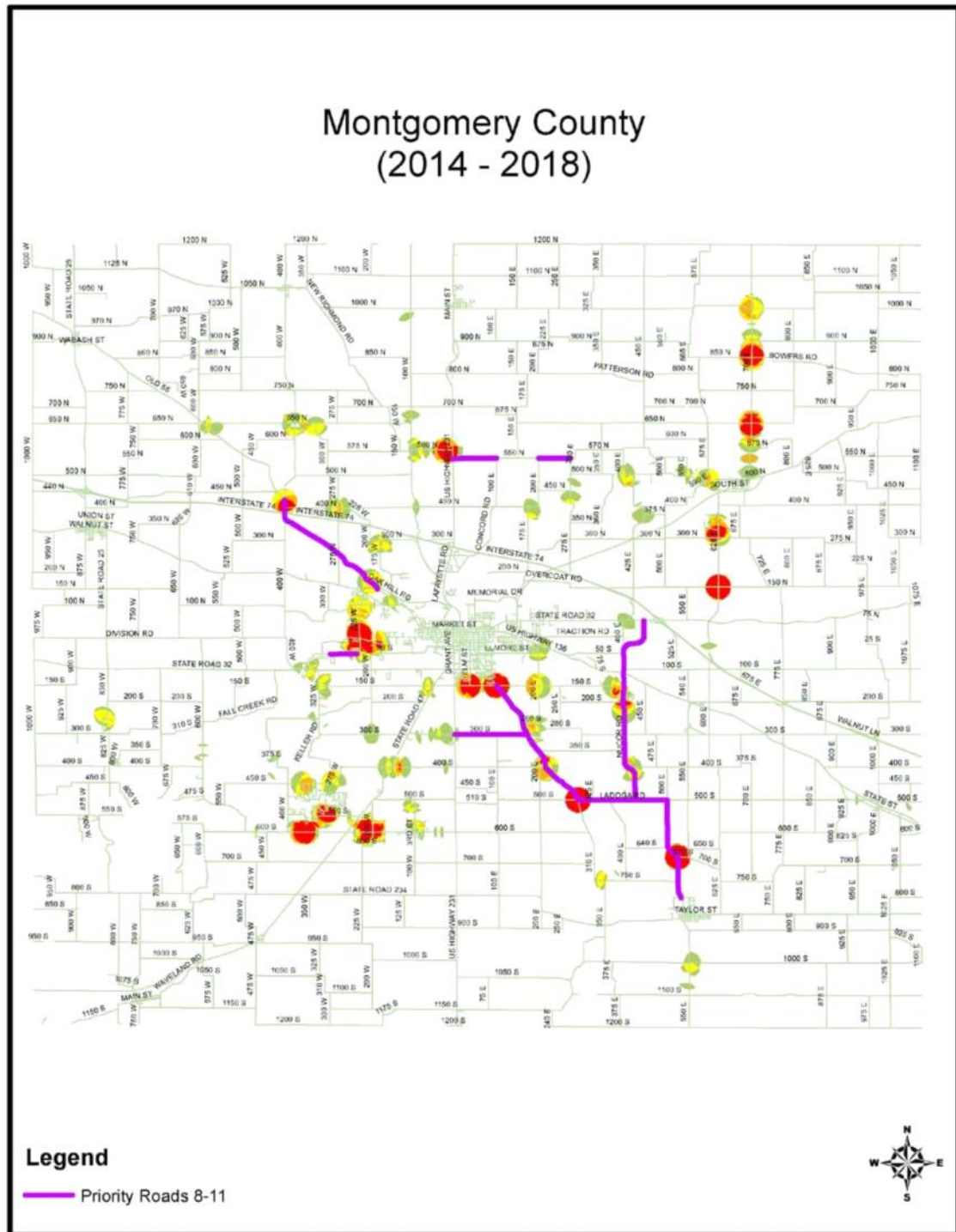
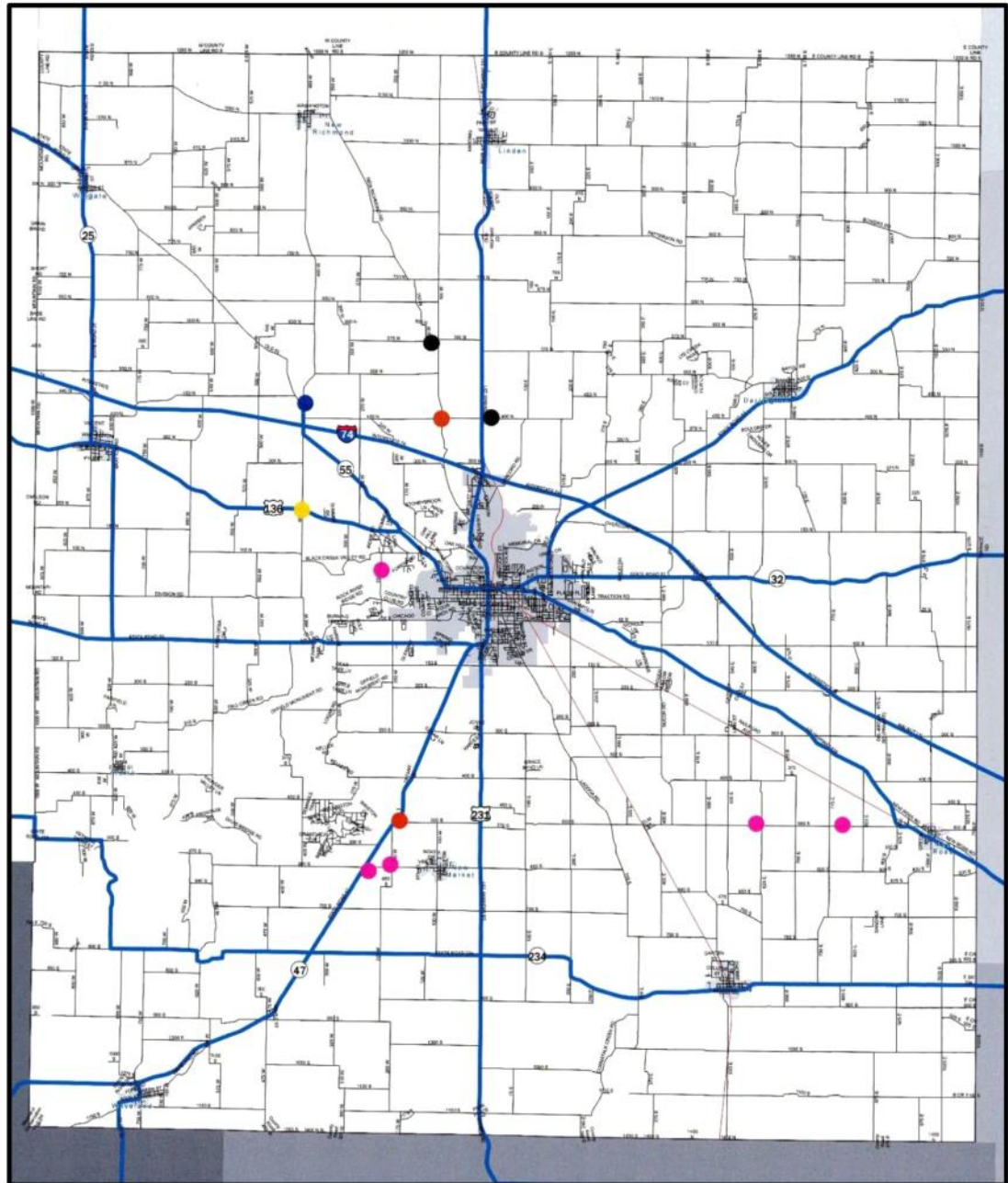


