

**MEETING MINUTES  
MONTGOMERY COUNTY COUNCIL  
MONTGOMERY COUNTY COMMISSIONERS  
December 15, at 9:00 a.m.**

Montgomery County Jail Training Room, 600 Memorial Drive, Crawfordsville, Indiana

The December 15, 2020 Montgomery County Council Meeting was held at 9:00 am at the Montgomery County Jail Training Room. In attendance were Council President Tom Mellish and Councilmen Gary Booth, Don Mills (via phone), Mark Davidson and David Hunt. Auditor Jennifer Andel and Council Attorney Rob Reimondo were also present. Attending via phone were County Commissioner John Frey, County Administrator Tom Klein and County Attorney Dan Taylor.

- I. **CALL TO ORDER:** Council President Mellish called the meeting to order, followed by the Pledge of Allegiance and a prayer given by Mark Smith.
- II. **APPROVAL OF MINUTES:** November 10, 2020 Meeting Minutes
  - a. Councilman Booth made a motion to approve, seconded by Councilman Hunt. Motion carried 5-0-1 with Smith abstaining due to his absence at the November meeting.
- III. **PUBLIC COMMENT ON ANY AGENDA ITEMS:** None.
- IV. **MONEY MATTERS:**

<b>ADDITIONAL APPROPRIATIONS:</b>							
Fund	Fund Description	Dept #	Department Description	Account	Account Description		Additional Amount Requested
1000	County General	9655	EMA	22019	COVID-19 Supplies		\$7,000.00
1000	County General	9616	IT	32019	COVID-19 Contractual Service		\$42,240.00
1000	County General	9616	IT	44019	COVID-19 Equipment		\$290,189.26
1222	Statewide 911	0303	CCC	44400	Computers/Software		\$40,610.29
2500	County User Fee	0235	Probation	21919	Participant Incentive		\$299.39
4900	Central Comms Center	0303	CCC	47380	Bond Payment		\$58,163.50
9105	IPEP Grant	0235	Probation	21572	Safety Equipment		\$5,307.00
9167	FY21 DOC Drug Court Grant	0235	Probation	11105	Salary		\$19,474.00
9167	FY21 DOC Drug Court Grant	0235	Probation	12005	SS/MED/INPRS		\$4,490.50
9167	FY21 DOC Drug Court Grant	0235	Probation	12050	Insurance		\$3,888.00
9167	FY21 DOC Drug Court Grant	0235	Probation	30037	Cell Phone		\$300.00
9168	FY21 DOC Probation Grant	0235	Probation	11113	Salary		\$26,240.00
9168	FY21 DOC Probation Grant	0235	Probation	11225	Salary		\$21,619.00
9168	FY21 DOC Probation Grant	0235	Probation	12005	SS/MED/INPRS		\$8,860.00
9168	FY21 DOC Probation Grant	0235	Probation	12050	Group Insurance		\$5,937.00
9168	FY21 DOC Probation Grant	0235	Probation	20006	Class Materials		\$300.00
9168	FY21 DOC Probation Grant	0235	Probation	21000	Fuel Oil		\$1,000.00
9168	FY21 DOC Probation Grant	0235	Probation	21909	Staff Incentives		\$800.00
9168	FY21 DOC Probation Grant	0235	Probation	21919	Probationer Incentives		\$1,250.00
9168	FY21 DOC Probation Grant	0235	Probation	21960	Vehicle Supplies		\$250.00
9168	FY21 DOC Probation Grant	0235	Probation	21965	MTC Supplies		\$100.00
9168	FY21 DOC Probation Grant	0235	Probation	30037	Cell Phone		\$600.00
9168	FY21 DOC Probation Grant	0235	Probation	30086	Vehicle Insurance		\$437.00
9168	FY21 DOC Probation Grant	0235	Probation	30090	Transportation		\$1,291.00
9168	FY21 DOC Probation Grant	0235	Probation	30196	Lodging/Hotel		\$1,875.00
9168	FY21 DOC Probation Grant	0235	Probation	32100	Dues/Subscriptions		\$200.00
9168	FY21 DOC Probation Grant	0235	Probation	33500	Seminars & Training		\$900.00
XXXX							

- a. Councilman Booth made a motion to approve the Additional Appropriations, as listed above. Councilman Davidson seconded the motion. Motion carried 6-0.