Figure 7: Hot Spot Corridors with Priority Corridors



**Figure 8: Stakeholder Identified Hot Spots**



**Figure 9: Thoroughfare Plan Improvements**

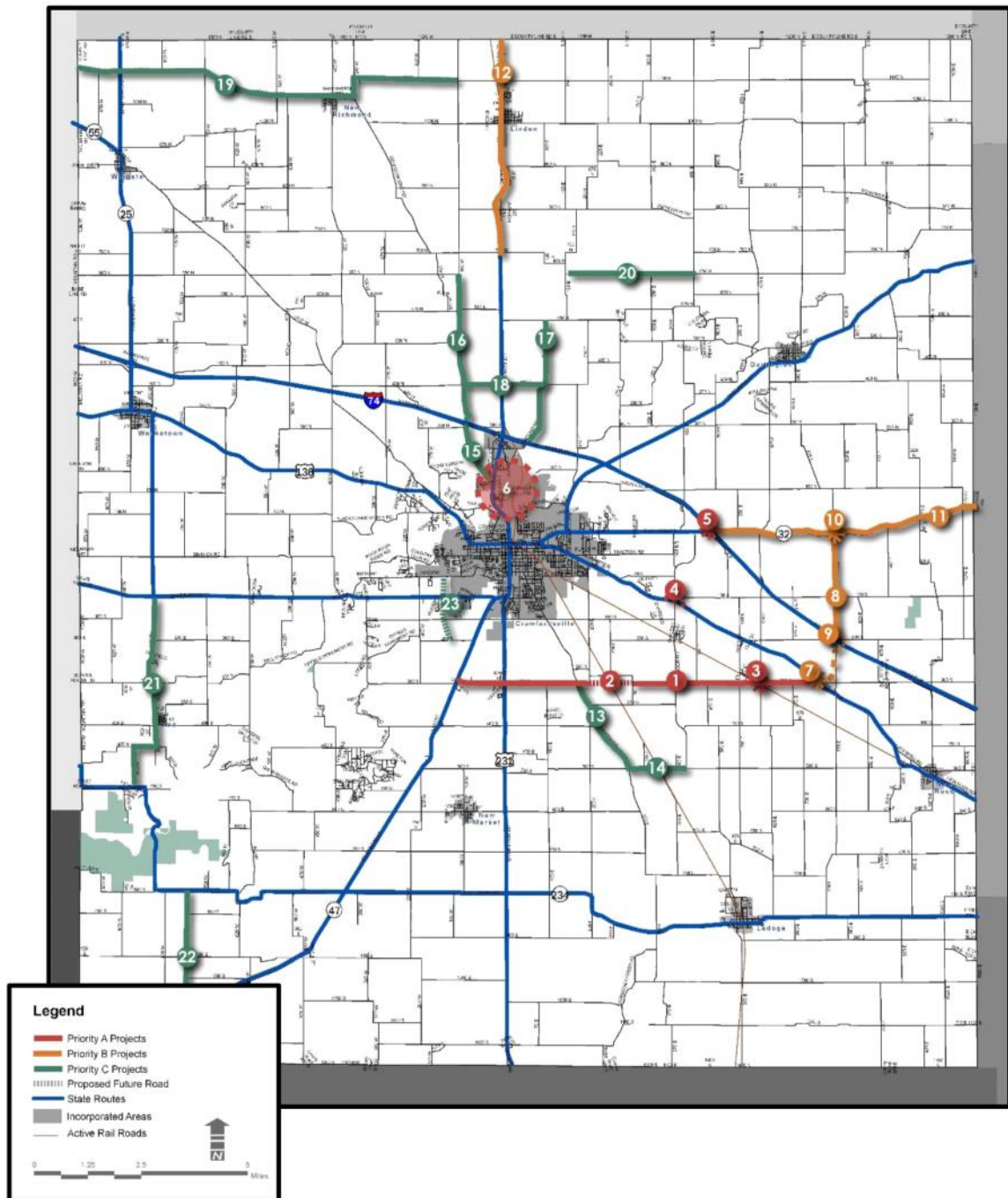
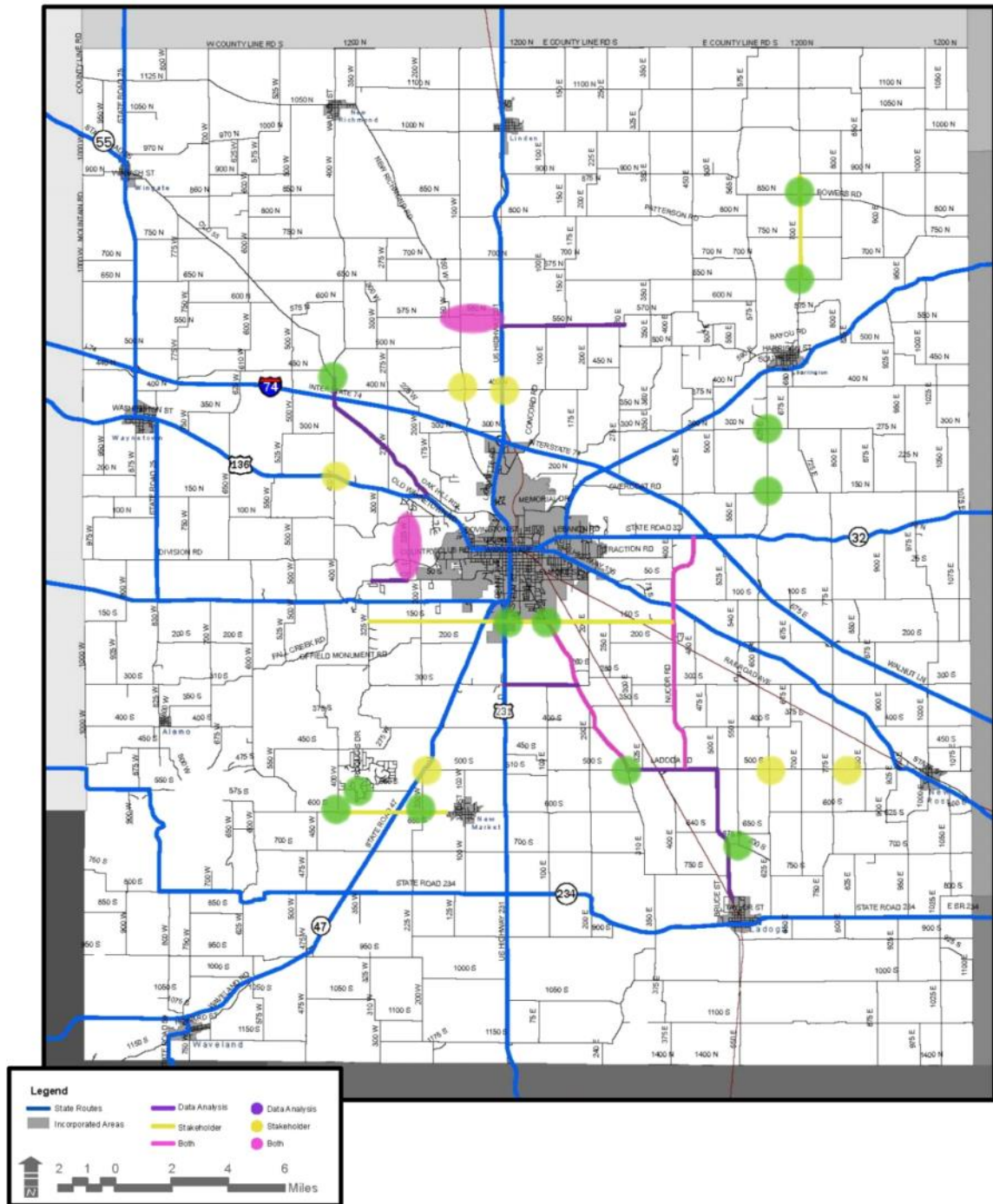




Figure 10: Areas of Concern



## EMPHASIS AREA

Recommendations made in this section will need to be carefully implemented to address unique site conditions, such as topography, site distance, right-of-way availability, roadway geometry, drainage conditions, environmental constraints, and existing utility conflicts. Budget limitations will also play a key role in determining the exact scope of what is addresses year to year.

### 1. Develop a culture of safety within the Montgomery County Highway Department and all roadway improvement decisions and projects in the county.

The mission statement at the beginning of this plan stated that Montgomery County is committed to improving transportation safety to reduce the risk of death and serious injury that result from incidents on the county transportation system. To make this a reality, safety consciousness must permeate all aspects of the decision-making process and actual physical work on roadway improvements.

**Action 1.1: Hold regular safety briefings for highway department staff.** These regular briefings can take the form of tailgate talk or other informal structures. However, the briefings should touch on good safe practices observed, best practices for crews to follow, review of unsafe incidents, and education on other county efforts to increase safety, such as data collection and planning efforts.

**Action 1.2: Report conditions to County Engineer for evaluation.** Make it a standard practice for any adverse roadway conditions to be reported to the Highway Director on a weekly or monthly basis. Area leaders should submit concerns to the Highway Director, who should document areas of concern and provide a list to the County Administrator and County Engineer.

**Action 1.3. County Engineer to evaluate conditions and determine funding sources.** Once the County Engineer has been made aware of concerns by the Highway Director, potential mitigation strategies and cost estimates should be prepared. Improvements should be compared against the Local Road Safety Plan and Thoroughfare Plan to help set priorities. County Engineer to report recommendations and requested funding to address recommendations to the County Administrator. The County Administrator should take the information from the County Engineer and prepare a report for the County Commissioners. The County Administrator should report back to the County Engineer and Highway Director the County Commissioners recommendation.

### 2. Reduce number of roadway departure crashes

The majority (57 percent) of Montgomery County's crashes are a result of a roadway departure. Over 70 percent of crashes with an injury or fatality are also roadway departure crashes, making this a top priority for the county to address.

**Action 2.1: Maintain striping on paved roads in the county.** Montgomery County has been proactive in paving and maintaining its rural roads and should continue these efforts by providing centerline or edge striping on all paved roadways. Striping provides additional guidance to drivers in dark or wet conditions. The Highway Director should prepare and implement an annual road striping plan, with a focus on striping all roads receiving chip/seal with fog seal. Pavement striping should also be prioritized

along segments of roadways with high incidents of roadway departure crashes, regardless of pavement width or AADT. The department should also stay informed of proposed minimum retro reflectivity values for striping within the MUTCD and implement a monitoring system once minimums are adopted.

**Action 2.2: Provide safety edge on new or resurfaced roads.** Safety edges are recommended on high-volume, wide paved roadways to minimize roadway departure crashes. Safety edges can minimize recovery of limited shoulder areas. This is also important for the frequency of wide-load agricultural equipment and emergency response vehicles in the county's rural local road network. Safety edge should be prioritized along Community Crossing Matching Grant (CCGM) eligible roadways. Stone shoulders should be installed within three months of new pavement.

### 3. Reduce animal related crashes.

Animal related crashes account for 29 percent of crashes on Montgomery County's network. The majority of these involved deer. There are several advanced warning and proactive measures that can be implemented to reduce the number of animal related crashes.

**Action 3.1: Keep road edges free of obstructions that block sight lines.** Montgomery County's agricultural and rural character includes management of weeds, grasses and side edge obstructions. Currently, the county manages vegetation through efforts such as spraying guardrails and culverts to keep growth down. The county should continue to remove existing obstructions and clear vegetation on its road network system-wide. This also includes prohibiting new obstructions or requiring a clear zone between the roadway and any agricultural tract abutting major corridors where animals may be more prone.

**Action 3.2: Install advanced advisory signage along high-risk routes.** Warn drivers of potential animal crossings by installing signage or flashers in concentrated areas identified on the animal crashes heat map. The Highway Director should have the Road Sign Manager evaluate existing signage along these high-risk corridors as shown on the map and prepare remediation recommendations. Some of these concentrations appear near schools. Additional signage may be needed along the main entry and exit routes for these locations as well.

**Action 3.3: Create a local education campaign to make drivers aware of times of heightened risk of collision with animals.** Animal crashes are more frequent in November than any other time of the year. Awareness of potential animal crossings during this time can minimize crashes at key areas, illustrated in Figure 3. As the heat map shows a concentration of animal crashes near schools, the education campaign should be coordinated with the school districts as well. The County Administrator can assist in these efforts by posting warnings on social media and county web pages during peak-accident periods, in tandem with the Indiana State Police awareness campaigns in the fall.

### 4. Establish an enforcement and education campaign about school zone safety and distracted driving.

Distracted driving and crashes are correlated. Any activity that includes taking hands off the wheel, eyes off the road or mind off driving is considered distracted driving. Indiana recently enacted a hands-free law prohibiting drivers from holding mobile devices while driving. In Montgomery County, the data also illustrates a clear concentration of crashes around the high schools and distracted driving in school zones was voiced as a special concern.

**Action 4.1: Establish a distracted driving working group to address local distracted driving.** In addition to the new state law, a working group comprised of the Montgomery County Administrator, County Engineer, representatives of local school districts, and the Montgomery County Sheriff's office should review what other policies would be feasible in the county to address local distracted driving. Engagement with advocacy groups such as Students Against Destructive Decisions (SADD) and The Indiana Criminal Justice Association, which conducts outreach and education for young drivers, may be a resource to the working group as well.

**Action 4.2: Develop a local education campaign to address distracted driving.** One of the key outcomes of the working group should be to develop and implement a local education campaign focus on the schools that increases awareness of the risks and results of distracted driving.

**Action 4.3: Update school zone warning signage in coordination with INDOT for signage on state routes.** Update school zone warning signage with higher visibility signage that includes flashers programmed to be on while during morning arrival times and afternoon departures. While a Local Public Agency can set the speed limit in local school zones, the County should coordinate with INDOT on updating school signage along state routes.

## **5. Expand resources and improve capacity for future traffic data collection and analysis.**

The Montgomery County Highway Department has been very proactive in data collection efforts. The data received by the county was in many ways more comprehensive than data received in other counties. More and specifically targeted data will continue to improve the ability of the county to identify and respond to risk factors on the road network.

**Action 5.1: Continual traffic count updates and establish procedures for data collection.** In order to gather, analyze and monitor success of the safety countermeasures in this plan, the Highway Director shall implement a traffic data plan with traffic counts completed on portions of local roads every year, eventually updating all roadway counts over an established time period, such as 5 years. Additionally, the County Administrator, Highway Director, and the GIS/Mapping Director should meet monthly to establish set procedures for how to collect and upload data consistently and correctly, to maximize the data's usefulness if future decisions. Data collection efforts should be reviewed twice a year.

**Action 5.2: Educate local officers on the use of traffic safety data and their role in traffic safety planning.** The Highway Director shall coordinate with the Montgomery County Sheriff's Department and local emergency response teams to stress the importance of accurate crash data not only for insurance purposes, but in order to accurately identify areas and risk factors of concern. A review of data collection between the Highway Department and County Sheriff's office should occur twice a year.

**Action 5.3: Prepare a road signage replacement and enhancement plan.** Just as striping needs to be maintained, signage wears out as well. Dents, loss of reflectivity, and angled support poles can all make signage be less effective. Identifying sign locations and preparing a plan to replace signs as needed and provide larger or higher visibility signage at high-risk locations can be yet another data point and tool in addressing safety. While an inventory of existing signage has already been completed, a plan should be prepared from the inventory to identify which regulatory signs need to be replaced.



**Action 5.4: Submit for Federal and State programs for road signage replacement.** Assistance from grants and reimbursement programs can increase the capacity of the county to replace signage, while focusing other funding on other mitigation and improvement efforts. INDOT facilitates a reimbursement program with a 10% local match through the annual LPA call for projects. The County Highway Department should prepare a plan and apply for this program.

**Action 5.5: Update the Local Road Safety Plan on a regular basis.** It is recommended that crash data as indicated in Table 1, be reviewed on an annual basis. The County Administrator, County Engineer, Highway Director, GIS Mapping Director, Sign Manager, and one County Commissioner should schedule to review the Local Road Safety Plan and make necessary revisions during the first week of November of each year.

## **6. Reduce crashes due to environmental conditions.**

Dark roadway and wet roadway conditions contribute to the second and third most frequent cause of crashes in the county as shown in Table 1. Mechanisms to improve drainage on roadways and to ensure they are adequately visible at night are important for the county's overall road safety.

**Action 6.1: Maintain a drainage and berm cutting maintenance program.** Excess water on the roadways can be caused by accumulation of debris on the shoulder which blocks drainage or ditches which have silted up over time. The highway department should continue to refine the program that has been started for monitoring berm and ditch conditions along high risk roadways.