TRANSFER OF APPROPRIATIONS:								
Fund	Fund Description	Dept #	Department	From Account	Account Description	To Account	Account Description	Transfer Amount Requested
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11022	Detective	\$33.44
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11024	Detective	\$15.35
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11215	Detective	\$6.37
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11270	Deputy	\$27.35
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11305	Deputy	\$6.88
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11383	Deputy	\$3.21
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11934	Sergeant	\$43.85
1170	Public Safety LIT	0005	Sheriff	11936	Deputy	11938	Sergeant	\$20.01
1170	Public Safety LIT	0005	Sheriff	21000	Fuel Oil	30017	Comms	\$2,189.09
1170	Public Safety LIT	0005	Sheriff	21000	Fuel Oil	30100	Vehicle Repair	\$13,000.00
1170	Public Safety LIT	0005	Sheriff	30500	Equipment Repair	32100	Dues & Subscriptions	\$4,000.00
1000	County General	0007	Coroner	33500	Seminars & Training	22011	Expendables/Gloves PPE	\$50.00
1188	Reassessment	0008	Assessor	11208	Deputy Assessor	11708	Reassessment Deputy	\$2,849.00
1000	County General	0009	Prosecutor	11109	Pre-Trial Administrator	11809	Admin Assistant	\$964.88
1000	County General	0009	Prosecutor	11290	Deputy Prosecutor	11160	Deputy Prosecutor	\$837.29
1000	County General	0009	Prosecutor	30013	Depositions	24201	Office Supplies	\$1,000.00
1000	County General	0009	Prosecutor	30013	Depositions	30013	Copier Lease	\$1,000.00
1000	County General	0011	Purdue Extension	24201	Office Supplies	30050	Contractual Services	\$1,075.60
1000	County General	0011	Purdue Extension	30001	Travel Expense	30050	Contractual Services	\$924.40
1000	County General	0068	Commissioners	12000	Social Security	12050	Group Insurance	\$85,205.00
1000	County General	0068	Commissioners	30034	Mail Services	12080	ST/LT Disability	\$7,105.00
4700	Self Insurance	0068	Commissioners	00034	Admin Fees	33	Claims	\$80,000.00
1000	County General	0104	Election Expense	11314	Absent Voters Board	44500	Election Equipment	\$1,385.00
1000	County General	0104	Election Expense	11614	Precinct Board Members	44500	Election Equipment	\$3,390.00
1000	County General	0104	Election Expense	21860	Election Supplies	44500	Election Equipment	\$1,000.00
1000	County General	0104	Election Expense	30042	Meals	44500	Election Equipment	\$161.41
1000	County General	0104	Election Expense	30044	Freight & Express	44500	Election Equipment	\$88.00
1000	County General	0104	Election Expense	30045	Mach/Equip/Storage	44500	Election Equipment	\$600.00
1000	County General	0104	Election Expense	30112	Travel Board	44500	Election Equipment	\$1,000.00
1000	County General	0201	Superior Court 1	33501	Drug Ct - Seminars/Training	30256	Drug Ct - Treatment	\$1,000.00
9165	DOC Drug Court Grant FY 2020	0235	Probation	12005	FICA	12050	Group Insurance	\$541.06