**Action 6.2: Maintain striping in wooded areas.** Segments of roadways where wooded areas abut the shoulder make dark conditions harder for drivers. Environmental conditions in these areas can also cause striping to degrade more quickly than other areas of the county. The Highway Department should be close attention to these areas as part of their striping plan identified in Action 2.1.

**Action 6.3: Maintain high visibility signage.** The reflectivity of signage can be reduced over time. Areas with warning signage, such as yield signs, curve signs, and speed advisory signs should be monitored for their effectiveness at night. INLTAP has a measurement device that the county department may utilize as needed. Included low visibility signage in the road signage replacement and enhancement plan identified in Action 5.3.

**Action 6.4: Re-evaluate snow routes based on prevalence of crashes.** The county is able to analyze crash data as it relates to current snow routes. Crashes due to snow and ice should be compared against current snow routes to determine if new routes need to be made or to change the priority of certain routes. Utilize Automatic Vehicle Location (AVL) tracking devices on snow plow to better understand the frequency which snow routes are currently being cleared.

**Action 6.5: Maintain right-of-way sight distance.** Trees and undergrowth which are not maintained within the right-of-way can significantly reduce visibility of road hazards, curves, and intersections. The county should ensure that the right-of-way sight distance is clear.

## EVALUATION & IMPLEMENTATION

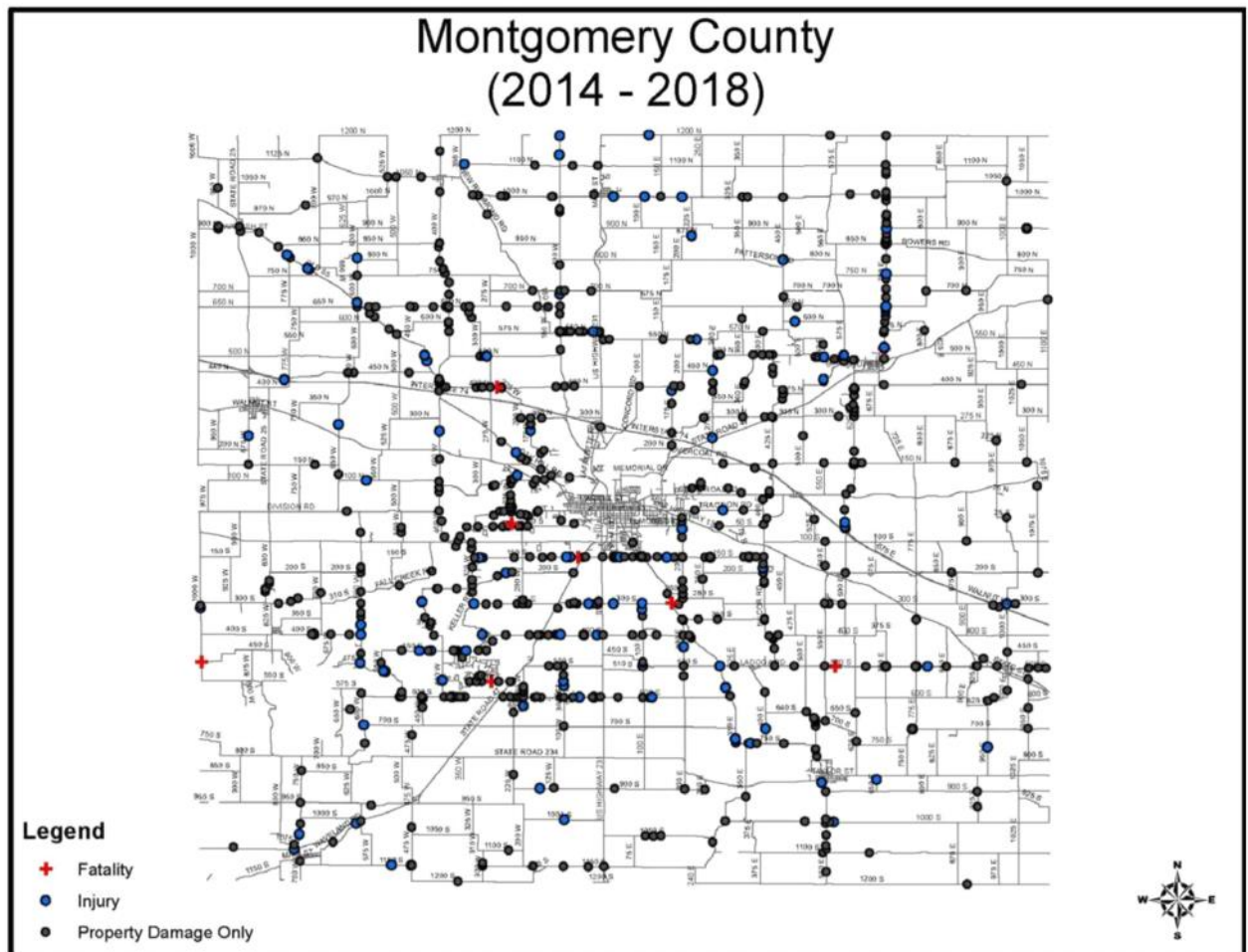
**Table 3: Implementation Table**

<i>Goal/Action</i>	<i>Responsible Party</i>	<i>Performance Measure/Timeframe</i>
<b>1- Develop a culture of safety within the Montgomery County Highway Department and all roadway improvement decisions and projects in the county.</b>		
Action 1.1: Hold regular safety briefings for highway department staff	Highway Director, Area Leaders	Monthly
Action 1.2: Report conditions to County Engineer for evaluation	Highway Director	Monthly
Action 1.3: County Engineer to evaluate conditions and determine funding sources.	Highway Dir., County Administrator, County Commissioners	Monthly
<b>2- Reduce number of roadway departure crashes.</b>		
Action 2.1: Maintain striping on paved roads in the county	Highway Director	Annual Review
Action 2.2: Provide safety edge on new or resurfaced roads	Highway Director, County Engineer	Annual Review
<b>3- Reduce animal related crashes.</b>		
Action 3.1: Keep road edges free of obstructions that block sight lines	Highway Director	Monthly Maintenance
Action 3.2: Install advanced advisory signage along high-risk routes	Highway Director, Road Sign Manager	Twice Annual Review
Action 3.3: Create a local education campaign to make drivers aware of times of heightened risk of collision with animals	Highway Director, County Administrator	Weekly Postings During High-Risk Periods
<b>4- Establish an enforcement and education campaign about school zone safety and distracted driving.</b>		
Action 4.1: Establish a distracted driving working group to address local distracted driving	County Administrator, County Engineer, North/South Mont. School Representatives, Sheriff's Office	Meet by mid-2021
Action 4.2: Develop a local education campaign to address distracted driving	County Administrator, County Engineer, North/South Mont. School Representatives, Sheriff's Office	Establish campaign by end of 2021
Action 4.3: Update school zone warning signage in coordination with INDOT for signage on state routes	Highway Director, County Engineer	Review signage by March 2021

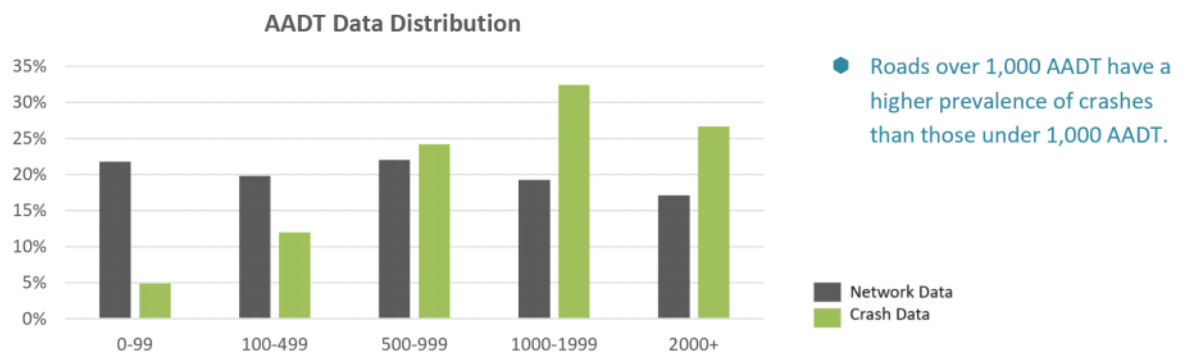
<b>Goal/Action</b>	<b>Responsible Party</b>	<b>Performance Measure/Timeframe</b>
<b>5- Expand resources and improve capacity for future traffic data collection and analysis.</b>		
Action 5.1: Continual traffic count updates and establish procedures for data collection.	Highway Director, County Administrator, GIS/Mapping Director	Meet by April 2021. Twice annual review of procedures
Action 5.2: Educate local officers on the use of traffic safety data and their role in traffic safety planning	Highway Director, GIS/Mapping Director, Sheriff's Office	Meet by May 2021. Twice annual review of procedures
Action 5.3: Prepare a road signage replacement and enhancement plan	Highway Director, Road Sign Manager	Update by January 2021
Action 5.4: Submit for Federal and State grants to fund road signage replacement	Highway Director, Road Sign Manager, County Engineer	Submit with 2020 LPA Local Call for Projects
Action 5.5: Update the Local Road Safety Plan on a regular basis	County Administrator, County Engineer, Highway Director, GIS Mapping Director, Road Sign Manager, County Commissioner	Yearly review first week of November
<b>6- Reduce crashes due to environmental conditions.</b>		
Action 6.1: Maintain a drainage and berm cutting maintenance program	Highway Director	Monthly maintenance
Action 6.2: Maintain striping in wooded areas	Highway Director	Monthly maintenance
Action 6.3: Maintain high visibility signage	Highway Director, Road Sign Manager	Review every 4 months
Action 6.4: Reevaluate snow routes based on prevalence of crashes	Highway Director	Review before and after each snow season
Action 6.5: Maintain right-of-way sight distance	Highway Director	Monthly maintenance