9166	DOC Grant FY 2020	0235	Probation	12005	FICA	12050	Group Insurance	\$484.62
9166	DOC Grant FY 2020	0235	Probation	12005	FICA	12050	Group Insurance	\$119.10
1222	Statewide 911	0303	CCC	12051	Insurance	11021	OT	\$2,000.00
1222	Statewide 911	0303	CCC	12051	Insurance	11043	Dispatcher	\$981.39
1222	Statewide 911	0303	CCC	44554	UPS System	11043	Dispatcher	\$349.97
1222	Statewide 911	0303	CCC	44554	UPS System	11212	Dispatcher	\$580.78
1222	Statewide 911	0303	CCC	44554	UPS System	11303	Dispatcher	\$628.90
1222	Statewide 911	0303	CCC	44554	UPS System	11404	Dispatcher	\$1,020.61
1222	Statewide 911	0303	CCC	44554	UPS System	11730	Dispatcher	\$705.85
1222	Statewide 911	0303	CCC	44554	UPS System	11830	Dispatcher	\$138.13
1222	Statewide 911	0303	CCC	44554	UPS System	12005	SS/MED/INPRS	\$2,500.00
4900	Central Comms Center	0303	CCC	12050	Group Insurance	30050	Contractual Services	\$1,500.00
4900	Central Comms Center	0303	CCC	30148	Phone/Trunk Line	11033	Addressing - MD	\$396.28
4900	Central Comms Center	0303	CCC	30148	Phone/Trunk Line	12001	SS/MED - MD	\$286.56
4900	Central Comms Center	0303	CCC	30148	Phone/Trunk Line	12025	INPRS - MD	\$57.32
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11212	Dispatcher	\$977.55
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11237	Dispatcher	\$553.09
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11313	Dispatcher	\$607.37
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11413	Dispatcher	\$588.75
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11414	Dispatcher	\$357.57
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11613	Dispatcher	\$792.01
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11713	Dispatcher	\$1,052.55
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11813	Dispatcher	\$850.09
4900	Central Comms Center	0303	CCC	11513	Dispatcher	11830	Dispatcher	\$585.30
1000	County General	0380	Jail	11382	Jail Corp	11293	Jail Officer	\$25.99
1000	County General	0380	Jail	11382	Jail Corp	11298	Jail Corp	\$34.70
1000	County General	0380	Jail	11382	Jail Corp	11485	Transport Deputy	\$4.50
1000	County General	0380	Jail	11382	Jail Corp	11490	Jail Officer	\$659.55
1000	County General	0380	Jail	11382	Jail Corp	11491	Jail Corp	\$25.99
1000	County General	0380	Jail	11382	Jail Corp	11495	Jail Corp	\$170.73
1000	County General	0380	Jail	11382	Jail Corp	11498	Jail Corp	\$3,732.03
1000	County General	0380	Jail	20004	Meals	30083	Service Agreements	\$12,000.00
1000	County General	0380	Jail	20004	Meals	30500	Service Agreements	\$5,790.00
1176	MVH	0529	Highway	11021	OT	11052	Highway Director	\$510.00
1176	MVH	0529	Highway	23523	Other Garage & Motors	23522	Tires, Tubes & Batteries	\$10,000.00
1159	Health	0610	Health	33500	Seminars & Training	30800	Printing & Advertising	\$500.00
1206	Local Health Trust Acct	0610	Health	44500	Equipment	37070	Rent	\$300.00
XXXX								\$261,389.47