## APPENDIX

Figure A.1: Total Crashes 2014-2018



**Figure A.2: Traffic Volume**



**Figure A.3: Roadway Width**

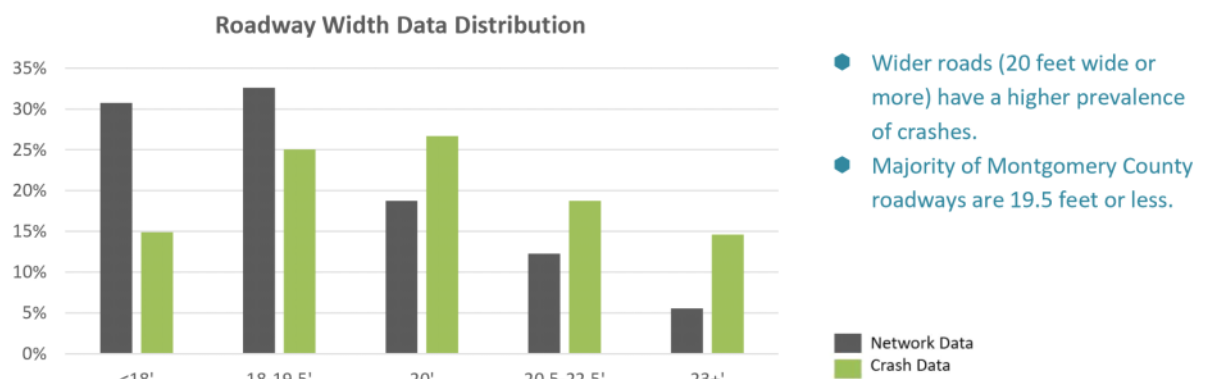


Figure A.4: Apparent Right-of-Way Width Beyond Edge of Pavement



Figure A.5: Roadway Classification

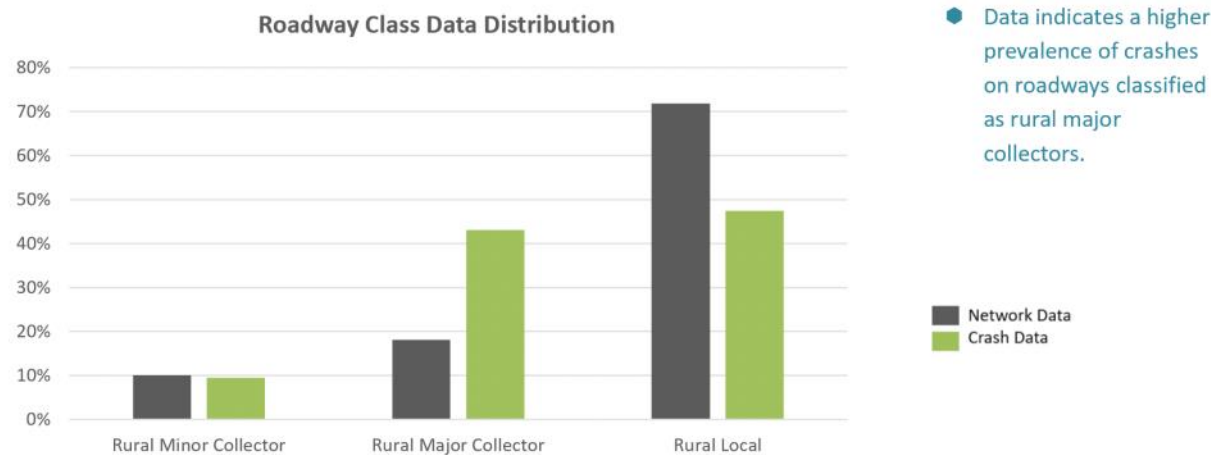


Figure A.6: Pavement Condition

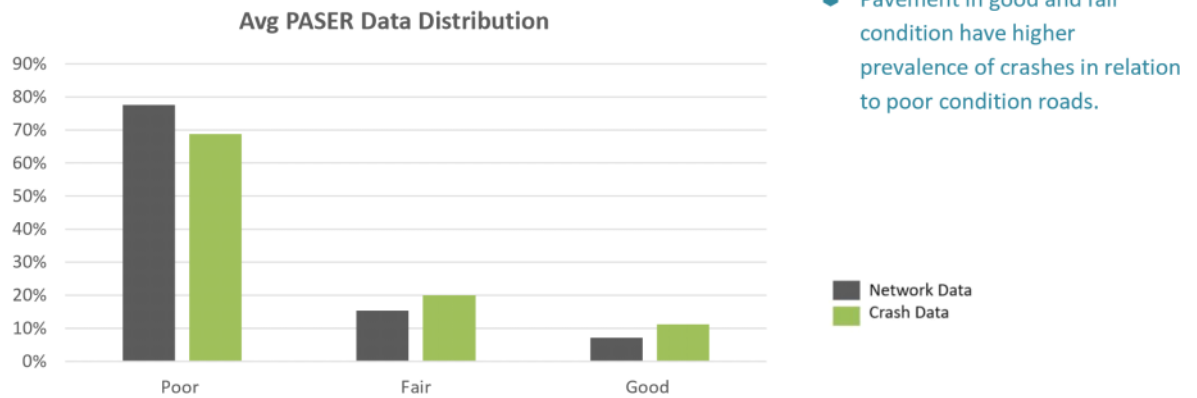


Figure A.7: Location

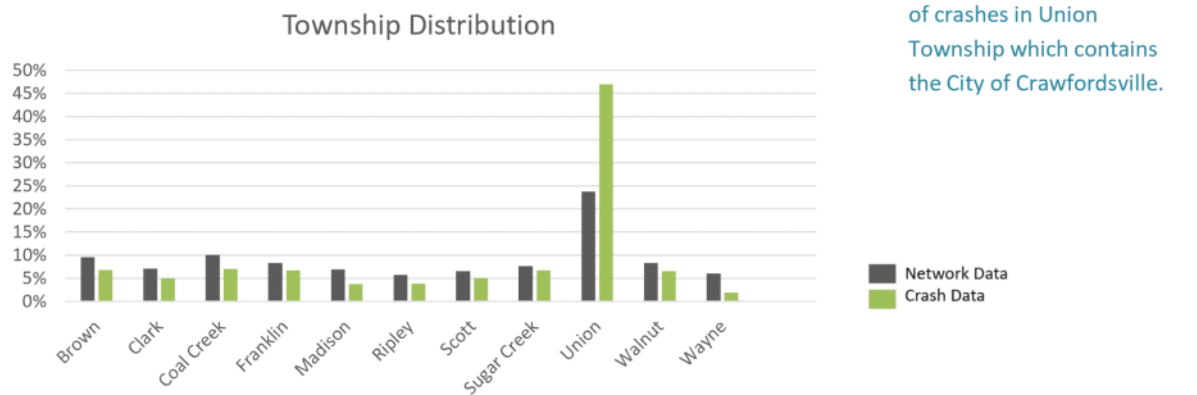


Figure A.8: Curves

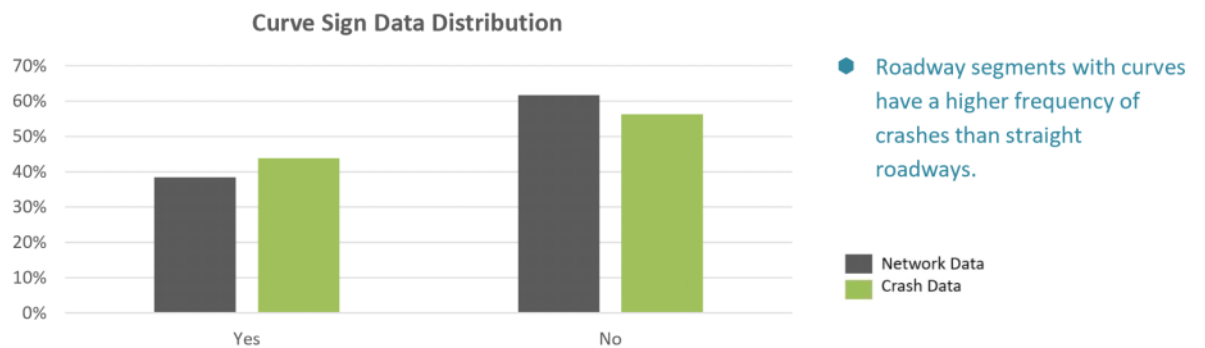
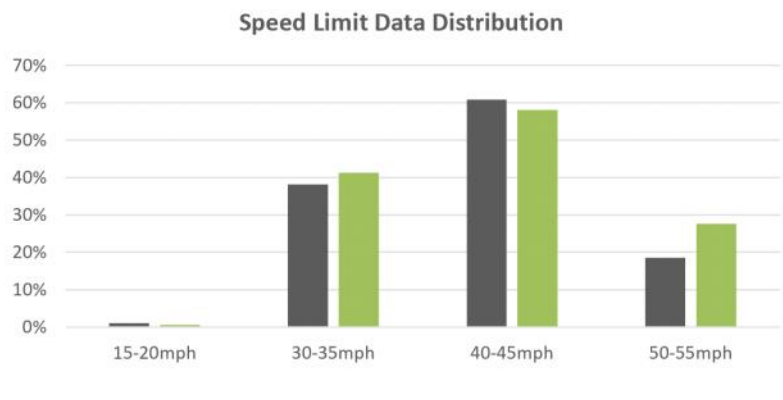




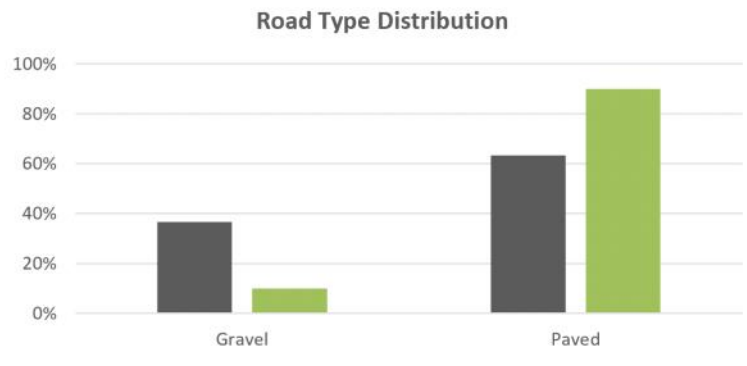
Figure A.9: Speed



● The majority of local roads have a speed limit posted of 40-45 mph. However, roads with this speed limit show a lower prevalence of crashes.

● Roadways with a posted speed limit of 50-55 have a higher prevalence of crashes.

Figure A.10: Pavement Type



● Paved roads have a much higher prevalence of crashes than gravel roadways.

Figure A.11: Snow Routes



● Area 3B (Southwest corner of the county) has substantially higher prevalence of crashes than other locations, likely due to topographical challenges.



# 2020 Annual ADA Report

Wednesday, December 02, 2020 9:58 AM

***No ADA complaints or requests for accommodations were received in 2020. The ADA Parking Project at Binford Street had to be moved to 2021. The original plans were to construct it on 2020, but those plans were put on hold after discussions for a County Annex started in April. Original plans included the possibility of moving the Probation Department to the new annex.***

## **2020 ANNUAL ADA REPORT**

Date: December 7, 2020

To: Montgomery County Board of Commissioners

The ADA Self-Evaluation & Transition Plan is complete. The ADA Transition Plan is a living document and will continue to be modified on an as needed basis.

### **Requests for Reasonable Accommodations**

To date we have not received any requests for reasonable accommodations.

### **ADA Grievance**

To date no formal ADA Grievances have been filed.

### **ADA Accomplishments**

- Completed construction of ramp on the west side (main entrance) to the Courthouse has been completed with safety railing.
- Push Handicapped Entrance door pad has been installed at the main entrance to the Courthouse for handicapped accessibility entrance and exit.
- Courthouse parking lot on the north side of the building has been restriped at the 8' minimum width with shared 5' aisle.
- Installation of signage at 80", the minimum height requirement.
- Courthouse parking lot regarded and resurfaced to correct the slope and uneven surfaces.
- Center handrail removed and replaced by new handrails on both sides of the steps.
- Wall signage has been added on the north, west and south sides of the Courthouse.
- Door closure speed adjusted.

### **ADA Goals**

- Proceed with the addition ADA Parking Project at Thomas K. Milligan Justice Center in 2021.
- Employee training on County's ADA Transition Plan.
- Create Employee Training Attendance Log for future training sessions.
- Plan to remove exterior barriers at all County buildings.
- Plan to replace signage at all County buildings.

Respectfully submitted,  
Lori Dossett  
ADA Coordinator

# 2020 Annual Title VI Report

Wednesday, December 02, 2020 9:58 AM

\*No Title VI Complaints were received this year. As a reminder, Title VI addresses issues of discrimination.

**MONTGOMERY COUNTY**

**2020 ANNUAL TITLE VI REPORT**

Date: December 7, 2020

To: Montgomery County Board of Commissioners

- The County Commissioners approved Montgomery County's Title VI Implementation Plan on October 12, 2015. The Title VI Implementation Plan is a living document and will be modified on an as needed basis.
- No Title VI Complaints were received in 2020 [{See Attached Complaint Log}](#)

Respectfully submitted,  
Lori Dossett  
ADA/Title VI Coordinator

**\*No Title VI Complaints Received in 2020\***

## 2020 TITLE VI COMPLAINT LOG

[illegible]

# 2nd Reading: Ordinance 2020-41

Wednesday, December 02, 2020 9:54 AM

# Montgomery County Board of Commissioners

## Ordinance 2020-41

### AN ORDINANCE CREATING THE 2020 IPEP SAFETY GRANT FUND

Whereas, the Montgomery County Probation Department has been awarded \$5,307.00 from the IPEP Safety Program to assist in the purchase of safety equipment, including bullet resistant vests, puncture resistant gloves, and flashlights; and

Whereas, the use of funds from this award is controlled by the Award Agreement executed by the Montgomery County Probation Department and IPEP, and this agreement requires the creation of a new fund;

Whereas, the Montgomery County Board of Commissioners finds that a new fund, the 2020 IPEP Safety Grant Fund should be created in order to receive the funds and to provide a mechanism for appropriation and accounting for the funds used.

Therefore, it is ordained that a new section, Section 35.140 of the Montgomery County Code, is hereby added to the County Code and that this new section shall read as follows:

#### “§ 35.140 2020 IPEP SAFETY GRANT FUND

- (A) *Source of Funds.* The Montgomery County Board of Commissioners hereby establishes the 2020 IPEP Safety Grant Fund. The fund shall consist of monies received by the Montgomery County Probation Department from the IPEP for safety equipment, including bullet resistant vests, puncture resistant gloves, and flashlights.

(B) *Use of Funds.* All money in the Fund will be used by the Probation Department in a manner consistent with the terms and conditions of the Award Agreement between the Department and the IPEP.

(C) *Non-Reverting Fund.* This is a Non-Reverting Fund.”

**It is further ordained** that this ordinance shall be effective upon adoption.

**It is further ordained** that all other provisions of the Montgomery County Code of Ordinances which are not specifically amended by this ordinance shall remain in full force and effect.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

Montgomery County Board of  
Commissioners:

\_\_\_\_\_  
James D. Fulwider, President

\_\_\_\_\_  
John Frey, Vice President

\_\_\_\_\_  
Dan Guard, Member

Attest:

\_\_\_\_\_  
Jennifer Andel, Auditor



# 2nd Reading: Ordinance 2020-42

Wednesday, December 02, 2020 9:56 AM

# **Montgomery County Board of Commissioners**

## **Ordinance 2020-42**

### **AN ORDINANCE CREATING THE FY2021 PROBATION/DRUG COURT RECIDIVISM REDUCTION PROGRAM GRANT FUND**

Whereas, the Montgomery County Probation Department has been awarded \$28,152.50 from the Indiana Department of Corrections, through West Central Community Corrections, to continue the Department of Corrections' support of the Drug Court program by providing funding for a probation officer's salary, FICA, PERF, health insurance and mobile phone expenses; and

Whereas, the use of funds from this award is controlled by the Award Agreement executed by the Montgomery County Probation Department and the Department of Corrections, and this agreement requires the creation of a new fund;

Whereas, the Montgomery County Board of Commissioners finds that a new fund, the FY2021 Probation/Drug Court Recidivism Reduction Program Grant Fund should be created in order to receive the funds and to provide a mechanism for appropriation and accounting for the funds used.

Therefore, it is ordained that a new section, Section 35.141 of the Montgomery County Code, is hereby added to the County Code and that this new section shall read as follows:

**“§ 35.141 FY2021 PROBATION/DRUG COURT RECIDIVISM REDUCTION PROGRAM GRANT FUND**

- (A) *Source of Funds.* The Montgomery County Board of Commissioners hereby establishes the FY2021 Probation/Drug Court Recidivism Reduction Program Grant Fund. The fund shall consist of monies received by the Montgomery County Probation Department from the Indiana Department of Corrections for support of the Drug Court program and will provide funding for a probation officer’s salary, FICA, PERF, health insurance and mobile phone expenses.
- (B) *Use of Funds.* All money in the Fund will be used by the Probation Department in a manner consistent with the terms and conditions of the Award Agreement between the Department and the Department of Corrections and may not be used for construction, renovation or costs of land acquisition, weapons and/or accessories, vehicles, ammunition, electronic immobilization devices, wearing apparel, or capital expenses.
- (C) *Non-Reverting Fund.* This is a Non-Reverting Fund.”

**It is further ordained** that this ordinance shall be effective upon adoption.

**It is further ordained** that all other provisions of the Montgomery County Code of Ordinances which are not specifically amended by this ordinance shall remain in full force and effect.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

Montgomery County Board of  
Commissioners:

\_\_\_\_\_  
James D. Fulwider, President

\_\_\_\_\_  
John Frey, Vice President

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Dan Guard, Member

Attest:

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Jennifer Andel, Auditor

# 2nd Reading: Ordinance 2020-43

Wednesday, December 02, 2020 9:57 AM

# **Montgomery County Board of Commissioners**

## **Ordinance 2020-43**

### **AN ORDINANCE CREATING THE FY2021 COMMUNITY CORRECTIONS & JUSTICE REINVESTMENT GRANT FUND**

Whereas, the Montgomery County Probation Department has been awarded \$71,659.00 from the Indiana Department of Corrections, through West Central Community Corrections, to continue the Department of Corrections' support of the Probation Department by providing funding for two probation officers' salary, FICA, PERF, and health insurance, office supplies, dues and subscriptions, telephone, vehicle insurance, conference registration, lodging and travel expenses; and

Whereas, the use of funds from this award is controlled by the Award Agreement executed by the Montgomery County Probation Department and the Department of Corrections, and this agreement requires the creation of a new fund;

Whereas, the Montgomery County Board of Commissioners finds that a new fund, the FY2021 Community Corrections & Justice Reinvestment Grant Fund should be created in order to receive the funds and to provide a mechanism for appropriation and accounting for the funds used.

Therefore, it is ordained that a new section, Section 35.142 of the Montgomery County Code, is hereby added to the County Code and that this new section shall read as follows:

**“§ 35.142 FY2021 COMMUNITY CORRECTIONS & JUSTICE REINVESTMENT GRANT FUND**

- (A) *Source of Funds.* The Montgomery County Board of Commissioners hereby establishes the FY2021 Community Corrections & Justice Reinvestment Grant Fund. The fund shall consist of monies received by the Montgomery County Probation Department from the Indiana Department of Corrections for support of the Probation Department and will provide funding for two probation officers' salary, FICA, PERF, and health insurance, office supplies, dues and subscriptions, telephone, vehicle insurance, conference registration, lodging and travel expenses.
- (B) *Use of Funds.* All money in the Fund will be used by the Probation Department in a manner consistent with the terms and conditions of the Award Agreement between the Department and the Department of Corrections and may not be used for construction, renovation or costs of land acquisition, weapons and/or accessories, vehicles, ammunition, electronic immobilization devices, wearing apparel, or capital expenses.
- (C) *Non-Reverting Fund.* This is a Non-Reverting Fund.”

**It is further ordained that this ordinance shall be effective upon adoption.**

**It is further ordained that all other provisions of the Montgomery County Code of Ordinances which are not specifically amended by this ordinance shall remain in full force and effect.**

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

Montgomery County Board of  
Commissioners:

\_\_\_\_\_  
James D. Fulwider, President

\_\_\_\_\_  
John Frey, Vice President

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Dan Guard, Member

Attest:

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Jennifer Andel, Auditor



# 2nd Reading: Ordinance 2020-44

Wednesday, December 02, 2020 9:58 AM

# **MONTGOMERY COUNTY BOARD OF COMMISSIONERS**

## **ORDINANCE 2020-44**

### **AN ORDINANCE AMENDING COMPOSITION OF THE EMPLOYEE ROSTER & PAY SCHEDULE (ERPS) REVIEW COMMITTEE**

WHEREAS, Section 34.01 of the Montgomery County Code of Ordinances provides for policies for employment for the employees of the County government; and

WHEREAS, Section 34.01 of the County Code incorporates by reference the Montgomery County Employees' Personnel Policy Manual, which is found in Appendix A of Chapter 34; and

WHEREAS, pursuant to Section 2.03.6 of the Employees' Personnel Policy Manual, the Montgomery County Council adopts the Employee Roster & Pay Schedule (ERPS) system for compensation; and

WHEREAS, Section 2.036 also provides for a Review Committee which considers requests for review of compensation from department heads; and

WHEREAS, the Review Committee is currently comprised of four (4) members appointed by the Board of Commissioners, one of which is a member of the Board of Commissioners, one of which is a member of the County Council, and two of which are department heads; and

WHEREAS, because department heads who serve on the Review Committee may make requests for reviews of compensation for employees in their own departments, the Board of Commissioners finds that it is in the best interests of the County and its employees that the composition of the ERPS Review Committee be

changed in order to include one (1) Commissioner and two (2) members of the County Council; and

WHEREAS, the Board of Commissioners also finds that, because the County Administrator provides staffing support for the Review Committee, Section 2.03.6 should be amended to provide that all requests for compensation review be submitted to the County Administrator.