- a. Councilman Davidson made a motion to approve the Transfer of Appropriations, as listed above. Councilman Smith seconded the motion. Motion carried 6-0.
- b. Councilman Smith made a motion to suspend the rules to add 3 transfers for the Probation Department. They were submitted on time, but were left off the above list, in error. Councilman Hunt seconded the motion. Motion carried 6-0.
- c. Andria Geigle presented the following transfers:
  - a. \$541.06 from FY20 DOC Drug Court Grant – MED/SS/INPRS (9165.12005.0235) to Group Insurance (9165.12050.0235)
  - b. \$119.10 from FY20 DOC Probation Grant – MED/SS/INPRS (9166.12005.0235) to Group Insurance (9166.12050.0235)
  - c. \$484.62 from FY20 DOC Probation Grant – MED/SS/INPRS (9166.12005.0235) to Group Insurance (9166.12050.0235)
- d. Councilman Booth made a motion to approve the Probation transfers, seconded by Councilman Smith. Motion carried 6-0.

REDUCTION OF APPROPRIATIONS:							
Fund	Fund Description	Dept #	Department	Account	Account Description		Reduction Amount Requested
1000	County General	0379	Security	11021	OT		\$3,300.00
1000	County General	0379	Security	11039	Courthouse Security Supervisor		\$1,961.04
1000	County General	0379	Security	11239	Courthouse Security Deputy		\$281.51
1000	County General	0379	Security	40002	Metal Detector		\$800.00
1000	County General	0380	Jail	11005	Additional Duty Pay		\$7,000.00
1000	County General	0380	Jail	11021	OT		\$7,000.00
1000	County General	0380	Jail	11224	Jail Officer		\$1,067.03
1000	County General	0380	Jail	11236	Transport Deputy		\$1,210.00
1000	County General	0380	Jail	11302	Jail Officer		\$465.88
1000	County General	0380	Jail	11352	Jail Officer		\$885.67
1000	County General	0380	Jail	11382	Jail Corp		\$3,545.59
1000	County General	0380	Jail	11486	Jail Officer		\$4,808.61
1000	County General	0380	Jail	11487	Jail Officer		\$1,190.68
1000	County General	0380	Jail	11488	Jail Officer		\$4,429.84
1000	County General	0380	Jail	11489	Jail Officer		\$7,165.52
1000	County General	0380	Jail	11493	Jail Officer		\$2,212.34
1000	County General	0380	Jail	11494	Jail Officer		\$3,195.14
1000	County General	0380	Jail	11499	Jail Officer		\$2,221.13
1000	County General	0380	Jail	11501	Jail Officer		\$4,909.50
1000	County General	0380	Jail	11580	Jail Officer		\$1,231.91
1000	County General	0380	Jail	20004	Meals		\$20,000.00
1000	County General	0380	Jail	20005	Personal Hygiene		\$3,837.30
1000	County General	0380	Jail	21002	Extradition		\$1,000.00
1000	County General	0380	Jail	22030	Uniforms		\$2,500.00
1000	County General	0380	Jail	33500	Seminars & Training		\$975.00
1170	Public Safety LIT	0005	Sheriff	11005	Additional Duty Pay		\$4,000.00
1170	Public Safety LIT	0005	Sheriff	11021	OT		\$32,000.00
1170	Public Safety LIT	0005	Sheriff	11936	Deputy		\$12,600.00
1170	Public Safety LIT	0005	Sheriff	21000	Fuel Oil		\$15,500.00
1170	Public Safety LIT	0005	Sheriff	30017	Communication		\$7,000.00
1170	Public Safety LIT	0005	Sheriff	30078	Executions/Judgement		\$1,000.00
1170	Public Safety LIT	0005	Sheriff	30079	Legal Services		\$4,837.30
1170	Public Safety LIT	0005	Sheriff	30500	Equipment Repair		\$2,500.00
1170	Public Safety LIT	0005	Sheriff	30800	Printing/Advertising		\$1,307.06
1170	Public Safety LIT	0005	Sheriff	33500	Seminars & Training		\$7,000.00
1170	Public Safety LIT	0005	Sheriff	44524	Radio Equipment		\$1,407.50

b. Councilman Hunt made a motion to approve Reduction of Appropriations, as listed above. Councilman Booth seconded the motion. Motion carried 6-0.

V. NEW BUSINESS:

- A. 2021 Appropriation Ordinance 2020-4
  - a. Councilman Smith made a motion to approve, seconded by Councilman Hunt. Motion carried 6-0.
- B. 2021 Salary Ordinance 2020-5
  - a. Councilman Booth made a motion to approve, seconded by Councilman Davidson. Motion carried 6-0.
- C. Year-End Appropriation Adjustment Resolution 2020-8
  - a. Councilman Hunt made a motion to approve, seconded by Councilman Davidson. Motion carried 6-0.

VI. OLD BUSINESS:

- A. Delinquent/Penalty Resolution Discussion Follow-Up
  - a. Councilman Booth reported the committee saw no reason to change the policy at this time. Council President Mellish asked that the committee readdress it next year. Commissioner Frey added he thought relief might need to be made due to COVID-19. Mellish asked that a commissioner be added to the committee for 2021.
  - b. Councilman Booth made a motion to make no policy changes regarding delinquent parcels or parcel penalties at this time. Councilman Davidson seconded the motion. Motion carried 6-0.

VII. STAFF & ELECTED OFFICIALS' REPORTS:

- A. County Administrator Tom Klein:
  - a. Tom announced that it was Earlene Garrard's 37<sup>th</sup> anniversary with the County, currently serving in the Assessor's Office.
  - b. The County was awarded \$872,000 in a Community Crossing's Matching Grant. That money will be used to fix approximately 7 miles of road.
  - c. The cost estimate should soon be available for the new county annex.
  - d. The salt barn project will be going to bid and presented to council in 2021. Commissioners plan to use the savings from leasing trucks to help offset the cost of the project.
  - e. The Commissioners are proceeding with plans on the Solid Waste District.
  - f. Tom wished a Merry Christmas to all.
  - g. Councilman Booth thanked Tom for acknowledging county team members, like Earlene.
  - h. Council President Mellish added he appreciates Tom's social media presence on behalf of the county and enjoys reading the highlights and positive posts.

- B. Attorney Suzie Smith, on behalf of Dan Taylor, thanked Auditor Anadel for sharing Dan's thoughts on the delinquent/penalty discussion. She said Dan felt it very important.
- C. Council Attorney Rob Reimondo asked the council to start thinking about where the liaisons fall as he's had feedback that some department heads feel unheard. Council President Mellish acknowledged Rob's request, stating they would start the discussion in January and asked the members to think about where they'd like to serve.
- D. Auditor Jennifer Anadel:
  - a. Anadel announced there were changes made to the claims schedule, due to the change in Commissioner meetings, and department heads have been notified.
  - b. She asked that everyone start thinking about encumbrances.
  - c. The state and federal audits have been completed.
  - d. Her office is in the midst of settlement and it appears the year will end better than expected.
  - e. After settlement, her office will begin wrapping up the year and get 2021 budgets ready to go.
- E. Sheriff Ryan Needham extended a sincere thanks to the council for working with him on the salary adjustments. He stated it allowed him to hire quality candidates.

VIII. DEPARTMENT HEAD REPORTS:

- A. Probation Andria Geigle:
  - a. Geigle stated the FY2019 audit was finished and there were zero findings.
  - b. The department vehicle is having mechanical issues and she suspects she will be in need of additional appropriations next month.

IX. FUNDED ORGANIZATIONS' REPORTS: None.

X. COUNCIL MEMBERS' REPORTS:

- A. Councilman Smith wanted to extend his appreciation to Greg Morrison for his service to the county. Mellish added that Morrison was recognized in November, during Smith's absence.
- B. Councilman Booth thanked Councilman Mills for his service on the West Central Solid Waste District Committee and congratulated him on the award.
- C. Council President Mellish stated he attended a workshop on budgets and feels the county is in decent shape for 2021. He thanked everyone for their support this year as he transitioned into his position under very unfortunate circumstances.

XI. CLAIMS: None.

XII. INSERT:

- A. Next regular meeting – January 12, 2021 at 9:00 a.m., in compliance with public health emergency protocols at that time.

XIII. PUBLIC COMMENT: None.

XIV. Adjourn: Councilman Booth made a motion to adjourn, seconded by Councilman Smith. Motion carried 6-0.

---

Tom Mellish, President

---

Gary Booth, Vice President

---

Jake Bohlander, Councilman

---

Don Mills, Councilman

---

David Hunt, Councilman

---

Mark Davidson, Councilman

---

Mark Smith, Councilman

Attest:

---

Jennifer Andel, Auditor

DRAFT