NOW, THEREFORE, BE IT ORDAINED BY THE MONTGOMERY COUNTY BOARD OF COMMISSIONERS, that Section 2.03.6 of the Montgomery County Employees Personnel Policy Manual (Appendix A of Section 34.01, Chapter 34 of the Montgomery County Code), is hereby amended to read as follows:

**“2.03.6 Employee Roster & Pay Schedule (ERPS) System:** In 2018, the County Council adopted the Employee Roster & Pay Schedule (ERPS) system for compensation. This system was used to determine the compensation of employees for 2019. The following rules apply to the implementation of the system:

**2.03.6.1 ERPS Review Committee:** The Board of Commissioners will appoint ~~three (3)~~ **four (4)** persons to serve on the ERPS Review Committee. The purpose of this Committee is to consider requests for changes in compensation and recommend action on such requests for the County Council, to recommend compensation to the Council for newly created positions, and to make recommendations to the Council and Board of Commissioners concerning compensation and benefit matters. The Committee will be comprised of one **(1) Commissioner and two (2) County Council members,** ~~one member of the Council, and two department heads.~~

**2.03.6.2 Requests for Review:** Any department head may request that the compensation of an employee in his or her department be reviewed by the Committee **by submitting to the County Administrator.** All requests must be made in writing and must include

a copy of the employee's job description, reason for request, and any other information the department head considers relevant to the review request. Within 30 days of receiving a request, the Committee will conduct a conference with the department head regarding the request. Within ten days of the conference, the Committee will make a written recommendation to the Council for its consideration and provide a copy of the recommendation to the department head making the request.

**2.03.6.3 Council Action:** The Council will consider the recommendation of the Committee at its next regular meeting. The decision of the Council regarding the request is final.

**2.03.6.4 Adoption of Compensation System:** Consistent with Indiana law, the County Council has the authority to adopt compensation systems, rules for compensation, and rules for the implementation of such systems.

**2.03.5 Employee Roster & Pay Schedule (ERPS) System:** The Montgomery County Council has adopted the Employee Roster & Pay Schedule (ERPS) system for compensation. This ERPS system is attached as Schedule 1."

IT IS FURTHER ORDAINED that all other provisions of the Montgomery County Code, including but not limited to the Employees Personnel Policy Manual, which are not expressly amended or modified by this ordinance shall remain in full force and effect.

IT IS FURTHER ORDAINED that this ordinance shall become effective upon adoption.

Adopted this \_\_\_\_ day of December, 2020.

MONTGOMERY COUNTY, INDIANA,  
BOARD OF COMMISSIONERS

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Jim Fulwider, President

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John Frey, Vice President

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Dan Guard, Member

Constituting a majority of the Montgomery  
County Board of Commissioners

ATTEST:

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Jennifer Andel, Auditor

# Intro: Ordinance 2020-46

Wednesday, December 02, 2020 9:44 AM

# **Montgomery County Board of Commissioners**

## **Ordinance 2020-46**

### **AN ORDINANCE AMENDING THE ELECTRONIC MAP GENERATION FUND**

Whereas, on August 21, 2007, the County Council adopted Ordinance 2007-05 which created the Electronic Map Generation Fund; and

Whereas, this ordinance is codified in Section 35.70 of the Montgomery County Code; and

Whereas, Section 35.70 provides that source of money in this fund consists of fees paid to the Building Department for maps and other information, and these fees are known as mapping fees; and

Whereas, Section 35.70 also provides that the monies in this Fund can be used the expense of providing mapping services by the Building Department; and

Whereas, the Board of Commissioners recently transferred responsibility for mapping services from the Building Department to the newly-create Mapping Department; and

Whereas, because of this transfer of responsibilities, the Board of Commissioners finds that Section 35.70 should be amended in order to reflect that the source of monies in this fund are mapping fees paid to the Mapping Department and that the monies may be used to pay the expenses of providing mapping serviced by the Mapping Department.



Therefore, it is ordained that Section 35.70 is hereby amended to read as follows:

**§ 35.70 ELECTRONIC MAP GENERATION FUND**

(A) **Sources:** ~~There is established the~~ The County Council establishes an Electronic Map Generation Fund. ~~This is a non-reverting fund.~~ The sources of funds for this Fund shall be any and all **mapping** fees paid to the Montgomery County **Mapping Building** Department for maps and other information ~~under Chapter 155 for mapping fees.~~

(B) **Use of Funds:** The monies deposited into this Fund may be used for the expense of providing mapping services in Montgomery County by the **Mapping Building** Department, including the cost of the purchase and maintenance of equipment and machinery, the cost of supplies, the cost of personnel necessary to provide these services, including salaries and benefits for the employees, the cost of acquisition of the digital, electronic photographic and other information used in the creation of the maps, and other expenses associated with the provision of these services.

(C) **Non-Reverting Fund:** ~~This is a non-reverting fund.~~

(Council Ord. 2007-05, passed 8-21-07, **Amended by Ord. 2020-45, passed 12-28-20**)

It is further ordained that this ordinance shall be effective upon adoption.

It is further ordained that all other provisions of the Montgomery County Code of Ordinances which are not specifically amended by this ordinance shall remain in full force and effect.

Adopted this \_\_\_\_ day of December, 2020.

Montgomery County Board of  
Commissioners:

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James D. Fulwider, President

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John Frey, Vice President

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Dan Guard, Member

Attest:

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Jennifer Andel, Auditor

# Intro: Ordinance 2020-47

Wednesday, December 02, 2020 9:45 AM

# **Montgomery County Board of Commissioners**

## **Ordinance 2020-47**

### **AN ORDINANCE AMENDING THE STORM WATER REVIEW FUND**

Whereas, on October 10, 2011, the Board of Commissioners adopted Ordinance 2011-11 which created the Storm Water Review Fund; and

Whereas, this ordinance is codified in Section 35.10 of the Montgomery County Code; and

Whereas, Section 35.10 provides that source of money in this fund consists of fees paid collected by the County for storm water reviews and inspections; and

Whereas, Section 35.10 also provides that the one-half (1/2) of the monies in this Fund may be used to pay the expenses of the Building Department for the provision of such services and that one-half (1/2) of the monies in this Fund may be used by the Surveyor to provision of such services; and

Whereas, the Board of Commissioners recently transferred responsibility for all storm water reviews and inspections from the Building Department and the Surveyor to the County Engineer; and

Whereas, because of this transfer of responsibilities, the Board of Commissioners finds that Section 35.10 should be amended in order to reflect that the monies may be used to pay the expenses of providing storm water reviews and inspections by the County Engineer.

Therefore, it is ordained that Section 35.10 is hereby amended to read as follows:

**“§ 35.10      STORMWATER REVIEW ACCOUNT**

(A)      There is established a Stormwater Review Fund. This is a non-reverting fund. All fees collected by the County for stormwater reviews and inspections shall be deposited in this fund.

(B)      The fees deposited into this account may be used by the County Engineer for providing stormwater reviews and inspection services for the Building Department, Surveyor, and other Departments, to pay the expenses of the operations of the County Engineering Department, and to pay the expenses of outside engineering consultants engaged by the County Engineer for stormwater reviews and inspections, studies and other services related to storm water or drainage matters.”

for the following purposes:

(1)      one-half (1/2) of the fees may be used to pay for the following expenses of the  
—— Building Department:

(a) To pay claims for the payment of stormwater reviews, the study of stormwater problems, engineering services for stormwater problems and other services which are related to county stormwater drainage problems; and

(b) To pay the operating expenses related to the provision of stormwater——  
—— reviews and inspections, including but not limited to wages, salaries and ——  
—— benefits of its employees, equipment used in such reviews, and other costs of providing this service.

(2)      one-half (1/2) of the fees may be used to pay for the following expenses of the  
—— Surveyor’s Office:

—— (a) To pay claims for the payment of stormwater reviews, the study of —— stormwater problems, engineering services for stormwater problems and other —— services which are related to county stormwater drainage problems; and

(b) To pay the operating expenses related to the provision of stormwater ——  
—— reviews and inspections, including but not limited to wages, salaries and

~~benefits of its employees, equipment used in such reviews, and other costs of providing this service.~~  
(Ord. 2011-11, passed 10-10-11, Amended by Ord. 2020-46, passed 12-28-20)

It is further ordained that this ordinance shall be effective upon adoption.

It is further ordained that all other provisions of the Montgomery County Code of Ordinances which are not specifically amended by this ordinance shall remain in full force and effect.

Adopted this \_\_\_\_ day of December, 2020.

Montgomery County Board of  
Commissioners:

\_\_\_\_\_  
James D. Fulwider, President

\_\_\_\_\_  
John Frey, Vice President

\_\_\_\_\_  
Dan Guard, Member

Attest:

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Jennifer Andel, Auditor